

*Annual Report*  
*Town of*  
*Jewksbury*  
*Massachusetts*



*The*  
*Jewksbury*  
*Public Library*  
**1998**



# **Annual Report**

## **Town of Tewksbury Massachusetts**



# **1998**

Annual Report

Year of  
1904  
to 1905



1904

# 1998 IN MEMORIAM

Person's Name	Position Held	Dates
Edward L. Brabant	Part-Time School Custodian Founder And Advisory Board Member Of Boy Scout Troop 322 Little League Coach President Of The Golden Age Club	
James P.K. Chandler	Personnel Board Member	1963-1965 and 1971-1974
Donald J. Dee	Community Activist	
Christine E. Delaney	Memorial Scholarship Fund Raising Activist	
Mary F. Delaney	Elected Member Of The 1 <sup>st</sup> Housing Authority Co-Founder Of Tewksbury Little League Active In Tewksbury Sports Programs	1963
Charles A. Doucette	Member Of The Merrimack Valley Watershed Association	
Alfred L. Gray	Retired D.P.W. Highway Foreman	1956-1993
Ruth A. Hanson	Community Activist	
John J. Karbowniczak, M.D	Retired Middlesex County Medical Examiner	
Alice M. Littlefield	Original Member Of Senior Friends At The Loella Dewing Elementary School Golden Age Club Officer Active In The Senior Drop-In Center Programs	
Silvio C."Sil" Maglio	Recreation Commission Council For Youth Livingston Street Recreation Committee Active In The Boy Scout Program Active In The Youth Sports Leagues	1967-1975 1972 1972
Irene E. Manley	Former Election Staff	
Paul D. O'Brien	Active In The Little League	
Richard F. "Dick" O'Neill	Retired Dpw Highway Superintendent Member High School Redman Football Boosters	1936-1979
James A. Riddle	Part-Time Dog Officer	1970
Mary L. St.Hilaire	Member Of The Golden Age Club	
Francis J. Treanor	33 Years Service - Tewksbury School Department 18 Years Guidance Director At The Junior High School	





# GENERAL GOVERNMENT

*Biograph  
Annual and Specials*

*Town Officers  
Town Meeting Warrants*

*Town Committees  
Elections*

## Biograph

1. **Town:**  
Tewksbury, Massachusetts  
Incorporated in 1734
2. **County:**  
Middlesex, ss.
3. **Location:**  
At the junction of two new superhighways in northeastern Massachusetts, U.S. Interstate 495 and U.S. Interstate 93. The Town is bordered on the north by the Merrimack River, northeast by the Town of Andover, southeast by the Town of Wilmington, southwest by the Town of Billerica and borders on the City of Lowell on the west. It is 21 miles from Boston, 50 miles from Worcester, 30 miles from Salisbury Beach, and 230 miles from New York City.
4. **Population:**  
1970 - 22,755  
1980 - 24,478  
1990 - 28,304  
1998 - 28,135
5. **Land Areas:**  
20.70 square miles  
10,789.5 acres assessed
6. **Density:**  
Person per square mile:  
1970 - 1,099  
1980 - 1,182  
1990 - 1,367  
1998 - 1,360
7. **Climate:**  
Mean annual precipitation - 43.40 inches.  
Mean Temperature - January - 26.6 degrees  
July - 73.7 degrees.
8. **Elevation:**  
Highest Point: Ames Hill, 363 feet;  
North section: 200 feet;  
West section: 150 feet;  
Center: 120 feet;  
South section: 150 feet  
(above mean sea level)
9. **Topography:**  
Fairly level terrain, with elevations varying from 100 feet to 200 feet above sea level. Soil is a mixture of sandy soil in southern section. Wet and moist and of good texture along the central and northern sections.
10. **Established:**  
Inhabitants separated from Billerica in 1733.  
First Town Meeting held January 14, 1734.  
Duly incorporated December 23, 1734.
11. **Form of Government:**  
Open Town Meeting

## Elected Officers

### SELECTMEN

Joan M. Dunlevy, Chairman	1999
John F. Ryan	2000
Kevin C. Anderson	2000
Joseph P. Gill, Jr.	2001
Charles E. Coldwell	2001

### BOARD OF HEALTH

William L. Lindsey, Ch.	1999
Edward J. Sheehan	2000
Susan Sullivan	2001

### TOWN CLERK

Elizabeth A. Carey	1999
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### MODERATOR

James P. Coakley	1999
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### PLANNING BOARD

Richard A. Krause	1999
David J. Plunkett	2000
Frank R. Sweet	2001
Cheryl Layne Busch	2002
Robert A. Fowler, Sr., Chairman	2003

### SCHOOL COMMITTEE

Edward J. Doherty	1999
Ruth M. Perrin	2000
Scott J. Consaul	2000
William DeGregorio	2001
Edward K. Dick, Chairman	2001

### REGIONAL VOKE SCHOOL COMMITTEE

J. Peter Downing	2000
Patricia M. W. Meuse	2001

### TRUSTEES PUBLIC LIBRARY

Marjorie A. Conlon Chair	1999
Carol A. Hazel	1999
Maureen P. Kelley	2000
Patricia S. Qua	2000
Nancy M. Boyle	2001
M. Eileen McDonagh	2001

### HOUSING AUTHORITY

Louise A. Gearty	1999
Linda A. Ricardo-Brabant	2000
Robert C. Briggs	2001
Patricia S. Qua (Governor's Appointee)	2001
Shawn E. Dillon	2003

## Appointive Officers

Town Manager	David G. Cressman
Asst. to the Town Manager	Sandra A. Barbeau
Town Counsel	Charles J. Zaroulis, Esq.
Animal Inspector	Pam Gorrasi
Appraisers	Board of Selectmen
Assessor (Chief)	Norman O. Boudreau
Assessor	Barbara Flanagan
Assessor	John J. Kelley
Attendance Officer	George Hazel
Auditor	Donna Walsh
Building Commissioner	Richard A. Colantuoni
Building Inspector	Edward Johnson
D. P. W. Superintendent	William Burris
Dog Officer	Walter Collins
Emergency Management Dir.	Michael Sitar
Fire Chief	Thomas Ryan
Health Sanitarian/Deputy	
Animal Inspector	Michael Sheu
Historian	Francis L. Brown
Northern Middlesex Area	
Commission Rep.	David G. Cressman
	Charles E. Coldwell
Police Chief	John Mackey
Recreation Director	Roy Patterson
Sealer of Weights & Measures	Edward Johnson
Superintendent of Schools	Christine L. McGrath,
Ph.D.	
Treasurer/Collector	Warren R. Carey
Veterans Agent	Ellsworth Hart
Veterans Burial Indigent	Farmer & Dee, Inc.
	Tewksbury Funeral Home
Veterans Grave Officer	Harry Patterson
Wire Inspector	Jeremiah Delaney



# Appointed Boards- Committees-Commissions

## ADULT ELDERLY HOUSING/ASSISTED CARE LIVING COMMITTEE

Michael Firreno  
Joseph Gill  
John Mackey  
Sue Sullivan  
Thomas Gannon  
Wilfred Lambert  
Jerome Selissen  
David G. Cressman  
David Plunkett

## AFFORDABLE HOUSING

Corinne Delaney  
Lorraine Maniscalco  
William Scanlon  
Vincent Spada  
Charles Roux, Jr.  
Vera Ford

## APPEALS BOARD

Judy M. Norton 1999  
Thomas R. Gannon, Ch. 2000  
Richard E. Cluff, Jr. 2001

## APPEALS BOARD-ASSOCIATE MEMBERS

Mark Singleton 1999  
Lisa teDuits 1999

## BOARD OF REGISTRARS

Robert A. Hunter 1999  
Beverly A. Bennett 2000  
Edward Creamer 2001

## ASSISTANT REGISTRARS

Angela T. Callahan 1999  
Kathleen M. Garrant 1999  
Sandra E. Turcotte 1999

## CABLE ADVISORY COMMITTEE

Stephen P. Bazzinotti 1999  
Joseph Dermody 1999  
James Burgoyne 2001

## CITIZEN TECHNOLOGY COMMITTEE

Paul J. Salvato, Jr.  
Stephen Hattori  
Marilyn Curran  
Peter F. Orio, Jr.  
Michael P. Kelley  
Joseph Gill

David J. Chou  
Richard Morrison  
Gregory McClay (Ex-Officio)

## CONSERVATION COMMISSION

William Hallisey, Ch. 1999  
Lucio Barrinelli 1999  
Carolyn J. French 1999  
Brian Balukonis 2000  
Sal Torname 2000  
Vincent Spada 2001  
Stanley J. Folta, Jr. 2001

## COUNCIL ON AGING

Joel Deputat 1999  
Robert Scarano 1999  
Bernice E. Sprague 1999  
Frank Criscitello 1999  
Ellen Keefe 2000  
Philomena Gibson 2000  
Joanne Aldrich 2000  
James Mendonca 2001  
Norman J. Desmarais 2001  
Warren Hupper 2001  
Susan Sullivan 2001

## DEDUCT METER COMMITTEE

Joan Dunlevy  
William Hurton  
Donald Leonard  
Frederick Montague  
Rita O'Brien-Dee

## FINANCE COMMITTEE

Raymond Shaw, Ch. 2000  
Thomas Cooke 2000  
James A. Cutelis 2001  
Andrew T. Diciaccio 2000  
George Donovan 1999  
Kenneth Holden 2001  
Patricia Millward 2000  
John Wynn 2001  
Richard J. Sprague 2001  
Joseph Emond, III 1998  
William J. DeGregorio 1998

## FOSTER SCHOOL MEMBERS

Kevin Anderson  
Beverly Bennett  
Cheryl Busch  
Scott Dolliver  
James J. Gaffney, III  
Mary Jane Marcucci  
Sandy Pellegrino  
Douglas Sears

## HISTORICAL COMMISSION

Beverly Bennett 1999  
James J. Gaffney, III 1999

Eileen McDonagh	1999
Raymond Paczkowski	1999
Douglas W. Sears	1999
Debby Bernard	2001

#### HOMECOMING COMMITTEE

Harold MacDonald
Mary MacDonald
James MacDonald
Gregory Tsotsi
Nancy Tsotsi
Steven Spencer
Christine Martell
Irene Moge
Thomas Sewall
John Bushway
Wayne E. Ryder
Gayle Bolduc
Joyce Fidler
Maureen Mackey

#### INDUSTRIAL COMMISSION

Edward Doherty	1999
Kevin Anderson	2002
Robert Kerber	2002
Ellsworth K. Hart	2003
Daniel Boucher	2003

#### LIBRARY BUILDING COMMITTEE

Joseph Gill
Thomas Conlon
Maureen P. Kelley
Lawrence Polimeno
Leann D'Entremont
David Cressman
Elisabeth Desmarais
Richard O'Neill, Esq.
Thomas Cooke

#### MASS. CULTURAL COUNCIL

Marylou Christoffels	1999
Smita Shah	1999
Louise Cole	1999
Donna Pacheco	1999
Maria Galante	1999
Stephanie Power	1999
Lani Matthews	1999
Anne McDermott	2000

#### MEMORIAL COMMITTEE

Charles Coldwell	1999
John Kane	1999
Richard Morris	1999
Leo Bernardi	1999
Kevin Downey	1999

#### NEW TEWKSBURY SCHOOL BUILDING COMMITTEE

Steve Witham
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Raymond Shaw
David Cressman
James Cutelis
William DeGregorio
Joan Dunlevy
James Melloni
John Wynn
Thomas Conlon

#### PATRIOTIC ACTIVITIES COMMITTEE

John Bushway	2000
Albert Mansolilli	2000
Christine Martell	2000
Lisa Salem	2000
Greg Tsotsi	2000
Harold MacDonald	2000
James MacDonald	2000
Mary MacDonald	2000
Alphee Deveau	2000
Richard Sheehan	2000
Shayne Gorman	2000
Karen Page	2000

#### PERSONNEL RELATIONS REVIEW BOARD

Norman O. Boudreau, Ch.	1999
Sandra A. Barbeau	1998
Thomas Berube	1998
Susan Stewart	1999
Martha Georgopoulos	2000

#### RECYCLING COMMITTEE

Joseph P. Gill	1999
Jae Gray	1999
Collette Starliper	1999
Jean Holmes	1999
Chris S. Murphy	1999
Kristina M. Rogers	1999
Edith E. Woods	1999
Anne L. Nilsen	1999
Lucy DelPonte	1999
Anne Ferreira	1999
Robyn McLeish	1999
Patricia Blute	1999
Edward Meagher, Jr.	1999
Sandra Barbeau	1999

#### SIDEWALK COMMITTEE

Sam Krikorian, Chairman
Franco Lucchesi
Laura Caplan

Edward F. Clark, Jr.  
Edward F. Clark, III  
Walter Collins  
Therese Cooper  
Greg A. Danas  
Peter Danas  
Herbert Hadley  
Mark Hildebrand  
Edwina Hudson  
Cheryl Laffey  
Wilfred A. Lambert  
Walter J. McAvoy  
Dennis A. Mills  
Harold Morang  
Edward J. Murphy  
David Muscovitz  
Karl E. Norton  
George H. Rost, Jr.  
Anthony Saia  
Donald Stout  
Henry E. Sullivan  
Nelson J. Thompson

## Special Governmental Districts

### SENATORS IN CONGRESS

**HONORABLE EDWARD M. KENNEDY (D)**  
Senate Office Building, Washington, DC

**HONORABLE JOHN F. KERRY (D)**  
Senate Office Building, Washington, DC

### CONGRESSIONAL DISTRICT: 5<sup>TH</sup>

**MARTIN MEEHAN**  
House of Representatives, Washington, DC

### STATE GOVERNMENT

**SUSAN TUCKER (D)**  
2<sup>nd</sup> Essex & Middlesex Senatorial Districts  
Senate Offices: State House, Boston, MA

**DAVID NANGLE**  
18<sup>th</sup> Middlesex District of General Courts  
House of Representatives, State House, Boston, MA

**JAMES R. MICELI (D)**  
20<sup>th</sup> Middlesex District of General Courts  
House of Representatives, State House, Boston, MA

# Annual Town Election

APRIL 4, 1998

At a meeting of the inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the High School for Precinct 1 and 1A, the Trahan School for Precinct 2 and 2A, the North Street School for Precinct 3 and 3A, and the Wynn School for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 8:00 AM and closed at 8:00 PM. There were 3,420 votes cast. Precinct 1 - 455; Precinct 1A - 518, Precinct 2 - 453, Precinct 2A - 458, Precinct 3 - 625, Precinct 3A - 500, and Precinct 4 - 411.

Precinct 1 - Ellen M. Keefe, Warden  
Alice A. Carroll, Clerk

Precinct 1A - Mary A. Casazza, Warden  
Yolanda Luongo, Clerk

Precinct 2 - Bernice Sprague, Warden  
Cecilia T. Wolff, Clerk

Precinct 2A - Rosemarie Krugh, Warden  
Jean E. Byette, Clerk

Precinct 3 - Jean Ray, Warden  
Jeannette McCusker, Clerk

Precinct 3A - Rita Coyle, Warden  
Mary Pilcher, Clerk

Precinct 4 - Mary-Ann Nichols, Warden  
Mary Pepin, Clerk

## PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	455	518	453	458	625	500	411	3420

## BOARD OF SELECTMEN

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	91	126	88	107	164	115	87	778
Gill	249	285	242	223	285	258	232	1774
Hanson	208	239	219	191	304	201	189	1551
Coldwell	261	257	227	236	369	294	204	1848
Peters	99	126	129	148	125	129	108	864
Others	2	3	1	11	3	3	2	25
Total	910	1036	906	916	1250	1000	822	6840

## BOARD OF HEALTH

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	35	40	31	38	61	29	34	268
Ouellette	215	161	146	184	197	167	104	1174
Sullivan	205	313	275	232	366	304	271	1966
Others	0	4	1	4	1	0	2	12
Total	455	518	453	458	625	500	411	3420

## HOUSING AUTHORITY

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	333	382	338	362	474	337	271	2497
Delaney	1	11	0	0	8	3	17	40
S. Dillon	22	20	21	2	28	27	24	144
D. Westaway	19	22	10	2	20	7	26	106
F. Senneville	23	19	20	6	18	0	22	108
B. Cooney	4	0	0	0	0	2	0	6
M. Kendall	5	24	17	1	7	6	8	68
B. Sprague	4	1	8	0	0	0	0	13
Others	44	39	39	85	70	118	43	438
Total	455	518	453	458	625	500	411	3420

## PLANNING BOARD

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	117	117	111	109	161	125	95	835
Fowler	331	395	323	325	453	369	311	2507
Others	7	6	19	24	11	6	5	78
Total	455	518	453	458	625	500	411	3420

## SCHOOL COMMITTEE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	138	154	128	128	186	148	127	1009
Dick	284	307	267	242	400	298	220	2018
Sears	214	254	236	240	298	277	203	1722
DeGregorio	269	319	274	297	363	276	269	2067
Others	5	2	1	9	3	1	3	24
Total	910	1036	906	916	1250	1000	822	6840



**REGIONAL VOKE SCHOOL COMMITTEE**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	134	124	105	94	163	122	87	829
Meuse	317	389	347	353	458	373	319	2556
Others	4	5	1	11	4	5	5	35
Total	455	518	453	458	625	500	411	3420

**TRUSTEES PUBLIC LIBRARY**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	225	244	227	220	305	224	168	1613
Boyle	349	401	348	352	488	389	333	2660
McDonagh	330	387	327	327	452	375	318	2516
Others	6	4	4	17	5	12	3	51
Total	910	1036	906	916	1250	1000	822	6840

Total Registered Voters	15962
Total Votes	3420
Percent	21%

A true copy attest:

Elizabeth A. Carey CMC, CMMC  
Town Clerk

# Annual Town Meeting

May 2 & 4, 1998

Tewksbury Memorial High School  
320 Pleasant Street  
May 2 & 4, 1998

Moderator James Coakley opened the 1998 Annual Town Meeting on Saturday, May 2, 1998 at 10:00 A.M.

Reverend Carol Boutwell, Pastor, First Baptist Church of Tewksbury, offered the Invocation and Blessing upon the Assembly.

Moderator Coakley called for a Moment of Silence for the Town Officials' and Town Employees' who passed away during 1997 and who are listed on Page 3 of the 1997 Annual Town Report and he included the following names of those who passed away in 1998:

Mary F. Delaney.....	Elected member of the Housing Authority since 1963.
Alfred L. Gray.....	Retired D.P.W. Foreman.
John J. Karbowniczak, M.D...	Retired Middlesex County Medical Examiner.
Irene E. Manley.....	Former Election Worker.

The Moderator designated the Visitors Section and informed the Assembly that the Town Meeting Guidelines are now printed on the inside cover of the Warrant.

Joan Dunlevy, Board of Selectmen Chairman, announced that the Rainbow Girls' are conducting a Bake Sale and coffee sales in the front entrance, the Friends of the Library are conducting a fund raiser by selling Raffle Tickets, the Enviromental and Household Hazardous Waste Collection Day is Saturday, May 16, 1998, 9AM to 1 PM at the DPW, and please complete and return State Representative. James Miceli's Annual Survey when leaving the Town Meeting.

Moderator Coakley introduced and the Assembly welcomed Charles Salvo and Joseph Machedo, Boy Scout Troop 41, who are working on their Boy Scout Citizenship Badge.

The Moderator informed the Assembly of the Related & Sequential Warrant Articles 26, 27 & 28, that they would be taken as one drawing for action.

There were 104 Registered Voters and 18 Visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this Motion was Adopted.  
10:08 AM (5-2-98)

Mrs. Patricia Millward, Finance Committee Vice Chairman, but speaking as a resident, encouraged the Assembly to be fiscal responsible and vote the lower figure as recommended by the Finance Committee.

On Saturday, May 2, 1998, the Moderator motioned to Reconsider all Acted On Articles and this Motion Failed.

-0- YES 15 NO 11:54 AM (5-2-98)

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the 1998 Annual Town Meeting to 8:00 PM, Monday, May 4, 1998, to act on Article 4, the Budget, and this motion was Adopted.  
11:54 AM (5-2-98)

Moderator James Coakley Reconvened the 1998 Annual Town Meeting at 8:00 P.M. on Monday, May 4, 1998.

There were 188 Registered Voters and 26 Visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the 1998 Annual Town Meeting, sine die, and this motion was Adopted.  
8:26 PM (5-4-98)

## ARTICLE 1

To choose all necessary Town Officers, by ballot, Two (2) members of the Board of Selectmen for three years; One (1) member of the Board of Health for three years; One (1) member of the Housing Authority for five years; One (1) member of the Planning Board for five years; Two (2) members of the School Committee for three years; One (1) member of the Regional Voke School Committee for three years; and Two (2) Trustees Public Library for three years.

Accomplished at the 1998 Annual Town Election, Saturday, April 4, 1998.

## ARTICLE 2

To hear and act upon reports of the various town officers; or take any action relative thereto.

## TOWN MANAGER

Finance Committee Chairman, Ray Shaw, motioned to Accept the 1997 Annual Town Report and this motion was Adopted.



**ARTICLE 3**

To see if the Town will vote to fix the salaries of several elected officials for the fiscal year 1999.

	<b>FY98 Present</b>	<b>FY99 Requested</b>
<b>BOARD OF HEALTH</b>		
Chairman	\$ 450	\$ 450
Members (2)	350	350
<b>MODERATOR</b>	500	500
<b>PLANNING BOARD</b>		
Chairman	1100	1100
Members (4)	750	750

**SCHOOL COMMITTEE**

Chairman	\$3000	\$3000
Members (4)	2500	2500

**SELECTMEN**

Chairman	6000	6000
Members (4)	5000	5000

**Motion:** The Finance Committee motioned to Adopt Article 3, as written in the Warrant under the FY99 Requested column.

**Voted:** Article 3 was Adopted. 10:29 AM (5-2-98)

**ARTICLE 4**

To see what sums the town will raise and appropriate, transfer or otherwise provide, for its necessary and expedient purposes as designated hereafter, and to direct that these funds be expended only for such purposes under the direction of the respective boards, committees and officers for the fiscal year which begins July 1, 1998, or take related action.

	<b><u>FY97 Actual</u></b>	<b><u>FY98 Adopted</u></b>	<b><u>FY99 Requests</u></b>	<b><u>FY99 Mgr Recom</u></b>	<b><u>FINCOM</u></b>	<b><u>VOTED</u></b>
<b>1. Moderator</b>						
Salaries	500	500	500	500		
Operating	47	100	100	100		
<b>Total</b>	<b>547</b>	<b>600</b>	<b>600</b>	<b>600</b>		
<b>2. Selectmen</b>						
Salaries	77,434	88,539	33,457	33,457		
Operating	80,367	89,744	91,826	89,826		
<b>Total</b>	<b>157,801</b>	<b>178,283</b>	<b>125,283</b>	<b>123,283</b>		
<b>3. Town Manager</b>						
Salaries	184,182	193,648	203,517	203,517		
New Employees	0	0	61,968	61,968		
Operating	4,660	3,990	3,990	3,990		
<b>Total</b>	<b>188,842</b>	<b>197,638</b>	<b>269,475</b>	<b>269,475</b>		
<b>4. Finance Committee</b>						
Salaries	1,850	1,873	2,000	2,000		
Operating	799	1,360	1,360	1,360		
<b>Total</b>	<b>2,649</b>	<b>3,233</b>	<b>3,360</b>	<b>3,360</b>		
<b>5. Reserve Fund</b>						
Operating	96,480	92,780	150,000	75,000		
<b>6. Accounting</b>						
Salaries	133,816	143,810	149,000	149,000		
Operating	1,942	2,025	3,925	2,925		
Outlay	0	1,500	4,500	0		
<b>Total</b>	<b>135,758</b>	<b>147,335</b>	<b>157,425</b>	<b>151,925</b>		

	<u>FY97 Actual</u>	<u>FY98 Adopted</u>	<u>FY99 Requests</u>	<u>FY99 Mgr Recom</u>	<u>FINCOM</u>	<u>VOTED</u>
					:	
<b>7. Computer System</b>						
Salaries	46,924	77,690	85,019	85,019		
Operating	33,288	42,700	48,700	48,700		
Out/State Travel	0	1,000	1,000	1,000		
Outlay	45,633	25,000	38,700	33,000		
<b>Total</b>	<b>125,845</b>	<b>146,390</b>	<b>173,419</b>	<b>167,719</b>		
<b>8. Technology Committee</b>						
Salaries	308	1,050	1,000	1,000		
Operating	0	200	200	0		
<b>Total</b>	<b>308</b>	<b>1,250</b>	<b>1,200</b>	<b>1,000</b>		
<b>9. Assessors</b>						
Salaries	166,567	190,411	230,657	199,086		
Operating	31,476	36,800	38,450	37,450		
<b>Total</b>	<b>198,043</b>	<b>227,211</b>	<b>269,107</b>	<b>236,536</b>		
<b>10. Treasurer/Collector</b>						
Salaries	285,055	298,523	312,220	311,220		
Operating	189,163	188,100	219,700	214,700		
Outlay	2,000	2,000	0	0		
<b>Total</b>	<b>476,218</b>	<b>488,623</b>	<b>531,920</b>	<b>525,920</b>		
<b>11. Town Counsel</b>						
Operating	90,358	95,000	95,000	95,000		
<b>12. Pers. Relations Review Board</b>						
Salaries	1,784	3,162	3,000	0		
Operating	0	200	200	200		
<b>Total</b>	<b>1,784</b>	<b>3,362</b>	<b>3,200</b>	<b>200</b>		
<b>13. Administrative Services</b>						
Salaries	59,795	74,110	75,769	80,863		
New Employees	0	0	14,832	0		
Operating	2,423	5,200	4,900	4,900		
Outlay	3,083	4,200	4,200	0		
<b>Total</b>	<b>65,301</b>	<b>83,510</b>	<b>99,701</b>	<b>85,763</b>		
<b>14. Town Clerk</b>						
Salaries	118,400	132,799	154,739	154,739		
Operating	11,463	13,335	13,450	13,450		
Outlay	0	6,000	0	0		
<b>Total</b>	<b>129,863</b>	<b>152,134</b>	<b>168,189</b>	<b>168,189</b>		
<b>15. Election</b>						
Salaries	18,862	14,200	20,194	20,194		
Operating	14,734	11,974	13,774	13,774		
<b>Total</b>	<b>33,596</b>	<b>26,174</b>	<b>33,968</b>	<b>33,968</b>		
<b>16. Board of Registrars</b>						
Salaries	2,650	2,650	2,650	2,650		
Operating	2,058	2,141	2,341	2,341		
<b>Total</b>	<b>4,708</b>	<b>4,791</b>	<b>4,991</b>	<b>4,991</b>		

	<u>FY97 Actual</u>	<u>FY98 Adopted</u>	<u>FY99 Requests</u>	<u>FY99 Mgr Recom</u>	<u>FINCOM</u>	<u>VOTED</u>
<b>17. Conservation Commission</b>						
Salaries	3,963	3,276	3,276	3,276		
Operating	691	900	1,400	900		
<b>Total</b>	<b>4,654</b>	<b>4,176</b>	<b>4,676</b>	<b>4,176</b>		
<b>18. Planning Board</b>						
Salaries	90,752	102,083	107,545	104,645		
Operating	4,902	5,600	6,900	6,400		
Outlay	0	0	2,300	0		
<b>Total</b>	<b>95,654</b>	<b>107,683</b>	<b>116,745</b>	<b>111,045</b>		
<b>19. Board of Appeals</b>						
Salaries	3,265	3,090	4,500	4,000		
Operating	1,120	1,800	1,800	1,500		
<b>Total</b>	<b>4,385</b>	<b>4,890</b>	<b>6,300</b>	<b>5,500</b>		
<b>20. Industrial Comm.</b>						
Operating	0	8,000	4,000	4,000		
<b>21. Cable Television</b>						
Salaries	1,767	3,593	3,100	3,100		
Operating	1,325	9,860	9,860	9,860		
<b>Total</b>	<b>3,092</b>	<b>13,453</b>	<b>12,960</b>	<b>12,960</b>		
<b>22. Town Hall</b>						
Salaries	18,562	19,615	20,142	20,142		
Operating	46,051	54,931	57,347	57,347		
Outlay	10,448	8,000	57,450	8,950		
<b>Total</b>	<b>75,061</b>	<b>82,546</b>	<b>134,939</b>	<b>86,439</b>		
<b>23. Aux. Buildings</b>						
Operating	0	3,000	9,750	9,750		
<b>24. Police</b>						
Salaries	3,117,484	3,496,248	3,903,659	3,740,686		
New Employees	0	0	133,310	15,210		
Operating	129,739	192,721	291,933	236,274		
Outlay	100,453	104,000	240,130	104,000		
<b>Total</b>	<b>3,347,676</b>	<b>3,792,969</b>	<b>4,569,032</b>	<b>4,096,170</b>		
<b>25. Auxiliary Police</b>						
Operating	1,622	1,670	1,760	1,760		
<b>26. Fire</b>						
Salaries	2,610,429	2,857,173	2,988,075	2,978,315		
New Employees	0	132,926	0	0		
Operating	212,051	246,901	256,371	254,371		
Outlay	3,694	14,875	84,010	0		
<b>Total</b>	<b>2,826,174</b>	<b>3,251,875</b>	<b>3,328,456</b>	<b>3,232,686</b>		
<b>27. Building</b>						
Salaries	195,909	223,645	235,004	235,004		
Operating	7,190	10,655	10,655	10,655		
Outlay	0	0	3,000	0		
<b>Total</b>	<b>203,099</b>	<b>234,300</b>	<b>248,659</b>	<b>245,659</b>		

	<u>FY97</u> <u>Actual</u>	<u>FY98</u> <u>Adopted</u>	<u>FY99</u> <u>Requests</u>	<u>FY99</u> <u>Mgr Recom</u>	<u>FINCOM</u>	<u>VOTED</u>
28. <b>Emergency Management</b>						
Salaries	3,632	3,804	3,804	3,804		
Operating	6,704	7,845	9,395	7,895		
Outlay	0	0	8,300	0		
<b>Total</b>	<b>10,336</b>	<b>11,649</b>	<b>21,499</b>	<b>11,699</b>		
29. <b>Dog Officer</b>						
Salaries	40,649	42,760	44,179	42,814		
Operating	2,947	3,550	4,000	3,500		
Outlay	0	5,000	800	0		
<b>Total</b>	<b>43,416</b>	<b>51,310</b>	<b>48,979</b>	<b>46,314</b>		
30. <b>Parking Clerk</b>						
Operating	2,035	1,500	1,500	1,500		
31. <b>School</b>						
Salaries	14,570,176	15,708,968	16,417,140	16,317,140		
Operating	4,555,941	4,792,441	5,840,980	4,819,171		
Out/State Travel	3,477	5,000	5,000	5,000		
Outlay	236,513	170,308	207,339	170,339		
<b>Total</b>	<b>19,366,107</b>	<b>20,676,717</b>	<b>22,470,459</b>	<b>21,311,650</b>		
32. <b>New School Bldg. Committee</b>						
Salaries	4,234	2,500	4,000	4,000		
Operating	104,158	200	200	200		
<b>Total</b>	<b>108,392</b>	<b>2,700</b>	<b>4,200</b>	<b>4,200</b>		
33. <b>Public Works</b>						
Salaries	1,780,679	1,855,368	1,927,816	1,927,816		
New Employees	0	0	89,953	0		
Operating	1,457,651	1,546,500	1,692,000	1,490,500		
Outlay	899	22,065	151,420	112,120		
<b>Total</b>	<b>3,239,229</b>	<b>3,423,933</b>	<b>3,861,189</b>	<b>3,530,436</b>		
34. <b>Snow &amp; Ice</b>						
Salaries	77,781	76,002	76,003	76,003		
Operating	161,144	124,000	124,000	124,000		
<b>Total</b>	<b>238,925</b>	<b>200,002</b>	<b>200,003</b>	<b>200,003</b>		
35. <b>Street Lighting</b>						
Operating	132,429	138,529	142,685	138,529		
36. <b>Solid Waste</b>						
Operating	1,665,490	1,906,517	2,147,865	2,147,865		
37. <b>Cemeteries</b>						
Operating	1,600	1,600	1,600	1,600		
38. <b>Health</b>						
Salaries	118,121	135,551	146,723	144,558		
Operating	17,601	27,400	30,600	28,600		
Outlay	0	0	1,000	0		
<b>Total</b>	<b>135,722</b>	<b>162,951</b>	<b>178,323</b>	<b>173,158</b>		



	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY99</u>	<u>FINCOM</u>	<u>VOTED</u>
	<u>Actual</u>	<u>Adopted</u>	<u>Requests</u>	<u>Mgr Recom</u>		
<b>39. Council On Elderly</b>						
Salaries	64,832	73,551	109,791	109,149		
New Employee	0	23,950	0	0		
Operating	52,201	43,255	48,650	45,850		
Outlay	0	0	4,000	0		
<b>Total</b>	<b>117,033</b>	<b>140,756</b>	<b>162,441</b>	<b>154,999</b>		
<b>40. Veterans Services</b>						
Salaries	36,829	39,010	46,513	46,513		
New Employees	0	0	12,907	0		
Line Items (Vet. Aid)	69,694	72,000	70,000	66,000		
<b>Total</b>	<b>106,523</b>	<b>111,010</b>	<b>129,420</b>	<b>112,513</b>		
<b>41. Exceptional Children</b>						
Salaries	15,770	16,539	16,938	16,938		
Operating	7,284	11,242	10,752	10,752		
<b>Total</b>	<b>23,054</b>	<b>27,781</b>	<b>27,690</b>	<b>27,690</b>		
<b>42. Patriotic Activities Committee</b>						
Operating	13,996	16,000	16,000	16,000		
<b>43. Homecoming Committee</b>						
Operating	7,314	12,405	12,405	12,405		
<b>44. Library</b>						
Salaries	324,032	365,019	393,831	393,831		
New Employees	0	0	64,315	39,997		
Operating	92,892	98,074	219,650	182,950		
Outlay	68,831	65,750	2,500	0		
<b>Total</b>	<b>485,755</b>	<b>528,843</b>	<b>680,296</b>	<b>616,778</b>		
<b>45. Library Building Committee</b>						
Salaries	477	1,000	750	750		
Operating	0	500	500	500		
<b>Total</b>	<b>477</b>	<b>1,500</b>	<b>1,250</b>	<b>1,250</b>		
<b>46. Recreation</b>						
Salaries	44,567	52,050	53,580	53,580		
New Employees	0	0	31,572	31,572		
Operating	12,791	16,726	40,406	40,406		
<b>Total</b>	<b>57,358</b>	<b>68,776</b>	<b>125,558</b>	<b>125,558</b>		
<b>47. Unclassified</b>						
Maturing Debt	2,570,000	2,881,735	3,243,622	3,243,622		
Interest - Maturing Debt	1,476,897	1,428,939	1,784,643	1,784,643		
Interest Temporary Loans	104,919	125,000	343,325	250,000		
Regional Vocational School	3,039,149	3,310,786	3,425,265	3,425,265		
Occupational Injury Resv.	10,412	30,000	30,000	30,000		
Unemployment Compensation	13,045	16,130	16,130	16,130		
Group Insurance	2,840,797	2,840,797	3,040,797	2,840,797		
Medicare Tax	138,931	155,000	182,000	182,000		
Fire/Liability Ins.	210,241	215,505	225,000	225,000		
County Retirement	1,425,831	1,532,322	1,729,814	1,693,585		
<b>Total</b>	<b>11,830,222</b>	<b>12,536,214</b>	<b>14,020,596</b>	<b>13,691,042</b>		
<b>ATM Total Budget</b>	<b>45,854,931</b>	<b>49,355,789</b>	<b>54,778,073</b>	<b>52,078,263</b>		

**Voted:** All Departments NOT marked for Debate were  
Adopted per the Finance Committee  
Recommendations. 8:14 PM (5-4-98)

31. SCHOOL DEPT. OPERATING ...	CHANGE TO
	\$ 5,039,171.00
SCHOOL DEPT. TOTAL.....	CHANGE TO
	\$21,696,717.00

47. UNCLASSIFIED:	
INTEREST TEMP. LOANS.....	CHANGE TO
	\$300,000.00
STABILIZATION .....	CHANGE TO
	\$ -0-

BUDGET TOTAL.....	CHANGE TO \$52,500,680.00
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42. Patriotic Committee: The Finance Committee Recommended \$25,800 and this motion was Adopted. 8:15 PM (5-4-98)

3. Town Manager  
9. Assessors  
13. Administrative Services  
29. Council On Elderly

39. Council On Elderly: The Finance Committee  
Recommended \$154,999 and this motion was  
Adopted. 8:17 PM (5-4-98)

43. Homecoming Committee: The Finance Committee Recommended \$12,405 and this motion was Adopted. 8:20 PM (5-4-98)

3. Town Manager: The Finance Committee  
Recommended \$269,475 and this motion was  
Adopted. 8:20 PM (5-4-98)

9. Assessors: The Finance Committee Recommended \$236,536 and this motion was Adopted.  
8:24 PM (5-4-98)

13. Administrative Services: The Finance Committee Recommended \$86,763 and this motion was Adopted. 8:26 PM (5-4-98)

The complete Budget was Adopted at 8:26 PM (5-4-98).

Harold MacDonald, Chairman of Patriotic Activities Committee & Homecoming Committee motioned to Debate the following Budgets:

42. Patriotic Activities	
43. Homecoming Committee .....	CHANGE TO
	\$23,238.00

		SALARIES	OPERATING	OUTLAY	DEPT. TOTAL
1	MODERATOR	500	100	0	600
2	SELECTMEN	33,457	72,326	0	105,783
3	TOWN MANAGER	203,517	3,990	0	269,475
	New Position	61,968			
4	FINANCE COMM	2,000	1,360	0	3,360
5	RESERVE FUND		100,000		100,000
6	ACCOUNTING	149,000	2,925	700	152,625
7	COMPUTER SERVICES	85,019	49,700	33,000	167,719
8	TECHNOLOGY COMM.	1,000	0	0	1,000
9	ASSESSORS	199,086	37,450	0	236,536
10	TREASURER	311,220	214,700	0	525,920
11	TOWN COUNSEL	0	95,000	0	95,000
12	PERSONNEL BD	0	200	0	200
13	ADMINISTRATIVE SERVICES	80,863	4,900	1,000	86,763
	New Position	0			
14	TOWN CLERK	154,739	13,450	0	168,189
15	ELECTIONS	20,194	13,774	0	33,968
16	VOTING REGISTRARS	2,650	2,341	0	4,991
17	CONSERVATION COMM	3,276	1,400	0	4,676
18	PLANNING BOARD	105,245	6,900	0	112,145
19	APPEALS BOARD	4,000	1,800	0	5,800
20	INDUSTRIAL DEVELOP. COMMISSION	0	4,000	0	4,000



	SALARIES	OPERATING	OUTLAY	DEPT. TOTAL
21 CABLE TV	3,100	9,860	0	12,960
22 TOWN HALL	20,142	57,347	8,950	86,439
23 AUXILIARY BUILDINGS	0	9,750	0	9,750
24 POLICE DEPT.	3,720,686	236,274	129,000	4,150,570
New Position	64,610			
25 AUXILIARY POLICE	0	1,760	0	1,760
26 FIRE DEPT.	2,978,315	254,371	0	3,232,686
27 BUILDING	235,004	10,655	2,200	247,859
28 EMERGENCY MANAGEMENT	3,804	7,895	0	11,699
29 DOG OFFICER	42,814	3,900	800	47,514
30 PARKING CLERK	0	1,500	0	1,500
31 SCHOOL DEPARTMENT	16,482,207	5,039,171	170,339	21,696,717
Out/State Travel		5,000		
32 NEW SCHOOL.BLDG COMMITTEE	4,000	200	0	4,200
33 PUBLIC WORKS DEPARTMENT	1,927,816	1,491,500	77,765	3,497,081
New Position	0			
33a SEWER PROJECTS	0	0	0	0
34 SNOW/ICE	76,003	124,000	0	200,003
35 STREET LIGHTING	0	138,529	0	138,529
36 SOLID WASTE				2,147,865
Collection		664,380		
Disposal		1,083,485		
Reserve		400,000		
37 CEMETERIES	0	1,600	0	1,600
38 HEALTH	139,697	26,600	1,000	187,445
New Position	20,148			
39 COUNCIL ON ELDERLY	109,149	45,850	0	154,999
40 VETERANS SERVICES	46,513	0	0	112,513
Veterans Aid		66,000		
41 EXCEPTIONAL CHILDREN	16,938	10,752	0	27,690
42 PATRIOTIC ACTIVITIES	0	25,800	0	25,800
43 HOMECOMING COMM.	0	12,405	0	12,405
44 LIBRARY	393,831	182,950	0	616,778
New Employees	39,997			
45 LIBRARY BUILD.	750	500	0	1,250
COMM.				
46 RECREATION	53,580	40,406	0	125,558
New Employee	31,572			
47 UNCLASSIFIED				
Maturing Debt		3,248,080		
Interest (Mat.Debt)		1,712,703		
Temp.Loan Interest		300,000		
Reg. Voc.School		3,420,465		
Retirement		1,651,263		
Teacher E.R.I.		42,322		
Occ. Injury		30,000		
Unemployment		16,130		
Group Insurance		2,840,797		
Medicare(Tax)		182,000		
Liability Insurance		225,000		
Stabilization Fund		0		

**SALARIES**  
**OPERATING**  
**OUTLAY**  
**ARTICLE 4 TOTAL**

27,828,410

24,247,516

424,754

52,500,680

**APPROPRIATION CERTIFICATE - 1998 ANNUAL TOWN MEETING  
MAY 2 & 4, 1998**

<u>ARTICLE</u>	<u>RAISE &amp; APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
4. BUDGET	52,500,680*		
*(Includes Reserve Fund)	(100,000)		
7. Reduce Tax Levy		783,395 From E&D	
8. Remodel - Reconstruct Current Library & Town Hall For Offices			300,000.00
9. Pedestrian Bridge Over Shawsheen River & Water Mains Various Streets			50,000.00
<hr/>			
<u>TOTAL RAISE &amp; APPROPRIATE</u>	<u>52,500,680</u>		
<u>TOTAL TRANSFERS</u>		<u>783,395</u>	
<u>TOTAL BORROW</u>			<u>350,000.00</u>

**APPROPRIATION CERTIFICATE - FISCAL 1999  
RECAPITULATION**

<u>TAX LEVY (TOTAL RAISE &amp; APPROPRIATE)</u>	<u>52,500,680.00</u>
<u>REDUCE TAX LEVY(ART. 7 TRANSFER FROM E&amp;D)</u>	<u>783,395.00</u>
<u>NET TAX LEVY</u>	<u>51,717,285.00</u>

ATTEST:

ELIZABETH A. CAREY, CMC, CMMC  
TOWN CLERK

**ARTICLE 5**

To see if the Town will vote to authorize the Board of Selectmen to sell, after first giving notice of the time and place of sale by posting such notice of sale in some convenient and public place in the Town and advertising for three successive weeks at least fourteen days before the sale, property taken by the Town under the tax title procedure, provided that the Board of Selectmen or whomever they authorize to hold such public auction shall reject any bid which they deem inadequate and provided that no property shall be sold for less than a minimum of 75% of fair market value. Fair market value, for the purpose of this article, is defined as the value calculated by the Board of Assessors. Fair market value is calculated by the Board of Assessors using supporting formulas and rates. Such formulas and rates, based upon standard real estate and/or assessment valuation procedures, shall be filed with the Town Clerk a minimum of fourteen days prior to the date of bidding or sale, whichever occurs first or take any related action.

BOARD OF SELECTMEN  
TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 5.  
The Board of Selectmen concurred.

**Voted:** Article 5 was Adopted. 10:21 AM (5-2-98)

**ARTICLE 6**

To see if the Town will vote to authorize the Town Manager to enter into Lease/Purchase Agreements of up to five years to purchase equipment for Town Departments. Said contracts shall be subject to annual appropriation or take any related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 6.

**Voted:** Article 6 was Adopted. 11:53 AM (5-2-98)

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### ARTICLE 7

To see if the Town will vote to transfer from the E & D account the total sum of \$874,908.00 to be used by the Assessors to reduce the current tax levy or take any related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Amend Article 7 and Adopt, as Amended.

**Voted:** The Finance Committee's Amendment was Adopted. 11:51 AM (5-2-98)  
Article 7 was Adopted, as Amended. 11:51 AM (5-2-98)

**AMENDMENT:** Transfer \$783,395 from E&D for the purpose of Article 7.

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### ARTICLE 8

To see if the Town will vote to appropriate and raise by borrowing the sum of \$300,000 for the purpose of remodeling, reconstructing or making extraordinary repairs to the current library building and Town Hall for offices for town departments and for related incidental costs. The Town Treasurer, with approval of the Selectmen, is hereby authorized pursuant to Chapter 44, Section 7 (3A), of the General Laws, as amended or any other enabling authority, and to issue bonds or notes of the town therefor. The Town Manager and Town Hall Space Needs Committee are hereby authorized to expend these funds for the stated purposes and to apply for, accept and expend available federal, state or private grants or contributions in the regard, or take related action.

TOWN MANAGER  
TOWN HALL SPACE COMMITTEE

**Motion:** The Finance Committee motioned to Adopt Article 8 and Borrow \$300,000.00.

**Voted:** Article 8 was Adopted.  
15 YES -0- NO Unanimous Vote  
10:26 AM (5-2-98)

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### ARTICLE 9

To see if the Town will vote to appropriate and raise by borrowing the sum of \$50,000 in addition to the amount

authorized under Article 3 at the January 28, 1997, Special Town Meeting for the design and construction of a pedestrian bridge over the Shawsheen River and water mains and their appurtenances on various streets in the town, including costs incidental and related thereto, and to raise such appropriation to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow \$50,000 under and pursuant to Chapter 44, Section 7 & 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the town therefor, or take related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 9 by Borrowing \$50,000.00 for the purpose of Article 9.  
Treasurer Warren Carey motioned to Correct Article 9. On Line 5 add an "s" to the word "Section"  
The Moderator accepted the Correction as a typo error.

**Voted:** Article 9 was Adopted, as Corrected.  
8 YES -0- NO Unanimous Vote  
10:29 AM (5-2-98)

**CORRECTION:** On Line 5 add an "s" to the word "Section".

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### ARTICLE 10

To see if the Town will vote to authorize the Town Manager to solicit license agreements or lease of town land area known as Foster's Park for girls softball fields and related recreational activities for a period of up to ten years and that said solicitations shall follow the other requirements of Massachusetts General Laws Chapter 30B.

TOWN MANAGER

**Motion:** The Town Manager motioned to Withdraw Article 10 and this Motion was Adopted.  
10:31 AM (5-2-98)

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### ARTICLE 11

To see if the Town will vote to name the new library on Chandler Street the TEWKSBURY PUBLIC LIBRARY, or take any other action relative thereto.

BOARD OF SELECTMEN  
BOARD OF LIBRARY TRUSTEES

**Motion:** Library Trustee Chairman, Maureen Kelley, motioned to Adopt Article 11.

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Mr. John Wynn, former School Superintendent, motioned to Amend Article 11.

**Voted:** Mr. Wynn's Amendment Failed.

11:45 AM (5-2-98)

Article 11 was Adopted. 11:45 AM (5-2-98)

### ARTICLE 12

To see if the Town will vote to amend the Personnel By Law Section III Classification and Wage Schedule as follows:

DELETE:	Step 2	Step 3	Step 4	Step 5	Step 6
Executive Secretary	43,868	46,061	48,364	50,783	53,322

ADD:	Step 2	Step 3	Step 4	Step 5	Step 6
Assistant to the Town Manager	43,868	46,061	48,364	50,783	53,322

Or take any related action.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 12.

**Voted:** Article 12 was Adopted. 10:15 AM (5-2-98)

### ARTICLE 13

To see if the Town will vote to amend the Personnel By-Law Section III, Wage Schedule as follows:

DELETE:	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Recreation Director (hrly)	14.26	14.97	15.73	16.51	17.34	18.20

ADD:	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Recreation Director (full time)	29,774	31,265	32,841	34,473	36,206	37,995

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 13.

**Voted:** Article 13 was Adopted. 10:25 AM (5-2-98)

### ARTICLE 14

To see if the Town will vote to amend the Personnel By-Law, Section III, Wage Schedule as follows:

ADD:	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
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Teen Center Director (Full Time)	29,774	31,265	32,841	34,473	36,206	37,995
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TOWN MANAGER

**Motion:** The Town Manager motioned to Withdraw Article 14 and this Motion was Adopted.

10:25 AM (5-2-98)

### ARTICLE 15

To see if the Town will vote to amend the Personnel By-Law Section III (e) Salaries and Wages by inserting the following part time position:

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Conservation Inspector (hrly.)	14.26	14.97	15.73	16.51	17.34	18.20

This part time hourly position will be paid exclusively with funds from the Conservation Commission Wetland Protection Fund.

CONSERVATION COMMISSION

**Motion:** Conservation Commissioner Lou Barinelli motioned to Withdraw Article 15.

**Voted:** Article 15 was Withdrawn. 10:33 AM (5-2-98)

### ARTICLE 16

To see if the Town will vote to amend the Personnel By-Law, Section III (E), Wage and Classification Schedule by inserting the following part time position:

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Property Reviewer/Data Collector	14.26	14.97	15.73	16.51	17.34	18.20

BOARD OF ASSESSORS

**Motion:** The Finance Committee motioned to Adopt Article 16.  
Norman Boudreau, Chairman Personnel Relations Review Board, motioned to Amend.

**Voted:** Mr. Boudreau's Amendment was Adopted.  
11:49 AM (5-2-98)  
Article 16 was Adopted, as Amended.  
11:49 AM (5-2-98)

**AMENDMENT:** Delete "part time".

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### ARTICLE 17

To see if the Town will vote to amend the Personnel By-Law Section III, Wage Schedule as follows:

ADD:	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Recreation Counselor (part time)	10.77	11.41	12.10	12.82	13.59	14.41

#### TOWN MANAGER

**Motion:** The Finance Committee motioned to Correct Article 17 and Adopt, as Corrected.  
Norman Boudreau, Chairman Personnel Relations Review Board, motioned to Amend.

**Voted:** The Correction was Adopted.  
10:14 AM (5-2-98)  
Mr. Boudreau's Amendment was Adopted.  
10:14 AM (5-2-98)  
Article 17 was Adopted, as Corrected and Amended.  
10:14 AM (5-2-98)

**CORRECTION:** Position Title Should Read Youth Worker.

**AMENDMENT:** delete part time.

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### ARTICLE 18

To see if the Town will vote to amend the Personnel By-Law, Section III, Classification and Wage Schedule, by adding the following permanent part time position.

	Step 1	Step 2	Step 3	Step 4	Step 5
Public Health Nurse	21.00/hr	22.05/hr	23.16/hr	24.31/hr	25.53/hr

#### BOARD OF HEALTH

**Motion:** The Finance Committee motioned to Adopt Article 18, as Amended by the Board of Health.  
The Board of Health motioned to Amend.

**Voted:** The Board of Health's Amendment was Adopted.  
10:35 AM (5-2-98)  
Article 18 was Adopted, as Amended.  
10:35 AM (5-2-98)

**AMENDMENT:** 1. Delete the words "permanent part time" from line 2;  
2. Delete "Step 5, \$25.53/hr."  
3. Renumber steps, to begin with Step 2 at \$21.00/hr., and end with Step 5 at \$24.31/hr.

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The Amended Article will read:

To see if the Town will vote to Amend The Personnel By-Law, Section III, Classification and Wage Schedule, by adding the following position:

	Step 1	Step 2	Step 3	Step 4
Public Health Nurse	21.00/hr.	22.05/hr.	23.16/hr.	24.31/hr.

Amendment proposed by the Board of Health

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### ARTICLE 19

To see if the Town will vote to amend the Personnel By-Law, Section 3, Wage and Salary Schedule, effective January 1, 1999, by creating the following position and salary scale:

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Technical Services Librarian	\$28,536	\$29,962	\$31,461	\$33,034	\$34,686	\$36,420

#### BOARD OF LIBRARY TRUSTEES

**Motion:** he Finance Committee motioned to Adopt Article 19.

**Voted:** Article 19 was Adopted. 10:31 AM (5-2-98)

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### ARTICLE 20

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to enact a special act to increase the retirement allowance of Mary T. Manley, the widow of Police Lieutenant Eugene Manley, in an amount each year at a percentage equal to the percentage rate of increase received by police patrol officers for the Town, or take any action relative thereto.

#### BOARD OF SELECTMEN

**Motion:** Finance Committee Chairman, Ray Shaw, motioned to Adopt Article 20.

**Voted:** Article 20 was Adopted. 10:32 AM (5-2-98)

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### ARTICLE 21

To see if the Town will vote, pursuant to M.G.L. Chapter 82, Section 23 as amended, and other applicable statutes, to accept the laying out of a particular town way by order of the Board of Selectmen as follows:

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TOWN OF TEWKSBURY  
BY ORDER OF THE BOARD OF SELECTMEN  
ROADWAY LAYOUT

A certain parcel of land situated in Tewksbury, Middlesex County, Massachusetts and shown as "Connector Road" on a plan entitled "Apple Hill Executive Park Definitive Subdivision Plan of Land in Tewksbury, MA (Middlesex County) prepared for JDC Group, dated 19 August 1988 by GHR Engineering Assoc., Inc." recorded in Middlesex County North District Registry of Deeds Plan Book 168 Plan 83, and a portion of which is also shown as Lot 327 on Land Court Plan 27170A and being more particularly bounded and described as follows:

Beginning at a point on the southerly line of the 1960 Alteration of Andover Street, also known as Massachusetts Highway Route 133, where said line intersects with the northerly layout line of Interstate Route 495, thence running;

S 56° 12' 09" W along said Route 495, a distance of 1390.05 feet, more or less, to a point at the northeast corner of land now or formerly of John L. Vinios, thence turning and running;

S 82° 50' 40" E along said Vinios land, a distance of 585.13 feet, more or less, to a point at the beginning of a curve to the left, thence turning and running;

Westerly by said curve having a radius of 390.00 feet, a distance of 290.71 feet, more or less, to a point, thence turning and running;

S 54° 26' 47" W, a distance of 187.28 feet, more or less, to a point, at the beginning of a curve to the left, thence turning and running;

Westerly and southwesterly, by said curve having a radius of 30.00 feet, a distance of 42.22 feet, more or less, to a point on the easterly line of North Street, said line being on the easterly line of the 1937 North Street County Layout, the last three courses are all along said Vinios land, thence turning and running;

N 41° 31' 21" W along said easterly line of North Street, a distance of 71.69 feet, more or less, to an angle point in said street line, thence turning and running;

N 39° 17' 54" W along said easterly line of North Street, a distance of 51.32 feet, more or less, to a point at the beginning of a curve near the southwest corner of other land of now or formerly John L. Vinios, thence turning and running;

Southerly and southeasterly, in a counter-clockwise direction, by said Vinios land and by a curve having a radius of 40.00 feet, a distance of 60.22 feet, more or less, to a point, thence turning and running;

N 54° 26' 47" E by said Vinios land, a distance of 187.78 feet, more or less, to a point at the beginning of a curve to the right, thence turning and running;

Easterly by said Vinios land and by said curve, having a radius of 450.00 feet a distance of 335.44 feet, more or less, to a point, thence turning and running;

S 82° 50' 40" E along said Vinios land, land of now or formerly, Telaho Properties L.P. and land of now or formerly USA Limited Properties L.P., a distance of 411.36 feet, more or less, to a point at the beginning of a curve to the left, thence turning and running;

Easterly along said USA Limited Partnership land, by said curve having a radius of 400.00 feet, a distance of 285.91 feet, more or less, to a point, thence turning and running;

N 56° 12' 09" along land of said USA Limited Partnership and other land of said Vinios, a distance of 930.71 feet, more or less, to a point at the beginning of a curve to the left, thence turning and running;

Easterly and Northeasterly by said Vinios land by said curve, having a radius of 365.00 feet a distance of 167.48 feet, more or less, to a point on the southerly line of said Andover Street, thence turning and running;

S 85° 58' 12" E along said line of Andover Street, a distance of 159.40 feet, more or less, to the point of beginning.

Street acceptance plan prepared by GHR Engineering Assoc., Inc. dated August 19, 1988, on file in the Office of the Town Clerk.

BOARD OF SELECTMEN

**Motion:** The Finance Committee motioned to Adopt Article 21, as Amended by the Town Manager.

Town Manager, David Cressman, motioned to Amend Article 21.

**Voted:** The Town Manager's Amendment was Adopted.  
10:17 AM (5-2-98)

Article 21 was Adopted, as Amended.  
10:17 AM (5-2-98)

**AMENDMENT:**

Add at the end of the Article: and to accept a grant of land from James Chadwick, Trustee of Tewksbury Andover Street Trust, Charles Gorman, Trustee of Tewksbury Andover Street Trust, Steven J. Mastrovich, Trustee of Kate Realty Trust and David Wahr, Trustee of Tewksbury Realty Trust, commonly referred to as the access Road from North Street and Andover Street and more particularly described in a deed from James Chadwick, Trustee of Tewksbury Andover Street Trust,



Charles Gorman, Trustee of Tewksbury Andover Street Trust, Steven J. Mastrovich, Trustee of Kate Realty Trust and David Wahr, Trustee of Tewksbury Realty Trust, to the Town of Tewksbury, dated June 20, 1989 and recorded at the Middlesex North District Registry of Deeds, Book 04927, Page 240, or take any action relative thereto.

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#### ARTICLE 22

To see if the Town will vote to accept Devin B Street in the Town of Tewksbury in accordance with the Street Acceptance plan prepared by Lakeview Engineering Associates, 1615 Shawsheen Street, Tewksbury, MA. Dated April 7, 1997. Said plan on file in the Office of the Town Clerk, or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 22.

**Voted:** Article 22 was Adopted. 11:32 AM (5-2-98)

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#### ARTICLE 23

To see if the Town will vote to accept Waterford Meadow Road in the Town of Tewksbury in accordance with the Street Acceptance plan prepared by Cuoco & Cormier Engineering Associates, Inc., 170 Main Street, Tewksbury, MA, dated July 16, 1997. Said plan on file in the Office of the Town Clerk, or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Correct Article 23 and Adopt, as Corrected.

**Voted:** Article 23 was Adopted, as Corrected.  
11:35 AM (5-2-98)

**CORRECTION:** Should Read Waterford Meadow Drive on Line 1 of the Article.

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#### ARTICLE 24

To see if the Town will vote to accept Danielle Drive in the Town of Tewksbury in accordance with the Street Acceptance plan prepared by Troy, Mede & Associates, 936 East Street, Tewksbury, MA, dated June 16, 1997. Said plan on file in the Office of the Town Clerk, or take any other action relative thereto.

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 24.

**Voted:** Article 24 was Adopted. 10:36 AM (5-2-98)

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#### ARTICLE 25

To see if the Town will vote to accept a gift of an Internet Home Page to be used and supported by the Town Manager/Computer Services Department, or take any other action relative thereto.

COMPUTER SERVICES DEPARTMENT

**Motion:** The Finance Committee motioned to Adopt Article 25.

**Voted:** Article 25 was Adopted. 11:46 AM (5-2-98)

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#### ARTICLE 26

To see if the Town will vote to accept a conveyance to the fee to a parcel of land described as, "Green Area" all as shown on a plan of land entitled "Worcester Hill Estates," "Definitive", approved by the Town of Tewksbury Planning Board, April 11, 1995 and said plan being recorded at Middlesex North District Registry of Deeds in Plan Book 188 as Plan 46. Said "Green Area" containing 7.39 acres of land more or less and reference is hereby made to said plan for a more definitive description, or to take any other action relative thereto.

ROBERT A. SCHAFFNER AND OTHERS

**Motion:** The Moderator received a written motion to Withdraw Article 26.

**Voted:** Article 26 was Withdrawn. 10:19 AM (5-2-98)

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#### ARTICLE 27

To see if the Town will vote to accept a conveyance of the sewer line and pump station all as located within Germano Drive and within areas designated sewer easements and utility easements and to further accept conveyance of said easements in which said sewer line and pump station are located, all as shown on a plan of land, entitled, "Worcester Hill Estates," "Definitive," approved by the Tewksbury Planning Board, April 11, 1995 and recorded at Middlesex North District Registry of Deeds in Plan Book 188 as Plan 46 and further

referred to and described on a plan entitled, "Acceptance Plan of Germano Drive in Tewksbury, Mass." for "Town of Tewksbury," dated February 28, 1998, Troy, Mede & Associates said plan to be recorded at said Registry, or to take any other action relative thereto.

ROBERT A. SCHAFFNER AND OTHERS

**Motion:** Town Manager, David Cressman, motioned to Adopt Article 27, as written.

**Voted:** Article 27 was Adopted, as Written.  
10:20 AM (5-2-98)

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### ARTICLE 28

To see if the Town will vote to accept Germano Drive and a conveyance of the fee thereto, including the utility and sewer easements all as shown on a plan of land entitled, "Worcester Hill Estates," "Definitive," approved by the Planning Board, April 11, 1995 and recorded at Middlesex North District Registry of Deeds in Plan Book 188 as Plan 46 and further referred to and described on a plan entitled, "Acceptance Plan of Germano Drive in Tewksbury, Mass." for "Town of Tewksbury," dated February 28, 1998, Troy, Mede & Associates, said plan to be recorded at said Registry, or to take any other action relative thereto.

ROBERT A. SCHAFFNER AND OTHERS

**Motion:** The Moderator received written notice to Withdraw Article 28.

**Voted:** Article 28 was Withdrawn. 10:19 AM (5-2-98)

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### ARTICLE 29

To see if the Town will vote to accept a conveyance of the sewer line and pump station located between Maryland Road and New Jersey Road and over part of lots 1, 5, 6 and 1333 and Pennsylvania Road all as shown on a plan of land entitled, "Plan of Land in Tewksbury, Mass., Armando DeCarolis, July 1988." Said plan being recorded at Middlesex North District Registry of Deeds in Plan Book 166 as Plan 40, and further to accept utility easements in which said sewer line and pump station is located all as shown on said plan, or take any other action relative thereto.

ROBERT A. SCHAFFNER AND OTHERS

**Motion:** The Finance Committee deferred to the Town Manager.  
Town Manager, David Cressman, motioned to Amend Article 29 and Adopt, as Amended.

**Voted:** The Town Manager's Amendment was Adopted.  
11:47 AM (5-2-98)  
Article 29 was Adopted, as Amended.  
11:47 AM (5-2-98)

**AMENDMENT:** Add after the word, "accept" in the first line the following: "subject to the Public Works Department's approval of the pump station no later than June 1, 1998."

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### ARTICLE 30

To see if the Town will vote to amend the Town By-Laws as follows:

#### **Chapter 2.04 - TOWN MEETING**

Sections	<b>Article I. Meeting Procedures</b>
2.04.010	Schedule established
2.04.012	Annual town meeting lottery
2.04.015	Consent calendar
2.04.020	Article submission
2.04.030	Posting requirements
2.04.040	Notice of adjournment
2.04.100	Rules to govern speakers
2.04.110	Reconsideration
2.04.130	Proceedings governed by Town Meeting Time
2.04.160	Secret ballot required when

#### **Chapter 2.20 - FINANCE COMMITTEE**

Sections	
2.20.030	Budget submission requirements
2.20.080	Notice of recommended budget

#### **DELETE CURRENT SECTION 2.04.010 Schedule established.**

A. The Annual Town Meeting for the election of Town Officials shall be held on the first Saturday of April, and polls shall be opened from 8:00 A.M. to 8:00 P.M., except that when Easter Sunday falls on the day following the first Saturday of April the said election shall be held on the second Saturday of April as hereinabove provided.

B. The Annual Town Meeting for consideration of warrant articles shall begin on the first Saturday of May at 10:00 A.M. and conclude at 4:00 P.M.

Subsequent meetings shall begin at 8:00 P.M. on Monday, Wednesday and Thursday of the next week, if necessary, and must adjourn at 11:00 P.M.

No business shall be conducted at the Saturday session after the 4 P.M. deadline or after 11:00 P.M. at an evening session except to complete action on the article then under discussion.



Action on the Departmental Budget Article shall be taken up as the first order of business at the second session of the Annual Town Meeting.

**ADD NEW SECTION 2.04.010 Schedule established.**

- A. The Annual Town Meeting for the election of Town Officials shall be held on the first Saturday of April, and polls shall be opened from 8:00 A.M. to 8:00 P.M., except when Easter Sunday falls on the day following the first Saturday of April the said election shall be held on the second Saturday of April as above provided.
- B. The Annual Town Meeting for consideration of warrant articles shall begin on the first Saturday of May at 10:00 A.M. and conclude at 4:00 P.M., except as below provided. Subsequent meetings shall begin at 8:00 P.M. on Monday, Wednesday and Thursday of the next week, if necessary, and must adjourn at 11:00 P.M., except as below provided. No business shall be conducted at the Saturday session after the 4:00 P.M. deadline or after 11:00 P.M. at an evening session except to complete action on the article or Departmental budget then under discussion.

The Annual Town Meeting shall be divided into three sections.

**Section One:**

Article I. Annual Town Election - Accomplished in April

Section Two shall begin on the first Saturday in May at 10:00 A.M. and shall include the following Articles:

**Section Two:**

Article 2 Accept the Annual Report  
Article 3 Elected Official Salaries  
Article 4 Consent Calendar  
Article 5 Budget Article (Lottery System)  
Article(s) Budget Related Articles  
Article(s) Amend Personnel By-Laws

After the completion of Section Two, the Annual Town Meeting shall adjourn to the next Monday at 8:00 P.M. to then act on Section Three.

Further provided, if Section Two is not completed by 4:00 P.M., the Annual Town Meeting shall adjourn to the next Monday at 8:00 P.M. to continue and complete Section Two and then to act on the following Section Three Articles:

Section Three: Lottery System  
Amend Zoning By-Laws  
Amend Town By-Laws  
General Articles

If necessary, the Annual Town Meeting will continue to Wednesday and Thursday of the same week at 8:00 P.M., and will continue into the following week, if necessary, and until all the Warrant Articles have been acted upon.

**ADD NEW SECTION 2.04.012 Annual Town Meeting Lottery**

The motion to Lay On The Table at the Annual Town Meeting is prohibited. At the specific time when the Budget Article is to be acted upon, the order of consideration shall be drawn by the Town Moderator from a container which shall contain the Department heading. In no event shall a secret ballot be required for items under the budget article for a vote on the items.

The Zoning By-Law Amendments, Town By-Law Amendments, and general articles shall be selected by the lottery system and each numbered article shall be placed in a container and the Town Moderator shall draw an article number from the container to be acted upon.

Certain articles which are in sequence and related to each other whereby the passage of the first article is dependent upon the action of the next article may be taken as one drawing for action. For example, if Article 16 is concerned whether a school is to be built and Article 17 is to appropriate money for architectural fees, then the drawing of Article 17 will permit action to be taken first by the Annual Town Meeting on Article 16.

**ADD NEW SECTION 2.04.015 Consent calendar**

At the call of the Consent Calendar, the Moderator will call out the number of the Articles, one by one. If a voter objects to any particular Article being included in the Consent Calendar he/she should say the word "HOLD" in a loud voice when the number is called. The Article is then removed from the Consent Calendar and restored to its original numbered place in the Warrant, to be acted upon, debated and voted in the usual manner. After calling of the individual items in the Consent Calendar, the Moderator shall ask that all the remaining items be passed as a unit by the voters.

The Consent Calendar shall include the following non-controversial numbered Articles and with a brief description printed under each Article:

Article \_\_\_\_ Sale of Tax Title Property  
Article \_\_\_\_ Lease/Purchase Agreements  
Article \_\_\_\_ Sale of Town Owned Land  
Article \_\_\_\_ Petition the General Court  
Article \_\_\_\_ Adoption of Massachusetts General Laws  
Article \_\_\_\_ Adoption of Special Acts  
Article \_\_\_\_ Acceptance of Gifts and Donations to the Town

The Board of Selectmen may add other non-controversial Articles with a brief description, to the Consent Calendar which they consider would pass without debate.

**DELETE CURRENT SECTION 2.04.020 Article Submission.**

The Board of Selectmen shall inset in the Warrant for the Annual Town Meeting and all Special Town

Meetings all articles submitted to them for inclusion by the elected Town Officials; Selectmen, Town Clerk and Moderator and by elected Town Boards; Health, Planning, Housing Authority, Library Trustees, School Committee, Selectmen and Regional Technical School Committee. The Articles submitted to the Board of Selectmen by the elected Boards and Committees must be submitted by a majority vote of said Board or Committee to require their being included in the Warrant. The Conservation Commission shall also be eligible to submit articles for inclusion in the warrant for the Annual Town Meeting and all Special Town Meetings. A majority vote of the entire Conservation commission must occur in order for said article to be included in the warrant. The Town Manager and department heads reporting to the Town Manager shall submit articles for said Warrants to the Board of Selectmen to insert the articles on said Warrants. This is not intended to and will not prevent any individual member of an elected Board or Committee, or any registered voter from submitting articles as permitted in the Massachusetts General Laws, Chapter 39, Section 10.

**ADD NEW SECTION 2.04.020 Article submission**

The Board of Selectmen shall insert in the Warrant for the Annual Town Meeting and any Special Town Meetings all articles submitted to them for inclusion by the elected Town Officials: Board of Selectmen, Town Clerk and Moderator and by elected Town Boards: Board of Health, Planning Board, Housing Authority, Library Trustees, School Committee, and Regional Technical School Committee. The articles submitted to the Board of Selectmen by the elected Boards and elected Committees must be submitted by a majority vote of the entire Board or Committee to require the article being included in the Warrant. The Town Manager shall submit articles to the Board of Selectmen for insertion in the Warrant. Articles submitted by the appointed Boards or appointed Committees shall be approved by a majority vote of the entire Board or Committee and shall be submitted to the Board of Selectmen. Upon receipt of the article the Board of Selectmen, at their next scheduled meeting, shall give due consideration of the article for inclusion in the Annual or Special Town Meeting Warrant and shall promptly notify the appointed Board or appointed Committee of their action. This is not intended to, and will not prevent any individual member or an elected and appointed Board or Committee, or any registered voter from submitting articles as permitted under Massachusetts General Laws, Chapter 39, Section 10.

The Sponsor submitting an article for any Town Meeting shall provide a brief description of no more than 100 words of the intent of the article.

**DELETE SECTION 2.04.030 Posting requirements**

Copies of every Warrant shall be posted upon the Town Hall and in each of the post offices, and at least five hundred extra copies shall be left at the post offices and at the Town Hall and at such convenient places as the Selectmen shall think proper at the time of public posting of the Warrant for distribution to any citizen. In addition the Selectmen as soon as is practicable after the printing of the Warrant shall order that at least one warrant shall be mailed to each dwelling in the Town in which a registered voter resides or has his usual place of abode.

**ADD NEW SECTION 2.04.030 Posting requirements**

The Warrant shall be posted by a Constable of the Town and shall be posted in a public place in each Precinct and in the Town Hall. At least five hundred copies shall be left at the Town Hall or at such convenient places as the Selectmen shall think proper. In addition the Selectmen as soon as practicable after the printing of the Warrant shall order that at least one Warrant shall be mailed to each dwelling in the Town.

**DELETE CURRENT SECTION 2.04.040 Notice of adjournment**

Notice of adjourned meetings shall be posted by the Town Clerk in each of the post offices and on the Town Hall as soon as practicable after adjournment, with brief statement of business to come before the meeting.

**ADD NEW SECTION 2.04.040 Notice of adjournment**

Notice of adjourned town meetings shall be posted by the Town Clerk on Local Access Cable TV and in the Town Hall as soon as practicable after adjournment, with a list of the articles to come before the town meeting.

**DELETE SECTION 2.04.100 Rules to govern speakers.**

No person shall speak twice on any one subject, if any other citizen who has not spoken already thereon shall desire to speak nor shall any person speak for more than ten minutes at one time, except by vote permission.

**ADD NEW SECTION 2.04.100 Rules to govern speakers.**

No voter shall speak twice on any one subject, if any other voter who has not spoken already and is standing to be recognized by the Moderator. No voter shall speak for more than five minutes at one time, except by vote of permission of the assembly.

**DELETE SECTION 2.04.110 Reconsideration.**

- A. No vote shall be reconsidered except upon verbal notice of motion to the assembly from the floor; such notice shall be given within one hour after the vote has been passed; after such notice has been given, any person may make the motion to reconsider which, to prevail, must receive two-thirds vote.
- B. When the previous question is moved, if the voters at the meeting shall decide that the previous question shall



not be ordered, then, the debate shall continue the same as if the previous question has not been moved. A motion for the previous question shall have precedence over a motion to indefinitely postpone and shall prevail if a majority vote is had in favor of said motion.

**ADD NEW SECTION 2.04.110 Reconsideration.**

- A. No prior vote shall be reconsidered except to correct a procedural defect, scrivener's error or an oversight. Any voter may make the motion to reconsider a prior vote, to correct a procedural defect, scrivener's error or an oversight, which to prevail shall require a majority vote.

**DELETE CURRENT SECTION 2.04.130 Proceedings governed by Robert's Rules of Order.**

The proceedings of the meetings shall be governed by Robert's Rules of Order, except as follows: when several different sums of money have been proposed, the smaller shall always be voted on first; when these by-laws conflict with Robert's Rules of Order, these by-laws shall prevail. And further except as follows: All the numbers of the various articles after Article 2 of the Annual Town Meeting Warrant shall be placed in a container and the Town Moderator shall draw a number and as each number is drawn, that article shall be presented to the Town Meeting for action, and further provided, however, that certain articles which are in sequence and related to each other whereby the passage of the first article is dependent upon the action of the next article may be taken as one drawing for action. For example, if Article 16 is concerned with whether a school is built and Article 17 is to appropriate money for architectural fees, then the drawing of Article 17 will permit action to be taken first by the Town Meeting on Article 16. And further provided that when the budget article is drawn the order of consideration of said article shall be drawn from a second container which shall contain department heading.

**ADD NEW SECTION 2.04.130 Proceedings governed by Town Meeting Time, Second Edition 1984 with the additions and as amended.**

The proceedings of the meeting shall be governed by Town Meeting Time, a handbook of parliamentary law prepared under the auspices of the Massachusetts Moderators Association, and except as follows: when several different sums of money have been proposed, the smaller shall always be voted on first and when the motion to Move the Question is made the Moderator shall allow those presently standing, at the time of the motion, the opportunity to be heard and then he or she will take the vote to Move the Question; when these by-laws conflict with Town Meeting Time, these by-laws shall prevail.

**DELETE CURRENT SECTION 2.04.160 Secret ballot required when.**

Any article calling for the acceptance of any section of the General Laws, or any special act shall be voted on by a secret ballot at a Town Meeting.

**CHAPTER 2.20 - FINANCE COMMITTEE**

**DELETE CURRENT SECTION 2.20.030 Budget submission requirements.**

On or before December 31st of each year all departments, boards, committees, including the School Department, vested by law or the Town Meeting with the receipt, disbursement or expenditure of monies shall submit in writing to the Town Manager and the Finance Committee their signed budget request for the next fiscal year. The Town Manager is responsible for budget inputs from departments, board or committees under his jurisdiction.

Each budget shall be in a format as required by the Town Manager and the Finance Committee but a minimum shall include four categories of expenditures; salaries, operating, out of state travel and capital outlay(s) and each category shall contain an itemization of expenditures.

Under salary expenditures; new position request(s) shall be shown as a separate line item(s).

Unless a budget for a department, board or committee is submitted at the time required and in the form required by the Town Manager and the Finance Committee no appropriation for said department, board or committee in excess of the appropriation for the previous years shall be made at Town Meeting.

**ADD NEW SECTION 2.20.030 Budget submission requirements.**

On or before the second Friday in January of each year all departments, boards, committees, including the School Department, vested by law or the Town Meeting with the receipt, disbursement or expenditure of monies shall submit in writing to the Town Manager their signed budget request for the next fiscal year. The Town Manager is responsible for budget requests from departments, boards or committees under his or her jurisdiction.

Each budget shall be in a format as required by the Town Manager and the Finance Committee but a minimum shall include three categories of expenditures; salaries, operating, and capital outlay(s) and each category shall contain an itemization of expenditures.

Under salary expenditures; new position request(s) shall be shown as a separate line item(s).

Unless a budget for a department, board or committee is submitted at the time required and in the form required by the Town Manager and the Finance Committee no

appropriation for said department, board or committee in excess of the appropriation for the previous years shall be made at Town Meeting.

**DELETE CURRENT SECTION 2.20.080 Notice of recommended budget.**

The Finance Committee shall provide their written recommendations for all warrant articles to citizens of the Town of Tewksbury five days prior to the commencement of any Town Meeting, by making copies available at the Town Clerk's office.

The Finance Committee shall also transmit a written copy of their recommendations to all elected boards and the Town Manager five days prior to convening of any Annual or Special Town Meeting.

If the five day requirement cannot be adhered to, the Finance Committee shall notify the Town Clerk in writing, stating the reason(s). (Art. 35, ATM 1995)

**ADD NEW SECTION 2.20.080 Notice of recommended budget.**

The Finance Committee shall file its written recommendation for all warrant articles on or before noon of the Friday prior to the commencement of any Town Meeting, by making copies available at the Town Clerk's Office.

TOWN MEETING REVIEW COMMITTEE:  
SANDRA BARBEAU, ASSISTANT TO THE TOWN MGR  
ELIZABETH CAREY, TOWN CLERK  
JAMES COAKLEY, MODRATOR  
DAVID CRESSMAN TOWN MANAGER  
JOHN RYAN, SELECTMAN  
RAY SHAW, FINANCE COMMITTEE CHAIRMAN

**Motion:** The Finance Committee motioned to Amend and Adopt Article 30.  
The Conservation Commission motioned to Amend.  
Geraldine Murphy motioned to Amend.  
William Hurton motioned to Amend.  
Paul Fansel motion for the Indefinite Postponement of Article 30.

Assessor Jay Kelley motioned to Amend.

A motion was made to Move the Question and this motion was Adopted. 11:17 AM (5-2-98)

**Voted:** Ms. Murphy's Amendment Failed. 11:18 AM (5-2-98)

The Finance Committee's Amendment Failed. 11:20 AM (5-2-98)

7 Voters requested a Standing Count.  
The Finance Committee's Amendment Failed.

11:22 AM (5-2-98) 27 YES 50 NO  
The Conservation Commission's Amendment Failed. 11:23 AM (5-2-98)

Mr. Hurton's Amendment Failed. 11:27 AM (5-2-98)

Mr. Fansel Withdrew his motion for Indefinite Postponement.

Mr. Kelley's Amendment was Adopted, 11:30 AM (5-2-98)

Article 30 was Adopted, as Amended. 11:31 AM (5-2-98)

**MR. KELLEY'S AMENDMENT:** After "ADD NEW SECTION 2.04.010 Schedule established" by deleting Section B and inserting in its place:

The Annual town Meeting for consideration of warrant articles shall begin on the first Monday in May at 8:00 P.M. and conclude at 11:00 P.M., except as provided below. Subsequent meetings shall begin at 8:00 P.M. on Wednesday and Thursday of the same week and conclude at 11:00 P.M., except as provided below. The same schedule shall be observed in following weeks, if necessary. No business shall be conducted after 11:00 P.M. at any session except to complete action on the article or Departmental budget then under discussion. And to delete all other references to Saturday town meeting.

**ARTICLE 31**

To see if the Town will vote to amend the By-Laws of the Town of Tewksbury by amending 3.04.090, Town Clerk fee schedule as follows:

**GENERAL LAWS**

**CHAPTER SECTION**

262	34	(13A)	For furnishing an abstract copy of a record of birth for enrollment in the Town of Tewksbury sport programs and Kindergarten enrollment	\$4.00
		(14)	For furnishing a certified copy of a certificate of birth.	\$8.00
		(30)	For furnishing a certified copy of a certificate of death	\$8.00
		(30A)	DELETE	\$4.00



**GENERAL LAWS**  
**CHAPTER    SECTION**

	(For furnishing an abstract copy of a record of death)	
(44)	For furnishing a certified copy of a certificate of marriage.	\$8.00
(44A)	DELETE	\$4.00
	(For furnishing an abstract copy of a record of marriage)	

ELIZABETH A. CAREY, CMMC  
TOWN CLERK

**Motion:** The Finance Committee motioned to Adopt Article 31.

**Voted:** Article 31 was Adopted. 11:33 AM (5-2-98)

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**ARTICLE 32**

To see if the Town will vote to amend the Tewksbury Town By-Laws Chapter 2.12 entitled Board, Committee, and Commissions by adding the following:

2.12.30 The Town of Tewksbury shall provide Legal Counsel to any elected Board immediately upon notification that litigation has been filed against said elected Board and the Board by majority vote has forwarded a written request for legal Counsel to the Town Manager.

**PLANNING BOARD**

**Motion:** The Finance Committee motioned to Adopt Article 32.  
The Planning Board motioned to Withdraw Article 32.

**Voted:** Article 32 was Withdrawn 11:50 AM (5-2-98)

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**ARTICLE 33**

To see if the Town will vote to amend the By-Laws of the Town of Tewksbury by amending Chapter 2.08, to establish a weights and measures fee schedule as follows:

**WEIGHING AND MEASURING DEVICES**

<b>SCALES</b>	<b>FEES</b>
Over 10,000 Lbs.	\$100.00
5,000 to 10,000 Lbs.	50.00
1,000 to 5,000 Lbs.	30.00
100 to 1,000 Lbs.	20.00
More than 10 Lbs., Less than 100 Lbs.	10.00
10 Lbs. Or less	5.00
Avoirdupois (each)	1.00
Liquid measuring meters 1/2" - 1" each	12.00
Fuel Oil Vehicle Tank pump	30.00
Fuel Bulk Storage	30.00
Taxi Meters	15.00

Fabric Measuring	7.00
Wire - Rope and Cordage	7.00
Yardsticks / Tapes	2.00

EDWARD P. JOHNSON  
SEALER OF WEIGHTS AND MEASURES

**Motion:** The Finance Committee motioned to Adopt Article 33.

Building Commissioner, Richard Colantuoni motioned to Correct 2 scrivener's errors.

The Moderator accepted the information and informed the Assembly of the 2 errors.

**Voted:** Article 33 was Adopted, as Corrected.  
11:35 AM (5-2-98)

**CORRECTIONS:**

1. Under fees, opposite More than 10 Lbs., Less than 100 Lbs. Change 10.00 To 10.00
2. Under Fees, opposite Fuel Oil Vehicle Tank pump Change 30.00 To 40.00

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**ARTICLE 34**

To see if the Town will vote to amend the Zoning By-Law, Section 2, Definitions, to include the following definition:

**DRIVEWAY:** A way located on a lot which provides vehicular access to the buildings on the lot.

To amend the Zoning By-Law, Section 4 General, 4.4 ACCESSORY USES to add the following paragraph:

- 4.4.1 Each driveway shall service no more than one lot. Subject to the granting of a Special Permit from the Planning Board, a driveway may be shared by not more two (2) lots. Each such shared driveway must be regulated by a maintenance agreement running in perpetuity with the land. The frontage and area of such common driveway should be in addition to the minimum frontage and area required under Section 5.3.

A condition to the Special Permit issued by the Planning Board is the applicant shall place a stone bollard at the entry to the common drive off of the street. This stone bollard shall have the street

numbers of all houses engraved on all four sides of the stone. The dimensions of the stone shall be as follows: 8" x 8" 72". The stone shall have 48" exposed and 24" buried, and all numbering on the stone shall be 4" in height. This condition is placed upon the applicant for the purpose of public safety."

Or take any action relative thereto.

RICHARD A. COLANTUONI  
BUILDING COMMISSIONER

**Motion:** The Planning Board motioned to Adopt Article 34. The Board of Selectmen concurred.  
The Moderator accepted information about a typo error from Building Commissioner, Richard Colantuoni.

**Voted:** Article 34 was Adopted, as Corrected.  
10:24 AM (5-2-98)  
20 YES '0' NO UNANIMOUS VOTE

**CORRECTION:** On line 5, 1st paragraph, 4.4.1 change "should" to "shall"

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### ARTICLE 35

To see if the Town will vote to amend the Zoning By-Laws as follows:

Item 1. Amend Section 2, Definitions, by deleting the definition for Nursing Home and adding the following definitions:

**Community Development District - (CDD)** A group of buildings to be planned, built and operated as a unit, having a mixture of institutional buildings and supporting retail business, office, and recreational uses which are regulated on a project use basis rather than on an individual use basis, and which do not correspond in lot size, bulk, density or intensity of development or required open space to the regulations in any other zoning district established by this Zoning By-Law. All of the development's acreage must be devoted to serve the open space, and supporting retail business, professional offices, institutional and recreational uses and residents who are age 55 or older.

#### **INSTITUTIONAL BUILDINGS**

**Adult Day Care** - a facility offering daytime programs for older adults providing health care and assessment, personal care, social programs, recreational activities, meals and transportation but not providing overnight or residential accommodations. This may be a separate facility or portion of a building which includes one or more of the following uses: Assisted Living Facility, Continuing Care Retirement Facility, Independent Living Facility, or Long Term Care Facility.

**Assisted Living Facility** - a facility as defined in MGL c. 19D, providing room and board, which provides assistance with activities on daily living and personal care services for ten or more non-related adults all over the age of 55 and collects payments to pay for such services, Assisted living facilities are for frail elders who do not require 24 hour skilled nursing care. Assistance with dressing, bathing, eating, housekeeping, medicine monitoring, and other activities of daily living may be provided, along with an array of services from meals to social and wellness activities. Separate sleeping accommodations are required that allow for no more than two residents sleeping in a room. All assisted living facilities are required to be certified by the Commonwealth of Massachusetts.

**Continuing Care Retirement Facility** - a building or group of buildings that includes two or more of the following uses: assisted living, adult day care, independent living and long term care facility within a single building or on the same parcel of land, offering lifetime housing and a variety of health care, social, and recreational services.

**Independent Living Facility** - a building or group of buildings designed for and occupied exclusively by persons or families, living independently in dwelling units separated by vertical walls or horizontal floors, having separate sleeping, cooking and sanitary facilities, and with separate or joint services for heat, lighting and other utilities including apartments, garden apartments, townhouses and detached dwellings. One Hundred percent (100%) of the housing units shall be occupied by persons who have attained the age of fifty-five (55) or older. There shall be no more than (2) bedrooms per dwelling unit.

**Long-Term Care Facility** - a building or a part of a building, which is licensed or approved by the Commonwealth of Massachusetts to provide twenty-four (24) hour health care under medical supervision to adults age 55 or older who by reason of chronic illness or infirmity are unable to care for themselves. For the purposes of this by-law, it includes extended care facility, intermediate care facility, nursing home, and convalescent home. This term does not include boarding and rooming houses, hospitals, clinics, and institutions devoted primarily to the diagnosis and surgical treatment of disease or injury.

Item 2. Amend Section 3, Zoning Districts, by adding the following:

3.10 Community Development District

This district(s) shall be established by vote of Town Meeting.

Item 3. Amend Section 4.6A to 4.6H, Use Regulations, by deleting the current language and adding the following:

# TYPE OF USE

# DISTRICT

		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
<b>4.6.A</b>	<b>RESIDENTIAL</b>													
1.	Single Family detached house	Y	Y	Y	Y	SP	Y	N	N	N	N	SP	N	N
2.	The taking of not more than two borders, lodgers or roomers by a family resident on the premises.	Y	Y	Y	Y	SP	Y	N	N	N	Y	Y	N	N
3.	Multiple Family Dwellings (Subject to Section 4.7)	N	N	N	N	N	N	N	N	SP	Y	N	N	N
4.	Cluster Development (Subject to Section 4.8)	Y	Y	N	N	N	N	N	N	N	N	N	N	N
5.	Two-Family detached dwellings (See Note 8)	Y	Y	SP	Y	N	Y	N	N	N	Y	N	N	N
6.	Satellite Dish (Subject to Section 5.3 Footnote (n))	SP	SP	SP	SP	Y	SP	N	Y	Y	N	N	SP	Y
7.	Arts, Crafts, Antiques/Cottage Industries (Subject to Note 12)	SP	SP	N	N	N	N	N	N	N	N	N	N	N
SPSP8.	Multiple Family Dwellings/55 (subject to Section 4.12)	N	N	N	N	SP	N	N	N	N	N	Y	N	N
<b>4.6.B</b>	<b>AGRICULTURAL</b>													
SPSP 1.	Farms, greenhouses, nurseries, and truck gardens	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 2.	Sale of farm products insofar as the majority of such farm products for sale have been raised by the owner of the land on which the facility is located, provided a front yard setback of fifty feet is observed.	N	N	Y	N	SP	N	N	N	N	N	N	N	Y
3.	The removal of loam, sand or gravel subject to a Special Permit issued by Planning Board and subject to Town By-Laws Section 15.04.010. (This Special Permit will not be required when such removal is incidental to building construction or highway improvements or construction at the site of removal.)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
<b>4.6.C</b>	<b>INSTITUTIONAL AND RECREATIONAL</b> (All Business, Institutional, or Industrial Use are subject to requirements of Section 4.11)													
SPSP 1.	Religious, Sectarian or Denominational Schools, buildings, and uses, including parish houses and rectories, public schools, playgrounds and municipal parks.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 2.	Other schools and municipal building and uses.	SP	SP	SP	SP	SP	SP	SP	Y	Y	SP	SP	Y	SP
SPSP 3.	Hospitals, sanitaria, charitable, institutions, cemeteries	SP	SP	N	N	N	N	N	Y	SP	N	N	N	SP
4.	Water towers and reservoirs	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP	N	N	SP
5.	Public Utilities	N	N	N	N	SP	N	N	N	SP	N	N	N	SP
SPSP 6.	Commercial Amusements	N	N	N	N	SP	N	N	N	SP	N	N	N	SP
SPSP 7.	Day Care Services Centers	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y



		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
SPSP 8.	Adult Day Care	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP 9.	Assisted Living Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP10	Continuing Care Retirement	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP11	Independent Living Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP12	Long-Term Care Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N

#### 4.6.D RETAIL BUSINESS

(All Business, Institutional, or Industrial Use are subject to requirements of Section 4.11)

SPSP 1.	Retail food stores, drug stores, barber shops, hairdressers, tailor shops, shops for receiving and delivery of clothes for cleaning.	N	N	N	SP	Y	SP (10)	N	N	N	N	N	SP (13)	Y
SPSP 2.	Retail sale of alcoholic beverages	N	N	N	N	Y	N	N	N	N	N	N	N	Y
SPSP 3.	Retail stores and other services establishments other than above	N	N	N	N	Y	SP (10)	N	N	N	N	N	N	Y
SPSP 4.	Restaurants and other places serving food and beverages	N	N	N	N	Y	SP (10)	N	N	N	N	N	SP (13)	SP
SPSP 5.	Motel/Hotel	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 6.	Mobil parked food services	N	N	N	N	SP	N	N	N	N	N	N	N	N
SPSP 7.	Itinerant Roadside Vendors The Special Permit to allow for itinerant roadside vendors shall be issued by the Board of Selectmen with the condition such sale shall not exceed fourteen days and fifty foot setback from the street must be maintained. Religious, nonprofit and fraternal organizations shall be exempt from this by-law.	N	N	N	N	SP	N	N	N	N	N	N	N	N

#### 4.6.E OFFICES

(All Businesses, Instructional or Industrial Uses are subject to requirements of Section 4.11)

SPSP 1.	Business and professional offices	N	N	N	N	Y	Y	N	N	Y	N	N	SP (13)	Y
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#### 4.6.F Automotive Service (2)

(All Businesses, Institutional Uses are subject to requirements of Section 4.11)

SPSP 1.	Gasoline Service Stations (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 2.	Garages for automotive repair (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 3.	Automotive sales, including motorcycles & snowmobiles	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 4.	Car Wash	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 5.	Garages for Automotive Storage (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 6.	Taxicab Business	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 7.	Limousine Services	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 8.	Car Rental or Leasing Agencies	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 9.	Automotive Stereo Systems Installations	N	N	N	N	SP	N	N	N	N	N	N	N	SP



R40 R80 FA LB COMM TR P INS MN MFD MFD/55 CDD IH

#### 4.6.G INDUSTRIAL USES

(All Businesses, Institutional, or Industrial Use are subject to requirements of Section 4.11)

SPSP 1.	Manufacture of products to be sold at retail on the premises	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 2.	Building trades such as contractor, carpenter, plumber, electrician, mason, roofer	N	N	N	N	Y	N	N	N	N	N	N	N	Y
SPSP 3.	Building materials or contractor yards	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 4.	Heating fuel storage and sales providing that tanks for oil storage above ground do not exceed 10,000 gallons capacity	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP 5.	Farm supply warehouse	N	N	SP	N	SP	N	N	N	N	N	N	N	SP
SPSP 6.	Welding Shop	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 7.	Electronics industries, assembling of electrical appliances and equipment including manufacture of small parts	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 8.	Research laboratories, including manufacture of equipment	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 9.	Other light manufacturing free from offensive noise or odor	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP10	Stone or monument works	N	N	N	N	SP	N	N	N	N	N	N	N	Y
SPSP11	Storage warehouses	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP12	Pre-cast concrete products manufacturing in a wholly self-contained and fully enclosed structure with no storage of raw materials outside of the structure	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP13	Asphalt coated pipe manufacturing	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP14	Billboards (3)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP15	Machine shop	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP16	Manufacturing or processing of food (excluding milling of grain or rendering of fats and oils): beverages, candy, cosmetics, pharmaceuticals, drugs compressed gases, and liquids gaseous and solid forms, jewelry, toys, sporting goods and musical instruments, light hardware, glass and glass products, clocks, watches, scientific, optical or precision instruments, or other articles to be assembled from previously prepared for materials.	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP17	Ceramic Products (electrical kilns only)	N	N	N	N	Y	SP	N	N	N	N	N	N	N
SPSP18	Trucking Companies & Terminals	N	N	N	N	N	N	N	N	N	N	N	N	SP

#### 4.6.H USES EXPRESSLY PROHIBITED IN ALL DISTRICTS SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:

SPSP 1.	Garbage and refuse incineration or disposal otherwise of material not originating on the premises, except by Town of Tewksbury	N	N	N	N	N	N	N	N	N	N	N	N	N
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		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
SPSP 2.	Distillation of bones, rendering of fat or reduction of animal matter	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 3.	Manufacturing of Glue	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 4.	Oil Refining	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 5.	Bulk storage of petroleum products	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 6.	Foundries, manufacture of large machine parts, metal working	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 7.	Tanneries	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 8.	Manufacture of cement products and cement mixing	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 9.	Processing, storage and distribution of asphalt products	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP10	The sorting, baking and storage of waste paper, rags or junk or the dismantling of motor vehicles	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP11	Slaughter houses	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP12	Sand, gravel and stone processing plants	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP13	Trailer parks and mobile homes	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP14	Airports see Note (5)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP15	Solid waste products recovery facility (See Note 6)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP16	Piggeries	N	N	N	N	N	N	N	N	N	N	N	N	N

Item 4. Amend Section 4, Notes for Use Regulations Schedule by adding the following:

- (13) Retail Business and offices allowed under 4.6.D.1 and 4.6.D.4 and 4.6.E.1 are to only serve the needs of CDD residents and their guests.

Item 5. Add the following to Section 4, Use Regulations:

#### 4.9 Community Development District

4.9.1 Purpose. This by-law has been adopted to provide an alternative and supplement to residential, institutional and public elderly housing in Tewksbury in a manner that encourages the preservation of open space and is consistent with the scale of residential development in the community. The Town has determined that a necessity exists for the adoption of a Community Development District for the benefit of and for the general welfare of the community.

4.9.2 Applicability. A Community Development District shall be permitted only in areas designated on the zoning map as a Community Development District (CDD). The following parcels are hereby located within a CDD: Land located on Assessor's Map 47, Parcels numbered 24, 26, 30, 31, 32, 33, 34, 35 and are exempted from the requirements of 4.9.4a, b, c and h(5) and h(6).

Properties within the Community Development District must apply to the Planning Board for site plan approval to construct CDD consistent with the guidelines of Section 4.9.3 and 4.9.4 and all other requirements concerning special permits in the Zoning By-Law.

4.9.3 Rules & Regulations. The Planning Board shall adopt and from time to time amend, Site Plan Approval Rules and Regulations not inconsistent with the provisions of this By-Law or M.G.L. c.40A or other applicable provision of Massachusetts General laws, and shall file a copy of said regulations with the Town Clerk  
Such rules shall prescribe as a minimum the size, form, contents, style and numbers of copies of plans and specifications, the Town boards or agencies from which the Planning Board shall request written reports, and the procedure of submission and approval of a Community Development District Site Plan.

#### 4.9.4 Development Criteria

- (a) Minimum Area of Development: The total area of each CDD development lot shall not be less than twelve acres of contiguous property.
- (b) Minimum Open Space: A minimum of twenty-five (25) percent of the total site area shall be set

aside for open space as defined by this By-Law and shall not include any parking area except as described in sub-section (d) (4) below. Open Space shall be used as permitted in Sections 4.8.5 and 4.8.6 of the Zoning By-Law, and further shall be subject to conservation restrictions running with the land and recorded at the Middlesex North District Registry of Deeds, and/or the Land Court.

- (c) Development Capacity: The maximum allowable development capacity for acreage devoted to Independent Living Facility use shall be six (6) dwelling units per acre. No more than twenty-five percent of the project area within the wetlands and/or flood plan shall be used in calculating the density requirements of the site.

(d) Minimum Off-Street Parking

- (1) Adult Day Care facilities and/or structures shall provide a minimum of one parking space per each employee on the largest shift plus one parking space for the number of clients the facility is licensed to serve divided by the number five (5), and rounded to the next highest whole number.
- (2) Assisted Living and Long Term Care facilities and/or structures shall provide a minimum of one parking space for each employee on the largest shift plus one space for each visiting staff person plus one parking space for the number of residents the facility is licensed to serve divided by the number two (2), and rounded to the next highest whole number.
- (3) Independent Living facilities and/or structures shall comply with the parking requirements of Section 4.1.2 of the Zoning By-Law.
- (4) If the Planning Board makes findings of fact that the clustering of structures around parking areas will be more convenient to travel from the parking area to the structures and will preserve open space or determine parking in an adjacent area across the street may serve staff and visitor parking needs, the Planning Board may waive or modify these parking requirements.
- (5) Requirements for curbs within the parking area shall be determined by Planning Board rules and regulations.

- (e) Minimum side and rear setback: No building or structures shall be located within twenty-five (25)

feet of the perimeter legal lot lines of a Community Development District.

- (f) Living Space requirement: No living space shall be located below the finished grade contiguous to a dwelling.
- (g) Maximum Lot Area Coverage: Not more than thirty (30) percent of the total lot area may be devoted to buildings or structures. This requirement shall not apply to at grade parking areas but shall apply to parking above grade. If the Planning Board makes findings of fact that it will benefit residents to provide enclosed parking areas for residents of the development area and/or for every one percent increase in non-wet as defined in M.G.L. c. 131 s.40 and open space that is not part of any set-backs above the requirements in Section 4.9(b) the Planning Board may waive or modify the requirements of this paragraph so not more than thirty-five (35) percent of the total lot area may be devoted to buildings or structures.

(h) Permitted Uses

- (1) Each Community Development District must contain the following uses:  
Adult Day Care Facility and/or  
Independent Living Facility and  
Assisted Living Facility and/or  
Long Term Care Facility
- (2) Acreage devoted to Adult Day Care and/or Independent Living Facilities shall not comprise more than sixty-five percent of the development's acreage devoted to such use. The remaining acreage must be reserved for Long-Term Care Facility and/or Assisted Living Facility use. If the Planning Board makes findings of fact it will benefit the residents or the Town that to increase the minimum requirements of open space and/or assist a greater portion of elderly Tewksbury residents, the requirements of this paragraph may be modified.
- (3) Community Development Districts may also provide optional accessory use services on site including but not limited to local transportation, barber/beauty services, Sundries for personal consumption, and other amenities, provided:
  - a. such uses serve primarily the residents of the development.
  - b. such uses are conducted within and may be entered only from a principal building.



- c. there is no external evidence of such uses; and
- d. the appearance and character of commercial uses are compatible with the project.

(4) Recreation facilities, dining rooms for on-premises use only, kitchen, swimming pools, meeting and function rooms administrative offices and medical facilities for diagnosis and out-patient services for residents of the CDD only.

(5) Suitable recreational space with a minimum cost of one percent of the fair market value of each unit of the Independent Living Facility and one-half of one percent of the construction cost for any Assisted Living and/or any Long-Term Care Facility shall be

provided. The best effort shall be made to determine the fair market value of a unit and construction cost. Recreation facilities shall include a clubhouse and no occupancy permit shall be granted until the recreational facilities are completed.

(6) Within a clubhouse facility or structure, up to fifty percent of the clubhouse facility or structure may be allocated to use as an Adult Day Care facility during the hours of 7:00 a.m. and 6:00 p.m.

Item 6. Amend Section 5.3.1 to 5.3.9 to delete the current schedule of Lot Coverage and Dimensional Requirements and adding the following:

#### 5.3.SCHEDULE OF LOT COVERAGE AND DIMENSIONAL REQUIREMENTS (Letter in parenthesis refer to footnotes to this schedule)

##### ZONING DISTRICTS

	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	IH	CDD	MFD/55
5.3.1 Minimum Lot Size (acres)	1.0	2.0	1-5	1.0	1.0	1.0	1.0	5.0	1.0	*4.0	1.0	12	**12
5.3.2 Minimum frontage (feet) (a)	150	200	150	150	150	150	150	150	150	40	150	150	150
5.3.3 Minimum front-yard setback (feet) (b)													
a. Dwellings	25	25	25	25	40	25	0	150	0	-	150	-	-
b. Multiple-family dwellings										(F)		150	(F)
c. All other buildings and uses	25	25	50	25(c)	50(c)	25	50	150	25	-	50(c)	50	-
5.3.4 Minimum side and rear-yard setback (feet) (b)													
a. Dwellings	15	15	15	15	15	15*(O)	15	150	-	-	-	-	-
b. Multiple-family dwellings	-	-	-	-	-	-	-	-	-	(F)	-	F	F
c. All other buildings and uses	15	15	15	15	30	15*(O)	15	150	15	15	50(D)	(s)	-
5.3.5 Lot Shape and perimeter	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)
5.3.6 Maximum height (g)													
a. Dwellings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	0	2.5	sp		2.5	2.5	
b. Dwellings (feet)	35	35	35	35	35	35	20	35	sp		35	35	
c. Other buildings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	sp	2.5	sp		5	(s)	
d. Other buildings (feet)	35	35	35	35	40*(P)	35	sp	35	sp		60(P)	(s)	
5.3.7 Corner clearance	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)		(h)	(h)	(h)
5.3.8 Maximum % of Lot which can be covered by principle building (h)	15	15	20	15	30	15	sp	30	20		35	(s)	
5.3.9 Off-street parking	(j)	(j)	(j)	(j)	(j)	(j)*R	(j)	(j)	(j)		(j)	(s)	

\*\*SEE MFD REQUIREMENTS IN SECTION 4.12

Item 7. By amending the footnotes to Section 5.3

To footnote (f) to its first sentence and the last sentence of footnote (f) (3) by adding the words, "and MFD/55 and Community Development Districts.

By adding footnote(s) as follows:

(s) See Community Development District Requirements in Section 4.9

or see what it will do in relation thereto

JOYCE RIDGE AND OTHERS



**Motion:** Attorney James Gaffney, III, motioned to Withdraw Article 35.

**Voted:** Article 35 was Withdrawn. 10:11 AM (5-2-98)

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### ARTICLE 36

To see if the town will vote to amend the Zoning By-Law, Section 4 Use Regulations by adding the following to the end of subsection 4.6A Note (B):

Design features and layout of proposed additions in excess of 576 square feet shall be intended to increase the living space of the main structure and shall not be designed or constructed in a such manner that it can function as a separate dwelling unit.

Permit for building addition exceeding 576 square feet shall be denied if design features and layout of the proposed addition can function as a separate dwelling unit.

Design features and layout of proposed building addition which can function as a separate dwelling unit include but are not limited to one or more of the following:

- Limited access between the main structure and the proposed addition. A doorway opening connecting the main structure to the proposed addition shall be considered limited access. Contiguous access consisting of full width and floor to ceiling height hallway shall be provided on each floor level.
- Separate front and rear entries.
- Separate metered utility connections.
- Areas within the proposed addition which can be partitioned and used as separate eating, sleeping, and living spaces.
- Separate bathroom facilities.
- Separate basement areas.
- Separate stairway access to upper or lower levels.

All property owners of a house with an approved addition must be equal owners and identified on the property deed as joint tenants.

VINCENT W. SPADA AND OTHERS

**Motion:** Vincent Spada motioned to Withdraw Article 36.

**Voted:** Article 36 was Withdrawn. 10:30 AM (5-2-98)

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### ARTICLE 37

To see if the Town will vote to amend the zoning by-laws as follows to rezone Tewksbury Assessor's Map 69 Lot 109 (Foster Park) from (R40) Residential One Acre to (P) Parks. Said land is comprised of twenty-three acres and is located between Brown Street and Shawsheen Street, or take any other action relative thereto.

SUSAN D'ONOFRIO AND OTHERS

**Motion:** The Finance Committee motioned to Indefinitely Postpone Article 37.

The Planning Board motioned to Withdraw Article 37.

The Applicant was not in attendance at the Annual Town Meeting and did not submit a written notice, therefore the Moderator did not accept the Planning Board motion to Withdraw Article 37.

**Voted:** Article 37 was Indefinitely Postponed. 10:38 AM (5-2-98)

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ATTEST:

ELIZABETH A. CAREY, CMC, CMMC  
TOWN CLERK

# Special Town Meeting

May 4, 1998

Auditor, Assessors, Treasurer/Collector, Town Manager, Board of Selectmen and Finance Committee:

Pursuant to Section 15A, Chapter 41, Massachusetts General laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant, on Monday, May 4, 1998.

## APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING - MAY 4, 1998

ARTICLE	RAISE & APPROPRIATE	TRANSFER FROM	BORROW
1	Pay Outstanding Recreation Playground Bill	\$233.23 Recreation-Repairs & Maintenance	
2	Interest Temporary Loans	\$54,021.00 From Free Cash	
	County Retirement Assessment	\$27,492.00 From Free Cash	
	Fire & Liability Insurance	\$10,000.00 From Free Cash (\$91,513.00)	
3	Certain Sums of Money to Specific Accounts	\$111,720.00 Prev. Approp.	
4	DPW Labor Settlement	\$7,751.00 Public Works Operating	
	Related to Promotions	Chemicals Account	
8	Furnishing for the new John F. Ryan Elementary School	\$ 5,000.00 Selectmen's Salary Account	
9	High School Language Lab	\$32,100.00 Mass. FY'98 Foundation	
	Special Needs Personnel	\$ 6,900.00 Reserve Program (\$39,000.00)	
10	Repair Damage to Kindergarten Wing of the Louise Davy Trahan School	\$16,000.00 Account #29.305.4847, North/Trahan Sch.Ins. Recovery	
11	Repair Damage to the Boiler of the North Street School	\$11,636.00 Account # 29.305.4847, North/Trahan Sch.Ins. Recovery	

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TOTAL RAISE & APPROPRIATE	-0-
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TRANSFERS	\$ 191,340.23
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TRANSFER FROM FREE CASH	\$ 91,513.00
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TOTAL TRANSFERS	\$ 282,853.23
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TOTAL BORROW	-0-
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ATTEST:

ELIZABETH A. CAREY, CMMC  
TOWN CLERK

Tewksbury Memorial High School  
320 Pleasant Street  
May 4, 1998

Moderator James Coakley opened the May 4, 1998 Special Town Meeting at 7:00 P.M.

Moderator Coakley designated the seating area for Visitors.

Joan Dunlevy, Board of Selectmen Chairman, announced that the Rainbow Girls' were conducting a Bake Sale and coffee sales in the front entrance, the Friends of the Library were conducting a fund raiser by selling Raffle Tickets and the Environmental and Household Hazardous Waste Collection Day is Saturday, May 16, 1998, 9AM to 1 PM at the DPW.

Moderator Coakley introduced and the Assembly welcomed Marshall Milinazzo, Matthew Gallagher and Seth Richtsmeier, Boy Scout Troop 47, who are working on their Boy Scout Citizenship Badge.

There were 157 Registered Voters and 21 Visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted at 7:03 P.M.

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### ARTICLE 1

To see if the Town will vote to transfer the sum of \$233.23 from Recreation - Repairs and Maintenance to pay the following outstanding bill of previous years or take any related action:

Wall-Mart Stores Recreation - Playground \$233.23

TOWN MANAGER

**Motion:** Finance Committee Chairman, Ray Shaw, motioned to Adopt Article 1.

**Voted:** Article 1 was Adopted. 7:03 P.M.

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### ARTICLE 2

To see if the Town will vote to transfer the sum of \$91,513 from Free Cash to the following accounts or take any action relative thereto:

\$54,021	Interest-Temporary Loans
\$27,492	County Retirement Assessment
<u>\$10,000</u>	Fire & Liability Insurance
\$91,513	

TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 2 and Transfer the sum of \$91,513 from Free Cash.

**Voted:** Article 2 was Adopted. 7:04 P.M.

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### ARTICLE 3

To see if the Town will vote to transfer the following sums or take any action relative thereto:

FROM		TO	
\$250	Selectmen-Professional Services	\$250	Selectmen - Salaries Temp P/T
3958	Assessors-Salaries Temp P/T	3958	Town Manager-Salaries Regular
1000	Cable TV-Salaries Temp P/T	1000	Computer Services-Outlay (Scanner)
102	Town Hall-Energy Utilities	102	Town Hall Salaries-Perm P/T
7000	Cable TV-Professional Services	7200	School-Salaries
4000	Industrial Commission-Operating	30000	Police-Salaries Overtime
1000	Computer Services-O/S Travel	2500	Police-Operating Maintenance Supplies
1000	Computer Services-Operating	1501	Homecoming Committee
	Town-wide Training		Operating Weekend
4569	Police-Outlay Vehicles	5000	Patriotic Activities Committee - Operating
20000	Public Works Operating Chemicals	10000	Occupational Injury Reserve
7000	Elderly Service-Salary (New Position)	3308	Veterans Service-Salaries Regular
1720	Recreation-Operating (Youth Program)		

5031	Streets Lighting		
9390	Selectmen-Operating- Legal Services		
600	Building Dept. Operating (Prof. Services)	1000	Building Dept. Outlay (Digital Camera)
400	Building Dept. Operating (Local Travel)	1200	Recreation Salaries Temp P.T.
<u>\$67020</u>		<u>\$67020</u>	

# TOWN MANAGER

**Motion:** The Finance Committee motioned to Adopt Article 3 as Amended by the Town Manager.

**Voted:** The Town Managers Amendment was Adopted. 7:07 PM  
Article 3 was Adopted, as Amended. 7:07 PM

## **AMENDMENT:**

-On page 1, under to "To" column, change \$3958 to \$3959 under Town Manager - Salaries Regular

-On page 2, correct the scrivener error by changing the headings so that the "To" columns becomes the "From" column and the "From" column becomes the "To" column.

-Under the "From": column reduce from \$600 to \$300 Building Dept. Operating (Prof. Services).  
And under the "To" column reduce Building Dept., outlay from \$1000 to \$700.

-Add a new line under the "From" column of \$45,000 Fire -Salaries and add a new line under the "To" column of \$45,000 FY99 Contract Negotiations

-Change the totals to the columns from \$67020 to \$111,720

FROM		TO	
\$250	Selectmen-Professional Services	\$250	Selectmen-Salaries Temp P/T
3958	Assessors-Salaries Temp P/T	3959	Town Manager-Salaries Regular
1000	Cable TV-Salaries Temp P/T	1000	Computer Services-Outlay (Scanner)
102	Town Hall-Energy Utilities	102	Town Hall Salaries-Perm P/T
7000	Cable TV-Professional Services	7200	School-Salaries
4000	Industrial Commission-Operating	30,000	Police-Salaries Overtime
1000	Computer Services-O/S Travel	2500	Police-Operating Maintenance Supplies
1000	Computer Services-Operating	1501	Homecoming Committee
	Town-wide Training		Operating Weekend
4569	Police-Outlay Vehicles	5000	Patriotic Activities Committee-
	Operating		
20000	Public Works Operating Chemicals	10000	Occupational Injury Reserve
7000	Elderly Services-Salary	3308	Veterans Services-Salaries
	(New Position)		Regular
1720	Recreation-Operating (Youth Program)		
5031	Streets Lighting		
9390	Selectmen-Operating - Legal Services		
300	Building Dept. Operating	700	Building Dept. Outlay
	(Prof. Services)		(Digital Camera)
400	Building Dept. Operating	1200	Recreation Salaries Temp. P.T.
	(Local Travel)		
<u>45000</u>	Fire-Salaries	<u>45000</u>	FY99 Contract Negotiations
<u>\$111,720</u>		<u>\$111,720</u>	



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#### ARTICLE 4

To see if the Town will vote to transfer \$7751.00 from Public Works Operating Chemicals account to Public Work-Regular Salaries account to pay for a labor settlement related to promotions in both the current and prior fiscal years. Or take any related action.

TOWN MANAGER

Motion: The Finance Committee motioned to Adopt Article 4 and Transfer the sum of  
\$7751 for the purpose of the article.

Voted: Article 4 was Adopted. 7:07 PM

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#### ARTICLE 5

To see if the town will vote to accept future donations of playground equipment and related appurtenances at the Livingston Street Park from the Playground Improvement Project, Inc. Or take any related action.

TOWN MANAGER

Motion: The Finance Committee motioned to Adopt Article 5, as Amended

Voted: Amendment #1 was Adopted. 7:11 PM  
Amendment #2 was Adopted. 7:11 PM  
Article 5 was Adopted, as Amended. 7:11 PM

AMENDMENT #1: On the 1<sup>st</sup> line after the word "and" add: trees and non-monetary items.

AMENDMENT #2: On line 3 of the article after the words Project, Inc. the following Subject to the approval of the Board of Selectmen.

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#### ARTICLE 6

To see if the town will to amend the Zoning By-Laws as follows:

By amending Section 2. Definitions by deleting the definition for Nursing Home and adding the following definitions:

**Community Development** - A group of buildings to be planned, built, and operated as a unit, having a mixture of institutional buildings and supporting retail business, office, and recreational uses which are regulated on a project use basis rather than on an individual use basis, and which do not correspond in lot size, bulk, density or intensity of development or required open space to the regulations in any other zoning district established by this Zoning By-Law.

All of the development's acreage must be devoted to serve the open space, and supporting retail business, professional offices, institutional and recreational uses and residents who are age 55 or older.

#### **INSTITUTIONAL BUILDINGS**

**Adult Day Care** - a facility offering daytime programs for older adults providing health care and assessment, personal care, social programs, recreational activities, meals and transportation but not providing overnight or residential accommodations. This may be a separate facility or portion of a building which includes one or more of the following uses: Assisted Living Facility, Continuing Care Retirement Facility, Independent Living Facility, or Long Term Care Facility.

**Assisted Living Facility** - a facility as defined in MGL c. 190, providing room and board, which provides assistance with activities on daily living and personal care services for ten or more non-related adults all over the age of 55 and collects payments to pay for such services. Assisted living facilities are for frail elders who do not require 24 hour skilled nursing care.

Assistance with dressing, bathing, eating, housekeeping, medicine monitoring, and other activities of daily living may be provided, along with an array of services from meals to social and wellness activities. Separate sleeping accommodations are required that allow for no more than two residents sleeping in a room. All assisted living facilities are required to be certified by the Commonwealth of Massachusetts.

**Continuing Care Retirement Facility** - a building or group of buildings that includes two or more of the following uses: assisted living, adult day care, independent living and long term care facility within a single building or on the same parcel of land offering lifetime housing and a variety of health care, social, and recreational services.

**Independent Living Facility** - a building or group of buildings designed for and occupied exclusively by persons or families, living independently in dwelling units separated by vertical walls or horizontal floors, having separate sleeping, cooking and sanitary facilities, and with separate or joint services for heat, lighting and other utilities including apartments, garden apartments, townhouses and detached dwellings. One hundred percent (100%) of the housing units shall be occupied by persons who have attained the age of fifty-five (55) or older. There shall be no more than two (2) bedrooms per dwelling unit.

**Long-Term Care Facility** - a building or a part of a building, which is licensed or approved by the Commonwealth of Massachusetts to provide twenty-four (24) hour health care under medical supervision to adults age 55 or older who by reason of chronic illness or infirmity are unable to care for themselves. For the purposes of this

by-law, it includes extended care facility, intermediate care facility, nursing home, and convalescent home. This term does not include boarding and rooming houses, hospitals, clinics, and institutions devoted primarily to the diagnosis and surgical treatment of disease or injury.

Delete Nursing Home from By-Law

By amending Section 3. Zoning Districts by adding the following:

### 3.10 Community Development District

This district(s) shall be established by a vote of Town Meeting.

By amending Section 4.6A to 4.6H Use Regulations by deleting the current language and adding the following:

TYPE OF USE		DISTRICT												
		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
<b>4.6.A</b>	<b>RESIDENTIAL</b>													
1.	Single Family detached house	Y	Y	Y	Y	SP	Y	N	N	N	N	SP	N	N
2.	The taking of not more than two borders, lodgers or roomers by a family resident on the premises.	Y	Y	Y	Y	SP	Y	N	N	N	Y	Y	N	N
3.	Multiple Family Dwellings (Subject to Section 4.7)	N	N	N	N	N	N	N	N	SP	Y	N	N	N
4.	Cluster Development (Subject to Section 4.8)	Y	Y	N	N	N	N	N	N	N	N	N	N	N
5.	Two-Family detached dwellings (See Note 8)	Y	Y	SP	Y	N	Y	N	N	N	Y	N	N	N
6.	Satellite Dish (Subject to Section 5.3 Footnote (n))	SP	SP	SP	SP	Y	SP	N	Y	Y	N	N	SP	Y
7.	Arts, Crafts, Antiques/Cottage Industries (Subject to Note 12)	SP	SP	N	N	N	N	N	N	N	N	N	N	N
SPSP8.	Multiple Family Dwellings/55 (subject to Section 4.12)	N	N	N	N	SP	N	N	N	N	N	Y	N	N
<b>4.6.B</b>	<b>AGRICULTURAL</b>													
SPSP 1.	Farms, greenhouses, nurseries, and truck gardens	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 2.	Sale of farm products insofar as the majority of such farm products for sale have been raised by the owner of the land on which the facility is located, provided a front yard setback of fifty feet is observed.	N	N	Y	N	SP	N	N	N	N	N	N	N	Y
3	The removal of loam, sand or gravel subject to a Special Permit issued by Planning Board and subject to Town By-Laws Section 15.04.010. (This Special Permit will not be required when such removal is incidental to building construction or highway improvements or construction at the site of removal.)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y

		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
<b>4.6.C</b>	<b>INSTITUTIONAL AND RECREATIONAL</b> (All Businesses, Institutional, or Industrial Use are subject to requirements of Section 4.11)													
SPSP 1.	Religious, Sectarian or Denominational Schools, buildings, and uses, including parish houses and rectories, public schools, playgrounds and municipal parks.	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 2.	Other schools and municipal buildings and uses.	SP	SP	SP	SP	SP	SP	SP	Y	Y	SP	SP	Y	SP
SPSP 3.	Hospitals, sanitaria, charitable, institutions, cemeteries	SP	SP	N	N	N	N	N	Y	SP	N	N	N	SP
4.	Water towers and reservoirs	SP	SP	SP	SP	SP	SP	SP	SP	SP	SP	N	N	SP
5.	Public Utilities	N	N	N	N	SP	N	N	N	SP	N	N	N	SP
SPSP 6.	Commercial Amusements	N	N	N	N	SP	N	N	N	SP	N	N	N	SP
SPSP 7.	Day Care Service Centers	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SPSP 8.	Adult Day Care	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP 9.	Assisted Living Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP10	Continuing Care Retirement	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP11	Independent Living Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
SPSP12	Long-Term Care Facility	N	N	N	N	N	N	N	N	N	N	N	Y	N
<b>4.6.D</b>	<b>RETAIL BUSINESS</b> (All Business, Institutional, or Industrial Use are subject to requirements of Section 4.11)													
SPSP 1.	Retail food stores, drug stores, barber shops, hairdressers, tailor shops, shops for receiving and delivery of clothes for cleaning.	N	N	N	SP	Y	SP (10)	N	N	N	N	N	SP (13)	Y
SPSP 2.	Retail sale of alcoholic beverages	N	N	N	N	Y	N	N	N	N	N	N	N	Y
SPSP 3.	Retail stores and other service establishments other than above	N	N	N	N	Y	SP (10)	N	N	N	N	N	N	Y
SPSP 4.	Restaurants and other places serving food and beverages	N	N	N	N	Y	SP (10)	N	N	N	N	N	SP (13)	SP
SPSP 5.	Motel/Hotel	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 6.	Mobil parked food services	N	N	N	N	SP	N	N	N	N	N	N	N	N
SPSP 7.	Itinerant Roadside Vendors The Special Permit to allow for itinerant roadside vendors shall be issued by the Board of Selectmen with the condition such sale shall not exceed fourteen days and fifty foot setback from the street must be maintained. Religious, nonprofit and fraternal organizations shall be exempt from this by-law.	N	N	N	N	SP	N	N	N	N	N	N	N	N
<b>4.6.E</b>	<b>OFFICES</b> (All Businesses, Instructional or Industrial Uses are subject to requirements of Section 4.11)													

		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
		N	N	N	N	Y	Y	N	N	Y	N	N	SP	Y
SPSP 1.	Business and professional offices	N	N	N	N	Y	Y	N	N	Y	N	N	SP	Y
													(13)	
<b>4.6.F</b>	<b>Automotive Service (2)</b> <b>(All Businesses, Institutional</b> <b>Uses are subject to requirements</b> <b>of Section 4.11)</b>													
SPSP 1.	Gasoline Service Stations (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 2.	Garages for automotive repair (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 3.	Automotive sales, including motorcycles & snowmobiles	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 4.	Car Wash	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 5.	Garages for Automotive Storage (2)	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 6.	Taxicab Business	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 7.	Limousine Services	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 8.	Car Rental or Leasing Agencies	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 9.	Automotive Stereo Systems Installations	N	N	N	N	SP	N	N	N	N	N	N	N	SP
<b>4.6.G</b>	<b>INDUSTRIAL USES</b> <b>(All Businesses, Institutional, or</b> <b>Industrial Use are subject to</b> <b>requirements of Section 4.11)</b>													
SPSP 1.	Manufacture of products to be sold at retail on the premises	N	N	N	N	SP	N	N	N	N	N	N	N	SP
SPSP 2.	Building trades such as contractor, carpenter, plumber, electrician, mason, roofer	N	N	N	N	Y	N	N	N	N	N	N	N	Y
SPSP 3.	Building materials or contractor yards	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 4.	Heating fuel storage and sales providing that tanks for oil storage above ground do not exceed 10,000 gallons capacity	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP 5.	Farm supply warehouse	N	N	SP	N	SP	N	N	N	N	N	N	N	SP
SPSP 6.	Welding Shop	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 7.	Electronics industries, assembling of electrical appliances and equipment including manufacture of small parts	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 8.	Research laboratories, including manufacture of equipment	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP 9.	Other light manufacturing free from offensive noise or odor	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP10	Stone or monument works	N	N	N	N	SP	N	N	N	N	N	N	N	Y
SPSP11	Storage warehouses	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP12	Pre-cast concrete products manufacturing in a wholly self-contained and fully enclosed structure with no storage of raw materials outside of the structure	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP13	Asphalt coated pipe manufacturing	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP14	Billboards (3)	N	N	N	N	N	N	N	N	N	N	N	N	N



		R40	R80	FA	LB	COMM	TR	P	INS	MN	MFD	MFD/55	CDD	IH
SPSP15	Machine shop	N	N	N	N	N	N	N	N	N	N	N	N	Y
SPSP16	Manufacturing or processing of food (excluding milling of grain or rendering of fats and oils): beverages, candy cosmetics, pharmaceuticals, drugs compressed gases, and liquids gaseous and solid forms, jewelry, toys, sporting goods and musical instruments, light hardware, glass and glass products, clocks, watches, scientific, optical or precision instruments, or other articles to be assembled from previously prepared for materials.	N	N	N	N	N	N	N	N	N	N	N	N	SP
SPSP17	Ceramic Products (electrical kilns only)	N	N	N	N	Y	SP	N	N	N	N	N	N	N
SPSP18	Trucking Companies & Terminals	N	N	N	N	N	N	N	N	N	N	N	N	SP
4.6.H	<b>USES EXPRESSLY PROHIBITED IN ALL DISTRICTS SHALL INCLUDE BUT NOT BE LIMITED TO THE FOLLOWING:</b>													
SPSP 1.	Garbage and refuse incineration or disposal otherwise of material not originating on the premises, except by Town of Tewksbury	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 2.	Distillation of bones, rendering of fat or reduction of animal matter	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 3.	Manufacturing of Glue	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 4.	Oil Refining	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 5.	Bulk storage of petroleum products	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 6.	Foundries, manufacture of large machine parts, metal working	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 7.	Tanneries	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 8.	Manufacture of cement products and cement mixing	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP 9.	Processing, storage and distribution of asphalt products	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP10	The sorting, baking and storage of waste paper, rags or junk or the dismantling of motor vehicles	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP11	Slaughter houses	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP12	Sand, gravel and stone processing plants	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP13	Trailer parks and mobile homes	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP14	Airports see Note (5)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP15	Solid waste products recovery facility (See Note 6)	N	N	N	N	N	N	N	N	N	N	N	N	N
SPSP16	Piggeries	N	N	N	N	N	N	N	N	N	N	N	N	N

By amending Section 4 Notes for Use Regulations Scheduled by adding the following:

- (13) Retail Business and Offices allowed under 4.6.D.1 and 4.6.D.4 and 4.6.E.1 are to only serve the needs of CDD residents and their guests.

By amending to add the following to Section 4. Use Regulations.

#### 4.9 Community Development District and Site Plan Review

**4.9.1. Purpose.** to provide an alternative and supplement to residential, institutional and public elderly housing in Tewksbury in a manner that encourages the preservation of open space and is consistent with the scale of residential development in the community. The Town has determined that a necessity exists for the adoption of a Community Development District for the benefit of and for the general welfare of the community.

**4.9.2. Applicability.** A Community Development District is permitted in a Community Development District (CDD). Properties within the Community Development District must apply to the Planning Board for site plan approval to construct CDD consistent with the guidelines of Sections 4.9.3 and 4.9.4, and all other requirements concerning special permits in the Zoning By-Law. (Note that the site plan special permit means site plan review)

**4.9.3. Rules & Regulations.** The Planning Board shall adopt and from time to time amend, Rules and Regulations not inconsistent with the provisions of this By-Law or M.G.L. c.40A or other applicable provision of Massachusetts General laws, and shall file a copy of said regulations with the Town Clerk. Such rules shall prescribe as a minimum the size, form, contents, style and numbers of copies of plans and specifications, the Town boards or agencies from which the Planning Board shall request written reports, and the procedure of submission and approval of a Community Development District Site Plan Special Permit.

#### Section 4.9.4. Site Plan Special Permit Requirements

(a) **Minimum Area of Development:** The total area of each CDD development lot shall not be less than twelve acres of contiguous property.

(b) **Minimum Open Space:** A minimum of twenty-five percent (25%) of the total site area shall be set aside for open space as defined by this By-Law and shall not include any parking area except as described in sub-section (d) (4) below.

Open Space shall be used as permitted in Sections 4.8.5 and 4.8.6 of the Zoning By-Law, and further shall be subject to conservation restrictions running with the land and recorded

at the Middlesex North District Registry of Deeds and/or the Land Court.

(c) **Development Capacity:** The maximum allowable development capacity for acreage devoted to Independent Living Facility use shall be six (6) dwelling units per acre. No more than twenty-five percent of the project area within the wetland and/or flood plain shall be used in calculating the density requirements of the site.

#### (d) Minimum Off-Street Parking:

(1) Adult Day Care facilities and/or structures shall provide a minimum of one parking space per each employee on the largest shift plus one parking space for the number of clients the facility is licensed to serve divided by the number five (5), and rounded to the next highest whole number;

(2) Assisted Living and Long Term Care facilities and/or structures shall provide a minimum of one parking space for each employee on the largest shift plus one space for each visiting staff person plus one parking space for the number of residents the facility is licensed to serve divided by the number two (2) and rounded to the next highest whole number.

(3) Independent Living facilities and/or structures shall comply with the parking requirements of Section 4.1.2 of the Zoning By-Law.

(4) If the Planning Board makes findings of fact that the clustering of structures around parking areas will be more convenient to travel from the parking area to the structures and will preserve open space or determines parking in an adjacent area across the street may serve staff and visitor parking needs, the Planning Board may waive or modify these parking requirements.

(5) Requirements for curbs within the parking area shall be determined by Planning Board rules and regulations.

(e) **Minimum side and rear setback:** No building or structures shall be located within twenty-five (25) feet of the perimeter legal lot lines of a Community Development District.

(f) **Living Space requirement:** No living space shall be located below the finished grade contiguous to a dwelling.

(g) **Maximum Lot Area Coverage:** Not more than thirty (30) percent of the total lot area may be devoted to buildings or structures. This requirement shall not apply to at grade parking areas but shall apply to parking above grade. If the Planning Board makes findings of fact that it will benefit residents to provide enclosed parking areas for residents of the development area and/or for every one percent increase in non-wet as defined in M.G.L.c.131

s.40 and open space that is not part of any set-backs above the requirements in Section 4.9(b) the Planning Board may waive or modify the requirements of this paragraph so not more than thirty-five (35) percent of the total lot area may be devoted to buildings or structures.

(h) Permitted Uses

(1) Each Community Development District must contain the following uses:

- Adult Day Care Facility and/or
- Independent Living Facility and/or
- Assisted Living Facility and/or
- Long Term Care Facility

(2) Acreage devoted to Adult Day Care and/or Independent Living Facilities shall not comprise more than sixty-five percent of the development's acreage devoted to such use. The remaining acreage must be reserved for Long-Term Care Facility and/or Assisted Living Facility use. If the Planning Board makes findings of fact it will benefit the residents or the Town that to increase the minimum requirements of open space and/or assist a greater proportion of elderly Tewksbury residents, the requirements of this paragraph may be modified.

(3) Community Development Districts may also provide optional accessory use services on site including but not limited to local transportation, barber/beauty services, Sundries for personal consumption, and other amenities, provided:

- a. such uses serve primarily the residents of the development;
- b. such uses are conducted within and may be entered only from a principal building
- c. there is no external evidence of such uses; and
- d. the appearance and character of commercial uses are compatible with the project.

(4) Recreational facilities, dining rooms for on-premises use only, kitchen, swimming pools, meeting and function rooms administrative offices and medical facilities for diagnosis and out-patient services for residents of the CDD only.

(5) Suitable recreational space with a minimum cost of one percent of the fair market value of each unit of the Independent Living Facility and one-half of one percent of the construction cost for any Assisted Living and/or any Long-Term Care Facility shall be provided. The best effort shall be made to determine the fair market value of a unit and construction cost. Recreation facilities shall include a clubhouse and no occupancy permit shall be granted until the recreational facilities are completed.

(6) Within a clubhouse facility or structure, up to fifty percent of the clubhouse facility or structure may be allocated to use as an Adult Day Care facility during the hours of 7:00 a.m. and 6:00 p.m.

By amending Section 5.3.1 to 5.3.9 to delete the current Schedule of Lot Coverage and Dimensional Requirements and adding the following:

By amending the footnotes to Section 5.3.

To footnote (f) to its first sentence and the last sentence of footnote (f) (3) by adding the words, "and MFD/55 and Community Development Districts.

By adding footnote (s) as follows:

(s) See Community Development District Requirements in Section 4.9.

## TYPE OF USE

## ZONING DISTRICTS

### 5.3 SCHEDULE OF LOT COVERAGE AND DIMENSIONAL REQUIREMENTS (Letter in parenthesis refer to footnotes in this schedule)

	R40	R80	FA	LB	COM	TR	P	INS	MN	MFD	IH	CDD	MFD/55
5.3.1 Minimum Lot Size (acres)	1.0	2.0	1-5	1.0	1.0	1.0	1.0	5.0	1.0	*4.0	1.0	12	**12
5.3.2 Minimum frontage (feet) (a)	150	200	150	150	150	150	150	150	150	40	150	150	150
5.3.3 Minimum front-yard setback(feet)(b)													
a. Dwellings	25	25	25	25	40	25	0	150	0	-	150	-	-
b. Multiple-family dwellings										(F)		150	(F)
c. All other buildings and uses	25	25	50	25(c)	50(c)	25	50	150	25	-	50(c)	50	-
5.3.4 Minimum side and rear-yard setback (feet) (b)													
a. Dwellings	15	15	15	15	15	15*(O)	15	150	-	-	-	-	-
b. Multiple-family dwellings	-	-	-	-	-	-	-	-	-	(F)	-	F	F
c. All other buildings and uses	15	15	15	15	30	15*(O)	15	150	15	15	50(D)	(s)	-
5.3.5 Lot Shape and perimeter	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)	(e)



5.3.6	Maximum height (g)											
	a. Dwellings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	0	2.5	sp	2.5	2.5
	b. Dwellings (feet)	35	35	35	35	35	35	20	35	sp	35	35
	c. Other buildings (stories)	2.5	2.5	2.5	2.5	2.5	2.5	sp	2.5	sp	5	(s)
	d. Other buildings (feet)	35	35	35	35	40*(P)	35	sp	35	sp	60(P)	(s)
5.3.7	Corner clearance	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)	(h)
5.3.8	Maximum % of Lot which can be covered by principle building (h)	15	15	20	15	30	15	sp	30	20	35	(s)
5.3.9	Off-street parking	(j)	(j)	(j)	(j)	(j)	(j)*R	(j)	(j)	(j)	(j)	(s)

**\*\*SEE MFD REQUIREMENTS IN SECTION 4.12**

## ADULT ELDERLY HOUSING COMMITTEE TOWN MANAGER

(This article establishes a Community Development District (CDD) zoning classification in the Town's zoning by-law similar to the MFD and MFD/55 zoning districts. The by-law does not zone any land for this district which would have to be done at another Town Meeting. Within the CDD district, certain uses, such as Adult Day Care, Assisted Living Facility, Continuing Care Retirement, Independent Living Facility, and Long-Term Care Facility would be allowed to be developed; the by-law defines these uses. Additionally, the by-law establishes certain standards and restrictions for a CDD, such as minimum area, minimum open space, parking requirements, density, etc. The by-law deletes the current Nursing Home definition which is replaced by the other definitions for a variety of uses to serve an elderly population.)

Motion: Town Manager, David Cressman, motioned to Amend and Adopt Article 6, as Amended.

The Planning Board and the Board of Selectmen informed the Assembly that they support the Town Manager's Amendment and the Adoption of Article 6.

Voted: The Amendment was Adopted. 7:20 PM  
Article 6 was Adopted, as Amended. 7:21 PM  
27 YES '0' NO Unanimous Vote.

### AMENDMENT:

Deleting the word "District" on page 11 in the first line of Section 4.9.2 and replacing it with the word, "use".

## ARTICLE 7

To see if the Town will vote to amend the Zoning By-Laws, by deleting the existing Accessory Uses Section 7.10 Commercial Mobile Radio Service/Mobile Telecommunications Providers and insert the following new Section 7.10:

**7.10 Commercial Mobile Radio Service/Mobile Telecommunications Providers** may be permitted as accessory uses on land zoned Municipal, and may also be permitted to be contained within the steeples of Religious uses upon a finding and determination by the Board of Selectmen after a noticed public hearing that the use is reasonably necessary for the convenience or welfare of the public and will not result in a substantial detriment to the neighborhood.

PAUL MILLIN AND OTHERS

Motion: The Planning Board motioned to Amend Article 7 and Adopt, as Amended.

Voted: The Planning Board's Amendment was Adopted.  
7:23 PM

Article 7 was Adopted, as Amended. 7:23 PM  
32 YES '0' NO Unanimous Vote.

### AMENDMENT:

Delete the Phrase "within the steeples of Religious uses"

Insert "religious churches, temples, synagogues and like buildings of worship"

**7.10 Commercial Mobile Radio Service/Mobile Telecommunications Providers** may be permitted as accessory uses on land zoned Municipal, and may also be permitted to be contained within religious churches, temples, synagogues and like buildings of worship upon a finding and determination by the Board of Selectmen after a noticed public hearing that the use is reasonably necessary for the convenience or welfare of the public and will not result in a substantial detriment to the neighborhood.

Additionally Site Plan Review will be required from the Planning Board prior to receipt of a building permit.

## ARTICLE 8

To see if the Town will vote to transfer from available funds, specifically the Selectmen's Salary Account, the sum of five thousand (\$5,000.00) dollars to be expended by the New School Building Committee for the purchase of furnishings for the new John F. Ryan Elementary School. Or take any related action.

### BOARD OF SELECTMEN

Motion: The Finance Committee motioned to Adopt Article 8 and Transfer the sum of \$5000.

Voted: Article 8 was Adopted. 7:25 PM

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## ARTICLE 9

To see if the Town will vote to appropriate the sum of \$39,000 received from the Commonwealth of Massachusetts FY '98 Foundation Reserve Program, such funds to be expended by the School Committee to purchase a High School Language Laboratory and to employ Special Needs support personnel or take any other action relative thereto.

### SCHOOL COMMITTEE

Motion: The Finance Committee motioned to Adopt Article 9 and Transfer the Sum of \$39,000 to be spent as follows:

(1) High School Language Lab - \$32,100

(2) Special Needs Personnel----- \$ 6,900

Voted: Article 9 was Adopted, per the Finance Committee's Recommendation. 7:25 PM

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## ARTICLE 10

To see if the Town will vote to transfer from available funds, specifically Account #29.305.4847, North/Trahan School Insurance Recovery, the sum of \$16,000 (received from the Massachusetts Interlocal Insurance Association) to be expended by the School Committee to repair the damage to the exterior wall of the kindergarten wing of the Louise Davy Trahan School, or take any other action relative thereto.

### SCHOOL COMMITTEE

Motion: The Finance Committee motioned to Adopt Article 10 and Transfer the Sum of \$16,000 for the purpose of the Article.

Voted: Article 10 was Adopted. 7:26 PM

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## ARTICLE 11

To see if the Town will vote to transfer from available funds, specifically Account #29.305.4847, North/Trahan School Insurance Recovery, the sum of \$11,636.00 (received from the Hartford Steam Boiler Insurance Company) to be expended by the School Committee to repair the damage to the boiler of the North School, or take any other action relative thereto.

### SCHOOL COMMITTEE

Motion: The Finance Committee motioned to Adopt Article 11, as Corrected, and Transfer

the Sum of \$11,636 for the purpose of the article.

Voted: Article 11 was Adopted, as Corrected. 7:26 PM

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Correction: On Line 4 of the article after the word "North" add the word "Street".

---

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the May 4, 1998, Special Town Meeting, Sine Die, and this motion was Adopted at 7:26 PM.

Respectfully submitted:

ELIZABETH A. CAREY, CMMC  
TOWN CLERK

# Special Town Meeting

August 11, 1998

Tewksbury Town Hall  
1009 Main Street  
August 11, 1998

Called by proper Warrant, Moderator James Coakley, convened the August 11, 1998, Special Town Meeting at 7:30 PM.

There were 62 Registered Voters and 7 Visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Article and this motion was Adopted. at 7:30 PM.

## ARTICLE 1

To see if the Town will vote to transfer the sum of \$1,400,000.00 in Public Works Economics Development Funds from an account entitled "Chapter 205 Acts of 1996" as recommended by the Bureau of Accounts or vote to borrow \$1,400,000.00 in Public Works Economics Development Funds in Anticipation of State reimbursements; that the Town Manager is authorized to expend these sums on behalf of the town to acquire any fee, easement, or other interest in land by purchase, gift or otherwise: Said funds are to be expended under the direction of the Town Manager for design, construction, reconstruction, improvements and repairs in accordance with Grant Application for Connector Road from North Street to Andover Street and other costs incidental and related thereto: and that the Town Manager is further authorized to apply for, accept and expend any Federal, State or Private Grants or contributions that may be available with respect to the project, all of which contributions and grants

shall be applied to the project in addition to the sums appropriated by the Town

## TOWN MANAGER

Motion: Finance Committee Chairman, Ray Shaw, informed the Assembly that the Finance Committee's Recommendation is to Transfer \$1,400,000.00 and referred to Town Treasurer Warren Carey.

Mr. Carey motioned to Transfer the sum of \$1,400,000.00 from an account entitled "Chapter 205 Acts of 1996" as recommended by the Bureau of Accounts.

Mr. Wil Lambert spoke in favor of the Adoption of Article 1.

Mrs. Joan Dunlevy, Board of Selectmen Chairman, informed the Assembly that the Board of Selectmen endorses this project.

Voted: Mr. Carey's motion to Transfer \$1,400,000.00, for the purpose of Article 1, was Adopted.  
7:33 PM (8/11/98)

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the August 11, 1998, Special Town Meeting and this motion was Adopted at 7:33 PM.

ATTEST:

ELIZABETH A. CAREY, CMMC  
TOWN CLERK



Auditor, Assessors, Treasurer/Collector, Town Manager,  
Board of Selectmen and Finance Committee

Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting, convened by proper Warrant on Tuesday, August 11, 1998.

APPROPRIATION CERTIFICATE - SPECIAL TOWN MEETING - AUGUST 11, 1998

<u>ARTICLE</u>	<u>RAISE &amp; APPROPRIATE</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
1. Connector Road (From North St. to Andover St.)		\$1,400,000.00	account "Chapter 205 Acts 1996"
<u>RAISE &amp; APPROPRIATE</u>	<u>-0-</u>		
<u>TRANSFER FROM</u>		<u>\$1,400,000.00</u>	
<u>BORROW</u>			<u>-0-</u>

ATTEST:

ELIZABETH A. CAREY, CMMC  
TOWN CLERK

# State Primary

September 15, 1998

## DEMOCRATIC PRIMARY

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the High School for Precinct 1 and 1A, the Trahan School for Precinct 2 and 2A, the North Street School for Precinct 3 and 3A, and the Wynn School for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 4,636 votes cast. Precinct 1 - 585; Precinct 1A - 718; Precinct 2 - 676; Precinct 2A - 675; Precinct 3 - 685; Precinct 3A - 624; and Precinct 4 - 673.

Precinct 1 - Alice Golen, Warden  
Alice A. Carroll, Clerk

Precinct 1A - Priscilla Marsh, Warden  
Phyllis Conlon, Clerk

Precinct 2 - Bernice Sprague, Warden  
Marie T. Magro, Clerk

Precinct 2A - Rosemarie Krugh, Warden  
Jean E. Byette, Clerk

Precinct 3 - Jean Ray, Warden  
Jeannette McCusker, Clerk

Precinct 3A - Rita Coyle, Warden  
Mary Pilcher, Clerk

Precinct 4 - Mary Pepin, Warden  
Joyce Banusiewicz, Clerk

A True Copy Attest:

Elizabeth A. Carey, CMMC  
Town Clerk

## TOWN OF TEWKSBURY

### STATE PRIMARY SEPTEMBER 15, 1998

## DEMOCRATIC PARTY

### PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	585	718	676	675	685	624	673	4636

### GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	39	42	29	43	25	37	33	248
Donnelly	63	87	89	80	68	63	59	509
Harshbarger	264	276	299	284	294	275	297	1989
McGovern	217	306	253	264	296	246	273	1855
Others	2	7	6	4	2	3	11	35
Total	585	718	676	675	685	624	673	4636

### LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	122	127	100	128	133	149	138	897
Kelly Gay	232	311	275	280	257	223	268	1846
Tolman	227	278	299	266	294	249	261	1874
Others	4	2	2	1	1	3	6	19
Total	585	718	676	675	685	624	673	4636

### ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	39	45	34	36	34	40	44	272
Pines	202	275	259	286	255	241	238	1756
Reilly	343	396	382	353	395	341	391	2601
Others	1	2	1	0	1	2	0	7
Total	585	718	676	675	685	624	673	4636

### SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	142	186	150	173	189	211	158	1209
Galvin	437	527	522	499	492	408	511	3396
Others	6	5	4	3	4	5	4	31
Total	585	718	676	675	685	624	673	4636

**TREASURER**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	148	195	149	177	193	231	173	1266
O'Brien	434	518	525	492	490	388	499	3346
Others	3	5	2	6	2	5	1	24
Total	585	718	676	675	685	624	673	4636

**AUDITOR**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	150	184	161	178	189	214	172	1248
DeNucci	427	531	515	494	494	409	500	3370
Others	8	3	0	3	2	1	1	18
Total	585	718	676	675	685	624	673	4636

**REPRESENTATIVE IN CONGRESS**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	116	150	127	157	144	172	141	1007
Meehan	464	560	545	512	536	443	524	3584
Others	5	8	4	6	5	9	8	45
Total	585	718	676	675	685	624	673	4636

**COUNCILLOR**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	153	159	139	150	168	165	167	1101
Dowling	257	315	282	272	319	250	269	1964
Callahan	29	40	41	34	37	48	34	263
Casey	16	26	29	22	14	17	23	147
Manning	32	47	53	43	39	41	50	305
McCarthy	98	129	132	152	104	101	127	843
Others	0	2	0	2	4	2	3	13
Total	585	718	676	675	685	624	673	4636

**SENATOR IN GENERAL COURT**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	291	342	353	321	318	362	359	2346
O'Brien	143	195	220	176	107	109	186	1136
Simon	127	158	77	59	142	81	59	703
Small	1	0	0	3	6	0	3	13
Tucker	14	17	12	21	19	26	23	132
Tudisla	0	0	0	0	0	1	0	1
Wilson	0	1	5	1	7	5	1	20
Others	9	5	9	94	86	40	42	285
Total	585	718	676	675	685	624	673	4636

**REPRESENTATIVE IN GENERAL COURT**

Precinct	1	1A	2	2A	3A	4	Total
Blanks	14	18	13	21	22	25	113
Miceli	402	527	491	483	427	426	2756
Newhouse	166	171	170	169	172	220	1068
Others	3	2	2	2	3	2	14
Total	585	718	676	675	624	673	3951

Precinct	3
Blanks	29
Consaul	203
Gearry	66
Martin	49
Mercier	33
Nangle	101
Theodoros	187
Others	17
Total	685

**DISTRICT ATTORNEY**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	70	75	65	84	85	74	85	538
Coakley	261	303	296	279	321	274	276	2010
Flaherty	118	151	136	130	109	106	138	888
Sullivan	136	187	179	180	170	170	172	1194
Others	0	2	0	2	0	0	2	6
Total	585	718	676	675	685	624	673	4636

**SHERIFF**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	62	73	63	78	78	80	91	525
DiPaola	303	351	367	336	311	314	348	2330
Kennedy	220	290	245	259	296	229	233	1772
Others	0	4	1	2	0	1	1	9
Total	585	718	676	675	685	624	673	4636

STATE PRIMARY  
September 15, 1998

REFORM PRIMARY

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the High School for Precinct 1 and 1A, the Trahan School for Precinct 2 and 2A, the North Street School for Precinct 3 and 3A, and the Wynn School for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 2 votes cast. Precinct 1 - 0; Precinct 1A - 0; Precinct 2 - 0; Precinct 2A - 0; Precinct 3 - 0; Precinct 3A - 0; and Precinct 4 - 2.

Precinct 1 - Alice Golen, Warden  
Alice A. Carroll, Clerk

Precinct 1A - Priscilla Marsh, Warden  
Phyllis Conlon, Clerk

Precinct 2 - Bernice Sprague, Warden  
Marie T. Magro, Clerk

Precinct 2A - Rosemarie Krugh, Warden  
Jean E. Byette, Clerk

Precinct 3 - Jean Ray, Warden  
Jeannette McCusker, Clerk

Precinct 3A - Rita Coyle, Warden  
Mary Pilcher, Clerk

Precinct 4 - Mary Pepin, Warden  
Joyce Banusiewicz, Clerk

A True Copy Attest:

Elizabeth A. Carey, CMMC  
Town Clerk

TOWN OF TEWKSBURY

STATE PRIMARY  
SEPTEMBER 15, 1998

REFORM PARTY

PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	0	0	0	0	0	0	2	2

GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	0	0
Others	0	0	0	0	0	0	2	2
Total	0	0	0	0	0	0	2	2

LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	2	2
Others	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	2	2

ATTORNEY GENERAL

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	1	1
Others	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	2	2

SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	2	2
Others	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	2	2

TREASURER

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	2	2
Others	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	2	2

AUDITOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	2	2
Others	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	2	2

REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	2	2
Others	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	2	2

COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	2	2
Others	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	2	2



# SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	2	2
Others	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	2	2

# REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3A	4	Total
Blanks	0	0	0	0	0	2	2
Others	0	0	0	0	0	0	0
Total	0	0	0	0	0	2	2

Precinct	3
Blanks	0
Others	0
Total	0

# DISTRICT ATTORNEY

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	1	1
Others	0	0	0	0	0	0	1	1
Total	0	0	0	0	0	0	2	2

# SHERIFF

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	0	0	0	0	0	0	2	2
Others	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	2	2

STATE PRIMARY  
SEPTEMBER 15, 1998

# REPUBLICAN PRIMARY

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the High School for Precinct 1 and 1A, the Trahan School for Precinct 2 and 2A, the North Street School for Precinct 3 and 3A, and the Wynn School for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven

Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 1,214 votes cast. Precinct 1 - 181; Precinct 1A - 130; Precinct 2 - 158; Precinct 2A - 150; Precinct 3 - 252; Precinct 3A - 180; and Precinct 4 - 163.

Precinct 1 - Alice Golen, Warden  
Alice A. Carroll, Clerk

Precinct 1A - Priscilla Marsh, Warden  
Phyllis Conlon, Clerk

Precinct 2 - Bernice Sprague, Warden  
Marie T. Magro, Clerk

Precinct 2A - Rosemarie Krugh, Warden  
Jean E. Byette, Clerk

Precinct 3 - Jean Ray, Warden  
Jeannette McCusker, Clerk

Precinct 3A - Rita Coyle, Warden  
Mary Pilcher, Clerk

Precinct 4 - Mary Pepin, Warden  
Joyce Banusiewicz, Clerk

A True Copy Attest:

Elizabeth A. Carey, CMMC  
Town Clerk

SEPTEMBER 15, 1998

# REPUBLICAN PARTY

# PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	181	130	158	150	252	180	163	1214

**GOVERNOR**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	2	2	1	4	7	5	3	24
Cellucci	99	73	84	83	131	91	73	634
Malone	79	55	73	63	111	84	87	552
Others	1	0	0	0	3	0	0	4
Total	181	130	158	150	252	180	163	1214

**LIEUTENANT GOVERNOR**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	21	15	10	10	17	21	15	109
Jeghelian	80	58	75	73	124	76	79	565
Swift	79	56	72	67	109	83	68	534
Others	1	1	1	0	2	0	1	6
Total	181	130	158	150	252	180	163	1214

**ATTORNEY GENERAL**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	57	33	39	51	58	58	50	346
Bailey	123	97	117	98	192	122	111	860
Others	1	0	2	1	2	0	2	8
Total	181	130	158	150	252	180	163	1214

**SECRETARY OF STATE**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	75	46	45	51	76	65	58	416
Jenkins	105	84	113	99	175	114	104	794
Others	1	0	0	0	1	1	1	4
Total	181	130	158	150	252	180	163	1214

**TREASURER**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	71	44	47	56	77	68	55	418
Maginn	109	86	109	94	172	111	107	788
Others	1	0	2	0	3	1	1	8
Total	181	130	158	150	252	180	163	1214

**AUDITOR**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	71	44	50	54	78	66	57	420
Duffy	108	86	106	96	174	113	105	788
Others	2	0	2	0	0	1	1	6
Total	181	130	158	150	252	180	163	1214

**REPRESENTATIVE IN CONGRESS**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	72	48	55	54	84	67	63	443
Coleman	103	80	101	91	164	109	98	746
Others	6	2	2	5	4	4	2	25
Total	181	130	158	150	252	180	163	1214

**COUNCILLOR**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	167	119	146	141	229	168	148	1118
Others	14	11	12	9	23	12	15	96
Total	181	130	158	150	252	180	163	1214

**SENATOR IN GENERAL COURT**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	49	35	35	27	61	48	37	292
Anderson	124	92	120	116	185	127	120	884
Others	8	3	3	7	6	5	6	38
Total	181	130	158	150	252	180	163	1214

**REPRESENTATIVE IN GENERAL COURT**

Precinct	1	1A	2	2A	3A	4	Total
Blanks	162	122	151	144	171	149	899
Others	19	8	7	6	9	14	63
Total	181	130	158	150	180	163	962

Precinct	3
Blanks	76
Simao	170
Others	6
Total	252

**DISTRICT ATTORNEY**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	75	48	54	54	77	73	61	442
Johnson	105	82	104	96	173	106	99	765
Others	1	0	0	0	2	1	3	7
Total	181	130	158	150	252	180	163	1214

**SHERIFF**

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	173	124	152	143	219	171	153	1135
Others	8	6	6	7	33	9	10	79
Total	181	130	158	150	252	180	163	1214

**TOWN OF TEWKSBURY**

**STATE PRIMARY**

**1996 SEPTEMBER 15, 1998**

**TOTAL VOTE**

Precinct	1	1A	2	2A	3	3A	4	Total
Democratic	585	718	676	675	685	624	673	4636
Reform	0	0	0	0	0	0	2	2
Republican	181	130	158	150	252	180	163	1214
Total	766	848	834	825	937	804	838	5852

Total Registered Voters	15528
Total Votes	5852
Percent	38%

# Special Town Meeting

October 6, 1998

Auditor, Assessors, Treasurer/Collector,  
Town Manager, Board of Selectmen, and  
Finance Committee

Pursuant to Section 15A, Chapter 41, Massachusetts General Laws, I hereby certify to the funds appropriated at the Special Town Meeting convened by proper Warrant, on October 6, 1998.

## APPROPRIATION CERTIFICATE-SPECIAL TOWN MEETING OCTOBER 6, 1998

<u>ARTICLE</u>	<u>RAISE &amp; APPROP.</u>	<u>TRANSFER FROM</u>	<u>BORROW</u>
1 Funding Specific Accounts	260,679.00		
Reserve fund	40,000.00		
2 Fire Dept. Salaries	45,000.00		
Fire Dept. Salaries		45,000.00 Fire Dept.(FY99 Wage Increases)	
3 Pay Outstanding/Late Bills	788.76		
4 Design, Construction, Repair, etc., Local &/or Primary Roads		672,189.00 "CH.113,Acts 1996 Transportation Bond Issue"	
9 Water Mains On Various			260,000.00
14 Fire Liability Insurance		20,000.00 Public Water Lowell Service	
20 Update Town Zoning Map	3,000.00		
23 Assessor's Salaries		12,000.00 Assessor's Operating	
<u>TOTAL RAISE&amp;APPROPRIATE</u>	<u>349,467.76</u>		
<u>TOTAL TRANSFERS</u>		<u>749,189.00</u>	
<u>TOTAL BORROW</u>			<u>260,000.00</u>

ATTEST:

ELIZABETH A. CAREY, CMMC  
TOWN CLERK



Tewksbury Memorial High School  
320 Pleasant street  
October 6, 1998

Moderator James Coakley opened the October 6, 1998 Special Town Meeting at 7:30 PM.

Moderator Coakley offered a Moment of Silence for Richard O'Neill,, Retired Department of Public Works Superintendent and for James Chandler , former member of the Personnel Board.

Moderator Coakley informed the Assembly that the Town Meeting Guidelines are now printed in the front of the Town Meeting Warrant.

There were 166 Registered Voters and 17 Visitors in attendance.

Finance Committee Chairman, Ray Shaw, motioned to Waive the Reading of the Warrant Articles and this motion was Adopted at 7:32 PM.

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### ARTICLE 1

To see if the Town will raise and appropriate the sums in the following accounts or take related action:

Planning Debt. - Balances	6,416
Reserve Fund	40,000
Building Department Salaries	25,000
Fire & Liability Insurance	<u>15,338</u>
	86,754

TOWN MANAGER

Motion: Finance Committee Chairman, Ray Shaw, motioned to Amend Article 1 and Adopt Article 1, as Amended.

Voted: The Finance Committee's Amendment was Adopted. 7:37 PM

Article 1 was Adopted, as Amended. 7:37 PM (10/6/98)

AMENDMENT: Amend , as follows, and Adopt:

To see if the Town will raise and appropriate the sums in the following accounts or take related action:

Planning Dept. - Salaries	\$6,416
Finance Committee - Reserve Fund	40,000
Building Dept. - Salaries	25,000
Fire & Liability Insurance	15,338
Recreation Dept. - Programs	3,925
Occupational Injury Reserve	10,000
School Dept. - Operating	<u>200,000</u>
	\$ 300,679

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### ARTICLE 2

To see if the Town will vote to raise and appropriate the sum of \$45,000 to Fire Department Salaries and transfer \$45,000 from Fire Department (FY99 Wage Increases) to Fire Department Salaries to implement the labor agreement recently signed with Local 1647 of the International Association of Fire Firefighters or take related action.

TOWN MANAGER

Motion: The Finance Committee motioned to Adopt Article 2.  
Voted: Article 2 was Adopted. 7:40 PM (10/6/98)

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### ARTICLE 3

To see if the Town will vote to raise and appropriate the sum of \$788.76 to pay outstanding bills of previous years or take related action:

Selectmen -

Legal Services	Callahan, Sullivan & Berube	207.00
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Fire Dept. -

Alarm Maint.	L. W. Bills Company	207.00
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School Building Committee -

Salaries	Dawn Cathcart	111.44
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Administrative Services

Office Supplies	Community Newspaper Company	263.32
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TOWN MANAGER

Motion: The Finance Committee motioned to Adopt Article 3 and Raise and Appropriate \$788.76.

"The Moderator informed the Assembly that Article 3 requires a 9/10's vote because it included a "late bill."

Voted: Article 3 was Adopted by a Unanimous Vote. '0'  
NO 30 YES 7:41 PM (10/6/98)

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### ARTICLE 4

To see if the Town will vote to transfer the sum of \$ 672,189.00 in Chapter 90 funds from an account entitled "Chapter 113 of the Acts of 1996 Transportation Bond Issue" as recommended by the Bureau of Accounts and to authorize the Town Manager to expend these sums on behalf of the Town to acquire any fee, easement, or other interest in land by purchase, gift or otherwise. Said funds are to be expended under the direction of the Town Manager for design, construction, reconstruction, improvements and repair to primary and/or local roads and other costs incidental and related thereto. The Town Manager is further authorized to apply for, accept and expend any Federal, State or Private Grants or contributions that may be available with respect to the project, all of which contributions and grants shall be

applied to the project in addition to the sums appropriated by the Town for such purposes, or take any other action relative thereto.

#### TOWN MANAGER

Motion: The Finance Committee motioned to Adopt and Transfer \$672,189 for the purpose of Article 4.

Voted: Article 4 was Adopted. 7:42 PM (10/6/98)

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#### ARTICLE 5

To see if the Town will vote to authorize the Town Manager to acquire any fee, easement or other interest in land along Helvetia Street as shown on a plan entitled "Easement Plan of Land in Tewksbury" prepared by Cuoco & Cormier Engineering Assoc., Inc. for the Town of Tewksbury dated 09/15/98 for the purpose of constructing a sidewalk on Helvetia St. necessary therefor, whether by eminent domain, purchase, gift or otherwise. Said plan on file in the office of the Town Clerk, or take any other action relative thereto.

#### TOWN MANAGER

Motion: The Finance Committee motioned to Adopt Article 5. "The Moderator informed the Assembly that Article 5 requires a 2/3's vote because the land

will be taken by Eminent Domain".

Voted: Article 5 was Adopted by a Unanimous Vote. '0' NO 27 YES 7:44 PM (10/6/98)

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#### ARTICLE 6

To see if the Town will vote to amend the Zoning By-Laws Section 3, Zoning District from R40 to CDD (Community Development District) a certain parcel of land known as Lot 79 on Assessor's Map #48, or take any other action relative thereto.

#### TOWN MANAGER

The Moderator informed the Assembly that Article 6 & 7 & 8 will be discussed together.

The Finance Committee motioned to Table Articles 6 & 7 & 8 until the last Article of this Special Town Meeting has been acted upon and they will set a "time certain" to return to an adjourned session.

The Moderator accepted the Finance Committee's motioned to Withdraw their Motion at 8:04 PM.

The Planning Board motioned to Indefinitely Postpone Articles 6 & 7 & 8.

Motion: Planning Board Chairman, Robert Fowler, motioned to Indefinitely Postpone Article 6.

Town Manager, David Cressman, motioned to Adopt Article 6.

A motion was made to Move the Question and this motion was Adopted. 8:05 PM (10/6/98)

Voted: The Planning Board's motion for Indefinite Postponement Failed. 8:05 PM (10/6/98)

Article 6 was Adopted. 91 YES 33 NO (Required 2/3's vote = 83)

8:10 PM (10/6/98)

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#### ARTICLE 7

To see if the Town will vote to amend the Zoning By-Law Section 3 Zoning Districts from R40 to MFD (Multiple Family District) a certain parcel of land known as Lot 79 on Assessor's Map #48, or take any other action relative thereto.

#### TOWN MANAGER

Motion: The Planning Board motioned to Indefinitely Postpone Article 7.

Voted: Article 7 was Indefinitely Postponed. 8:10 PM (10/6/98)

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#### ARTICLE 8

To see if the Town will vote to amend the Zoning By-Law Section 3 Zoning Districts from R40 to MFD/55 (Multiple Family Dwellings/55) a certain parcel of land known as Lot 79 on Assessor's Map #48, or take any other action relative thereto.

#### TOWN MANAGER

Motion: The Planning Board motioned to Indefinitely Postpone Article 8.

Voted: Article 8 was Indefinitely Postponed. 8:10 PM (10/6/98)

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#### ARTICLE 9

To see if the Town will vote to appropriate the sum of \$260,000.00 for the construction and design of water mains and their appurtenances on various streets in the Town, including costs incidental and related thereto; that the Town Manager be authorized on behalf of the Town to acquire any fee, easement or other interest in land thereof, by eminent domain, purchase, gift or otherwise; that to raise such

appropriation, the Treasurer, with the approval of the Selectmen, be authorized to borrow \$260,000.00 under and pursuant to Chapter 44, Section 8 of the Massachusetts General Laws, or any other enabling authority, and to issue bonds or notes of the Town therefore, and that the Town Manager be authorized to apply for, accept and expend any federal, state or private grants or contributions that may be available with respect to the project, all of which contributions and grants shall be applied to the sums appropriated by the Town for such purpose, and the Town Manager, or whomever has the authority to establish water rates shall ensure that the cost of this work be paid by water users, provided, however, that any bonds or notes authorized hereunder shall nevertheless remain general obligations of the town.

#### TOWN MANAGER

Motion: The Finance Committee motioned to Adopt Article 9 and Borrow \$260,000.

Voted: Article 9 was Adopted by a Unanimous vote. 28 YES '0' NO 8:11 PM (10/6/98)

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#### ARTICLE 10

To see if the Town will vote to accept Germano Drive in the Town of Tewksbury in accordance with the Street Acceptance plan prepared by Troy, Mede & Associates, 936 East Street, Tewksbury, MA date February 28, 1998. Said plan on file in the Office of the Town Clerk, or take any other action relative thereto.

#### TOWN MANAGER

Motion: Board of Selectman Chairman, Joan Dunlevy, motioned to Adopt Article 10.

Voted: Article 10 was Adopted. 8:11 PM (10/6/98)

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#### ARTICLE 11

To see if the Town of Tewksbury will vote to grant an easement to Massachusetts Electric Company a Massachusetts Corporation as shown on a plan of land entitled "Plan of the proposed site for Ryan School, Tewksbury, MA" which is on file at the office of the Town Clerk, Town Hall, or take any other action relative thereto.

#### TOWN MANAGER

Motion: The Finance Committee motioned to Adopt Article 11.

Voted: Article 11 was Adopted. 8:12 PM (10/6/98)

#### ARTICLE 12

To see if the Town of Tewksbury will vote to grant an easement to Massachusetts Electric Company a Massachusetts Corporation as shown on a plan of land entitled "Plan of the proposed site for Junior High School, Tewksbury, MA" which is on file at the office of the Town Clerk, Town Hall, or take any other action relative thereto.

#### TOWN MANAGER

Motion: The Finance Committee motioned to Adopt Article 12.

The Town Manager motioned to Amend the Article by correcting the proposed site **from** Junior High School **to** the Wynn Middle School. The Moderator accepted this motion as a scrivener's error. "Change Junior High School to Wynn Middle School."

Voted: Article 12 was Adopted, as corrected. 8:13 PM (10/6/98)

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#### ARTICLE 13

To see if the Town will vote to accept an easement from Mr. Romeo L. Touchette of 124 Wolcott St., Tewksbury, MA for the purpose of the relocation of Wolcott Street all as shown on a plan by Merrimack Engineering Services, Inc. of Andover, MA and dated September 15, 1998 which is on file at the office of the Town Clerk, Town Hall, or take any other action relative thereto.

#### TOWN MANAGER

Motion: The Town Manager, David Cressman, motioned to Withdraw Article 13.

Voted: Article 13 was Withdrawn. 8:13 PM (10/6/98)

---

#### ARTICLE 14

To see if the Town will vote to transfer \$20,000 from Public Water - Lowell Service to Fire and Liability Insurance or take any related action.

#### TOWN MANAGER

Motion: The Finance Committee motioned to Adopt and Transfer \$20,000 for the purpose of Article 14.

Voted: Article 14 was Adopted. 8:13 PM (10/6/98)

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#### ARTICLE 15



To see if the Town will vote to amend the Town Bylaws Chapter 18.04 entitled Conservation Commission Wetland Protection by creating section 18.04.240 entitled "Fees" to read as follows:

18.04.240 Fees: All Request for Determination of Applicability applications submitted to the Conservation Commission shall be subject to the following fee schedule:

\$75.00 Single Family House Lot

\$250.00 Two or More Single Family House Lots

\$500.00 All Commercial and or Industrial Lots.

#### CONSERVATION COMMISSION

Motion: Planning & Conservation Director, Sean Sullivan, motioned to Adopt Article 15.

The Finance Committee motioned for Indefinite Postponement of Article 15.

Conservation Commission Chairman, William Hallisey, motioned to Withdraw Article 15.

Voted: Article 15 was Withdrawn. 8:30 PM (10/6/98)

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#### ARTICLE 16

To see if the Town will vote to amend the Town Bylaws Chapter 18.04 entitled Conservation Commission Wetland Protection by creating section 18.04.240 entitled "Fees" to read as follows:

18.04.240 Fees: All Notice of Intent applications submitted to the Conservation Commission shall be subject to the following fee schedule:

\$75.00 Single Family House Lot

\$250.00 Two or More Single Family House Lots

\$500.00 All Commercial and or Industrial Lots.

#### CONSERVATION COMMISSION

Motion: Conservation Commission Chairman, William Hallisey, motioned to Withdraw

Article 16.

Voted: Article 16 was Withdrawn. 8:30 PM (10/6/98)

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#### ARTICLE 17

To see if the Town will vote to amend the Personnel Bylaw Section III Classification and Wage Schedule by creating a new permanent part time position entitled Conservation Agent at an annual hourly rate range of:

#### Step 1 Step 2 Step 3 Step 4 Step 5 Step 6

\$16.24 \$17.71 \$18.64 \$19.61 \$20.64 \$21.73

Or take any other action relative thereto.

#### CONSERVATION COMMISSION

Motion: Conservation Commission Chairman, William Hallisey, motioned to Withdraw

Article 17.

Voted: Article 17 was Withdrawn. 8:30 PM (10/6/98)

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#### ARTICLE 18

To see if the Town will vote to fund the Permanent Part Time position of Conservation Agent with a transfer of \$17,395.60 from the Wetland Protection Fund to the Planning/Conservation Commission - Salaries account, or take any other action relative thereto.

#### CONSERVATION COMMISSION

Motion: Conservation Commission Chairman, William Hallisey, motioned to Withdraw Article 18.

Voted: Article 18 was Withdrawn. 8:30 PM (10/6/98)

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#### ARTICLE 19

To see if the Town will vote to authorize the sale of a portion of Town owned land under the jurisdiction of the Conservation Commission identified as Tewksbury Assessor's Map 98 Lot 148.

#### CONSERVATION COMMISSION

Motion: The Finance Committee motioned to Adopt Article 19.

Mr. Norman Boudreau motioned to Indefinitely Postpone Article 19.

A motion was made to Move the Question and this motion was Adopted at 8:48 PM (10/6/98)

Voted: Mr. Boudreau's motion for Indefinite Postponement Failed. 8:48 PM (10/6/98)

Article 19 was Adopted. 8:49 PM (10/6/98)

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#### ARTICLE 20

To see if the Town will vote to raise and appropriate \$3,000.00 to be expended by the Planning Board for the

purpose of updating the Town Zoning Map, or take any other action relative thereto.

#### PLANNING BOARD

Motion: The Finance Committee motioned to Adopt and Raise & Appropriate \$3,000.00  
for the purpose of Article 20.

Voted: Article 20 was Adopted. 8:49 PM (10/6/98)

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#### ARTICLE 21

To see if the Town will vote to transfer \$25,000.00 from Article #5 of the October 7, 1997 Special Town Meeting, Center School Work/Improvements, to Article #1 of the March 4, 1997 Special Town Meeting, New Elementary School, for the purposes of sewer hook up and a new water line to the Center School Stadium or take any other action relative thereto.

#### SCHOOL COMMITTEE

Motion: School Committee Chairman, Edward Dick, motioned to Withdraw Article 21.

Voted: Article 21 was Withdrawn. 8:49 PM (10/6/98)

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#### ARTICLE 22

To see if the Town will transfer from either the Stabilization Trust Fund or Free Cash the total of \$200,000 to the School Operating Account or to take any other action relative thereto.

#### SCHOOL COMMITTEE

Motion: School Committee Chairman Edward Dick motioned to Withdraw Article 22.

Article 22 was incorporated into and adopted under Article 1.

Voted: Article 22 was Withdrawn. 7:38 PM (10/6/98)

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#### ARTICLE 23

To see if the Town will vote to transfer \$12,000.00 from Assessors - Operating to Assessors - Salaries, or to take any other action relative thereto.

#### BOARD OF ASSESSORS

Motion: The Finance Committee motioned to Adopt and Transfer \$12,000.00 for the purpose of Article 23.

Voted: Article 23 was Adopted, 8:50 PM (10/6/98)

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#### ARTICLE 24

To see if the Town will vote that the Division of Civil Service be directed to permit Gerald M. Cullen, 288 Brown Street, Tewksbury, MA 01876, to take an examination for the position of Fire Fighter, notwithstanding that my age, exceeds the maximum age requirement of certification and appoint to said position in the Town of Tewksbury, and further, if necessary, to authorize the Board of Selectmen to petition the General Court to enact a, Special Act permitting myself, Gerald M. Cullen to take the examination for the position of Fire Fighter, notwithstanding that my age exceeds the maximum requirement, for certification and appoint to said position, or to take any other action relative thereto.

GERALD M. CULLEN  
AND OTHERS

Motion: The Board of Selectmen motioned to Adopt Article 24.

Mr. Paul Fansel motioned to Amend Article 24.

Voted: Mr. Fansel's Amendment was Adopted. 8:55 PM (10/6/98)

Article 24 was Adopted, as Amended. 8:55 PM (10/6/98)

#### AMENDMENT:

Fifth line-strike words "and appoint to said position in the Town of Tewksbury"

Tenth line - strike words "and appoint to said position"

Finance Committee Chairman, Ray Shaw, motioned to Adjourn the October 6, 1998, Special Town Meeting, Sine Die, and this motion was Adopted. 8:56 PM (10/6/98)

#### ATTEST:

ELIZABETH A. CAREY, CMMC  
TOWN CLERK

# State Election

November 3, 1998

At a meeting of the Inhabitants of the Town of Tewksbury, called by proper warrant and qualified to vote in Town affairs, held this day at the High School for Precinct 1 and 1A, the Trahan School for Precinct 2 and 2A, the North Street School for Precinct 3 and 3A, and the Wynn School for Precinct 4, the following business was transacted. Registered on the ballot boxes in the seven Precincts showed 0000, and check lists were in order. Polls opened at 7:00 AM and closed at 8:00 PM. There were 9,500 votes cast. Precinct 1 - 1,349; Precinct 1A - 1,289; Precinct 2 - 1,305; Precinct 2A - 1,247; Precinct 3 - 1,608; Precinct 3A - 1,319; and Precinct 4 - 1,383.

Precinct 1 -	Ellen M. Keefe, Warden	Alice M. Golen, Clerk
Precinct 1A -	Mary A. Casazza, Warden	Priscilla Marsh, Clerk
Precinct 2 -	Bernice Sprague, Warden	Cecilia T. Wolff, Clerk
Precinct 2A -	Rosemarie Krugh, Warden	Jean E. Byette, Clerk
Precinct 3 -	Jean Ray, Warden	Jeannette McCusker, Clerk
Precinct 3A -	Rita Coyle, Warden	Mary Pilcher, Clerk
Precinct 4 -	Mary-Ann Nichols, Warden	Rita O'Brien Dee, Clerk

## TOWN OF TEWKSBURY

### STATE ELECTION

November 3, 1998

### PRECINCT TOTALS

Precinct	1	1A	2	2A	3	3A	4	Total
	1349	1289	1305	1247	1608	1319	1383	9500

## GOVERNOR AND LIEUTENANT GOVERNOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	13	11	11	16	18	24	18	111
Cellucci/Swift	822	676	728	737	939	779	773	5454
Harshbarger/Tolman	492	577	544	469	620	486	559	3747
Cook/Israel	20	22	19	24	25	29	29	168
Others	2	3	3	1	6	1	4	20
Total	1349	1289	1305	1247	1608	1319	1383	9500

## ATTORNEY

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	42	38	29	51	60	49	42	311
Bailey	487	451	422	432	618	526	437	3373
Reilly	816	799	853	763	929	742	903	5805
Others	4	1	1	1	1	2	1	11
Total	1349	1289	1305	1247	1608	1319	1383	9500



### SECRETARY OF STATE

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	85	65	45	74	113	104	91	577
Galvin	836	917	934	825	988	801	926	6227
Jenkins	373	260	285	291	444	349	311	2313
Atkinson	54	47	41	56	62	63	53	376
Others	1	0	0	1	1	2	2	7
Total	1349	1289	1305	1247	1608	1319	1383	9500

### TREASURER

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	82	59	51	72	113	107	87	571
Maginn	522	404	448	418	621	499	477	3389
O'Brien	708	793	777	724	835	675	788	5300
Baker	37	32	28	32	39	36	29	233
Others	0	1	1	1	0	2	2	7
Total	1349	1289	1305	1247	1608	1319	1383	9500

### AUDITOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	84	57	51	76	100	105	83	556
DeNucci	786	841	848	771	934	751	875	5806
Duffy	410	324	344	333	488	376	348	2623
Howell	68	67	61	66	85	87	75	509
Others	1	0	1	1	1	0	2	6
Total	1349	1289	1305	1247	1608	1319	1383	9500

### REPRESENTATIVE IN CONGRESS

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	39	33	20	56	81	65	65	359
Meehan	931	975	983	878	1094	890	973	6724
Coleman	379	280	302	313	433	364	343	2414
Others	0	1	0	0	0	0	2	3
Total	1349	1289	1305	1247	1608	1319	1383	9500

### COUNCILLOR

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	416	322	343	331	516	458	408	2794
Dowling	921	959	956	906	1083	851	969	6645
Others	12	8	6	10	9	10	6	61
Total	1349	1289	1305	1247	1608	1319	1383	9500

### SENATOR IN GENERAL COURT

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	62	36	33	52	77	71	78	409
Anderson	809	683	736	688	912	765	728	5321
Tucker	477	569	536	506	618	481	573	3760
Others	1	1	0	1	1	2	4	10
Total	1349	1289	1305	1247	1608	1319	1383	9500

### REPRESENTATIVE IN GENERAL COURT

Precinct	1	1A	2	2A	3A	4	Total
Blanks	251	184	168	172	265	247	1287
Miceli	1079	1091	1123	1065	1039	1129	6526
Others	19	14	14	10	15	7	79
Total	1349	1289	1305	1247	1319	1383	7892

Precinct	3
Blanks	69
Nangle	880
Simao	656
Others	3
Total	1608

### DISTRICT ATTORNEY

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	104	71	68	90	119	124	123	699
Coakley	815	864	869	799	990	781	896	6014
Johnson	428	352	368	357	499	411	363	2778
Others	2	2	0	1	0	3	1	9
Total	1349	1289	1305	1247	1608	1319	1383	9500

### SHERIFF

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	375	294	296	288	487	432	373	2545
DiPaola	962	988	1000	952	1112	879	1005	6898
Others	12	7	9	7	9	8	5	57
Total	1349	1289	1305	1247	1608	1319	1383	9500

### QUESTION 1

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	68	59	59	91	115	78	99	569
YES	912	891	895	862	1001	866	913	6340
NO	369	339	351	294	492	375	371	2591
Total	1349	1289	1305	1247	1608	1319	1383	9500

### QUESTION 2

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	87	60	85	86	142	95	112	667
YES	736	753	761	740	883	741	799	5413
NO	526	476	459	421	583	483	472	3420
Total	1349	1289	1305	1247	1608	1319	1383	9500

### QUESTION 3

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	66	53	81	73	115	82	105	575
YES	1109	1023	997	985	1278	1058	1071	7521
NO	174	213	227	189	215	179	207	1404
Total	1349	1289	1305	1247	1608	1319	1383	9500

### QUESTION 4

Precinct	1	1A	2	2A	3	3A	4	Total
Blanks	47	44	47	64	90	58	85	435
YES	920	888	887	825	1056	881	945	6402
NO	382	357	371	358	462	380	353	2663
Total	1349	1289	1305	1247	1608	1319	1383	9500



Total Registered Voters	15880
Total Votes	9500
Percent	60%

A True Copy Attest:

Elizabeth A. Carey, CMMC  
Town Clerk

QUESTION 1  
PROPOSED AMENDMENT TO  
THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below, which was approved by the General Court in joint sessions of the two houses on July 29, 1996 (yeas 127 - nays 65); and again on June 9, 1998 (yeas 149 - nays 41)?

SUMMARY

This proposed constitutional amendment would prohibit the state Legislature from changing the base compensation received by members of the Legislature as of January 1, 1996. As of the first Wednesday in January of 2001, and every second year thereafter, the base compensation would be increased or decreased at the same rate as increases or decreases in the median household income for the Commonwealth for the preceding two-year period, as ascertained by the Governor.

A YES VOTE would prohibit state legislators from changing their base pay and instead would adjust that pay according to changes in median household income.

A NO VOTE would make no change in the method for setting legislators' base pay.

YES (\_\_\_)

NO (\_\_\_)

QUESTION 2  
LAW PROPOSED BY  
INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 6, 1998?

SUMMARY

This proposed law would create a new voluntary system allowing candidates for state office who agree to campaign spending limits and \$100 contribution limits to receive a set amount of public funds for their campaigns, starting with the 2002 election. The proposed law would also limit transfers of money from national political parties to state political parties for administrative, overhead, or party-building activities. It would also require candidates for state office who had raised or spent at least a set minimum amount in an election cycle to file their required campaign finance reports with the state electronically, and the public would have prompt electronic access to such reports.

The new funding system would replace the existing system of limited public financing of campaigns for statewide office. To participate in the new system, a candidate would have to raise a minimum number of contributions from registered voters in the relevant district, as follows: Governor, 6000; Lt. Governor, Attorney General, or Treasurer, 3000; Secretary of State or Auditor, 2000; Executive Councillor, 400; State Senator, 450; State Representative, 200. Such contributions would have to be between \$5 and \$100 and be collected during a limited period: for statewide candidates beginning on August 1 of the year before the election, for other candidates beginning on January 1 of the election year, and for all candidates ending on the last day to file nomination papers with the Secretary of State.

For any election, a participating candidate could not accept contributions of more than \$100 from any person or political committee and could not raise or spend any money other than these contributions and public funds.

Candidates meeting all of these requirements would, subject to appropriation by the Legislature, receive public funding in the primary and general elections. This would come from a new state Clean Elections Fund, consisting of amounts voluntarily contributed through the checkoff on the state income tax return, any amounts appropriated by the Legislature, and any money in the existing state election campaign fund.

The chart below shows the amounts of public funds a candidate could receive in the primary and general elections. A candidate could raise and spend private contributions in order to bring his or her spending up to the spending limit shown below.

Office	Primary Election: Public Funds	Primary Election: Spending Limit	General Election: Public Funds	General Election: Spending Limit
Governor	\$1,500,000	\$1,800,000	\$1,050,000	\$1,200,000
Lt. Governor	\$383,000	\$450,000	\$255,000	\$300,000
Attorney	\$360,000	\$450,000	\$240,000	\$300,000
General or Treasurer				
Secretary of State or Auditor	\$120,000	\$150,000	\$80,000	\$100,000
Councillor	\$19,000	\$24,000	\$13,000	\$16,000
Senator	\$43,000	\$54,000	\$29,000	\$36,000
Representative	\$15,000	\$18,000	\$9,000	\$12,000

A participating candidate running unopposed would receive only half the listed amount of public funds and could spend correspondingly less than a candidate with an opponent. All funds could be spent only for campaign purposes. Any unspent public funds from a primary or general election would have to be returned after that election. A participating candidate who violated the contribution or spending limits would have to return all public funds, become ineligible for further funds, and in some cases pay fines.

Candidates who do not accept public funds would have to report any spending in excess of the limit shown above and could be fined for failing to do so. If such a non-participating candidate spent more than the limit, participating candidates in that race would immediately receive, and could spend, public "matching funds" equal to the amount of the excess spending. The total amount of public funding (including matching funds) a candidate could receive would be limited to twice the spending limit for that race. During the general election campaign, running mates for Governor and Lt. Governor would be treated as teams in order to determine the distribution of any matching funds.

An individual or political committee's total in-kind contributions (such as goods and some services) to a participating candidate would be limited to \$500 per election. Higher limits would govern political parties' in-kind contributions. Participating candidates could not accept more than a set amount in such contributions, ranging from \$3,000 per election for Representative up to \$35,000 for Governor.

The expenditure, contribution, and public funding limits would be adjusted every two years for inflation. A special commission (including elected officials and private citizens) would be set up to meet every two years to review the system and recommend any needed changes. The state Director of Campaign Finance could issue regulations to interpret and enforce the proposed law.

The proposed law states that if any of its parts were declared invalid, the rest of the law would stay in effect.

A YES VOTE would change the laws governing public financing of campaigns.

A NO VOTE would make no change in the laws governing public financing of campaigns.

YES ( ☐ )

NO ( ☐ )

### QUESTION 3 LAW PROPOSED BY AN INITIATIVE PETITION

Do you approve of a law summarized below, an which no vote was taken by the Senate or the House of Representatives before May 6, 1998?

#### SUMMARY

This proposed law would change the state income tax rate on interest and dividend income, which was 12% as of September 1997, to whatever rate applies to Part B taxable income (such as wages and salaries), which was 5.95% as of September 1997. The change would take effect starting in tax year 2000.

A YES VOTE would reduce the state tax rate for interest and dividend income.

A NO VOTE would make no change in the current state tax rate for interest and dividend income.

YES (\_\_\_)

NO (\_\_\_)

#### QUESTION 4 REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of representatives on November 19, 1997 by a vote of 124 to 30, approved by the Senate on November 19, 1997 by a vote of 32 to 6?

##### SUMMARY

The law changes the state's electric utility industry. Starting in March 1998, instead of buying power from the utility that owns the power lines, customers may choose to buy power from separate generating companies competing with each other to sell power to be delivered by the existing utility. Customers not choosing a new competing generating company will be provided by their existing utility under a transition rate for 7 years, starting from a rate 10% less than 1997 rates. By September 1999, rates for such customers must be further reduced from 1997 rates (adjusted for inflation) by 5%. Subject to restrictions in the law, rates paid by such customers may be adjusted up or down if approved by the new state Department of Telecommunications and Energy (DTE).

The law lets a utility recover, from customers, previously incurred costs related to generating plants and contracts that have become uneconomical under competition. Utilities must first reduce such "transition costs" in all reasonable ways, which may include selling non-nuclear generating plants. DTE must approve such sales and the utility's way of financing transition costs, and DTE may limit which costs may be charged to customers. Public agencies may arrange the sale of special bonds to help a utility finance transition costs to provide savings to customers.

Utilities claiming they cannot offer the required rate reductions must work with DTE to find all possible ways to do so. State tax revenues related to sales of power plants may be used, if found necessary by DTE and subject to legislative appropriation, to ensure that utilities provide the 15% rate reduction. Utilities must maintain discounts for low-income customers.

DTE must issue consumer protection and related regulations related to energy sales, and the law lets the state Attorney General enforce consumer protection laws and regulations against energy companies. To maintain reliability, DTE must set performance-based rates and service quality standards for electric and gas utilities. Utilities failing to meet the standards may be fined up to 2% of their annual revenues.

Such utilities will not be allowed to cut staff levels unless either the relevant unions agree or DTE finds that the cuts will not lead to sub-standard service. Utility employees who are laid off due to the law will, if eligible for unemployment benefits, also be eligible for reemployment assistance benefits.

If a generating plant loses value due to the law, the responsible company must pay the affected city or town until 2009 to offset lost property tax revenue. Cities and towns may set up power purchasing cooperatives for local customers. Businesses and other organizations may also set up cooperatives. A municipal lighting plant that chooses to sell power outside its own service area must compete with other generating companies within its service area.

The law requires electric utilities to continue energy efficiency and demand management programs until 2003 and directs DTE to ensure that such programs are cost effective. The law imposes a charge on electricity consumers to promote renewable energy projects and to help cities and towns pay to add pollution control equipment to existing trash-to-energy plants. By 2003, power suppliers must provide an annually increasing percentage of power from new renewable sources, and fossil-fuel power plants must start to meet efficiency standards limiting pollution. The law ends the requirement that the state find a need for a proposed power plant but preserves environmental reviews.

The law changes the State Department of Public Utilities to the new DTE, controlled by a 5-member commission with expertise on specified issues. The law gives the state Division of Energy Resources new duties related to energy restructuring, such as educating consumers and helping cities and towns.

A YES VOTE would continue the new law changing the electric utility industry.

A NO VOTE would undo these changes in the electric utility industry.

YES (\_\_\_)

NO (\_\_\_)



# ADMINISTRATION

*Board of Selectmen  
Planning Board  
Board of Appeals  
Board of Registrars  
Administrative Services*

*Town Manager  
Conservation Commission  
Parking Clerk  
Housing Authority*

*Town Counsel  
Dog Officer  
Town Clerk  
Veteran's Services  
Computer Services*

## Board of Selectmen



During 1998, members of the Board of Selectmen served on numerous subcommittees. In addition, they also meet on a weekly basis and reviewed budgets with department heads, held gasoline storage hearings and liquor license hearings, met with the Treasurer/Collector regarding temporary borrowings, met with representatives of Massachusetts Electric Co. and Bell Atlantic relative to pole petitions and underground conduits, conducted a number of hearings on the location of cell towers in the town, and reviewed many items presented to them by the Town Manager.

State Representative James Miceli, Senator Sue Tucker and Representative David Nangle met with the Board to discuss SBAB reimbursements to the town. The Board also discussed other legislation currently pending in the legislature.

The Board of Selectmen wishes to extend their thanks to the men and women who have served as members of appointed and elected boards and committees for the time and effort expended by them in various positions in town government.

The Selectmen's Office located in the Town Hall is open daily from 8:00 a. m. to 4:30 p. m. for the convenience of the townspeople. The Selectmen meet twice a month on Tuesday evening at 7:30 p. m. All residents are welcome to attend

these meetings. However, if you wish to be heard, or have the Board take action on a specific matter, it will be necessary to have a detailed written request presented at the Selectmen's Office prior to the noon closing of the agenda on Wednesday preceding each meeting. This procedure enables the Selectmen to gather any pertinent information prior to the meeting and eliminates the necessity for delay in making decisions.

For your convenience, the Selectmen's meetings continue to be televised live on Channel 10.

**BOARD OF SELECTMEN**  
Joan M. Dunlevy, Chairman  
John Ryan, Vice Chairman  
Charles E. Coldwell, Clerk  
Joseph P. Gill, Jr.  
Kevin Anderson

## Town Manager

On a cold and windy day in January, 1998 the Town broke ground for the new Ryan elementary school. With the lack of snow, the contractor was able to aggressively begin construction of the Ryan elementary school. Thus, by the end of December, 1998 the Ryan elementary school was almost fully enclosed so that work can continue during the winter of 1998-99 without weather interruptions.

The good weather of 1998 was also a blessing to the construction of the new Library so that steel could be erected during the winter months along with mechanical and plumbing work. This helped to keep this project moving along so that by the end of 1998 the new Library was almost reaching substantial completion.

The good weather of 1998 also allowed sewer construction work under Contract #19 to re-start in late February, 1998 which was almost unprecedented.

By the summer months, of 1998 I was devoting a lot of my time to these three projects plus the completion of sewer contract #18.



This period probably represents the most municipal construction activity to occur at one time during the history of Tewksbury.

In June, 1998 the Town experienced a deluge of rain equal to a 75 year storm event. Unfortunately, this was less than two years after another 75 year storm event. Despite significant damage to the Mill Street bridge and the isolation of part of South Street during the storm event. The Town employees' response along with assistance from the National Guard was exemplary with the most serious complaint being the wake caused by the National Guard trucks. Due to the severity of the Mill Street bridge damage, the Town Manager and Public Works staff began an aggressive program to replace the Mill Street bridge which was substantially completed prior to Christmas, 1998 due to the excellent work and cooperation of the Town's consulting engineers, the contractor, Town DPW and public safety staff and most importantly the residents/neighbors of the Mill Street area. Finally, Rep. Miceli was instrumental in securing State financial assistance to cover the cost of replacing the Mill Street bridge.

In the summer of 1998 the Town was awarded one of the largest Public Works Economic Development grants, \$1.4 million from the Commonwealth for the construction of the Connector Road between North St. and Andover Street. Once again, excellent teamwork resulted in that project reaching a construction point by the end of 1998 that part of the roadway could be used and the remainder will be completed in Spring of 1999.

In addition to these construction projects, the Town also witnessed the completion of the re-construction of Helvetia Street and Catamount Road plus the installation of new sidewalks on Main Street from Hill Street to Salem Road through state funds provided by Rep. Miceli plus construction of a new sidewalk from the High School to Helvetia Street along Pleasant Street. Additionally, construction began on the reconstruction of Andover Street plus there was significant construction on Main Street near Heath Brook Plaza associated with the new post office. Finally, the Town repaved a number of local streets.

During the summer of 1998 I opened bids for the sale of the Court Street wellfields and the bids were higher than anticipated which will reduce the cost to taxpayers of the water treatment plant expansion. At the October Special Town Meeting the voters supported re-zoning the Court Street wellfield to a Community Development District which will allow the Town to sell the parcel for \$2.95 million and allow the development of a senior citizen residential community.

In addition to these projects, the Town Manager's time was devoted to planning a number of additional works such as the expansion of the water treatment plant, sewer contract #20, the Master Sewer Plan, and the conversion of the present Library into a Town Hall Annex.

In addition to these major projects, there were several minor projects accomplished in 1998 such as the creation of a handicapped accessible bathroom at Town Hall, the re-roofing of Town Hall over the Town Clerk/Assessors offices, and re-roofing at the Youth Center.

In addition to Town construction projects, and the Post Office construction project the Town witnessed the construction activity at Eagle's Landing which culminated in the opening of the public golf course at that development this past summer. The Town Manager's early work on the Community Development District by-law became the foundation for the MFD/55 by-law which resulted in this development.

A major new service in 1998 was the hiring of a full-time Recreation Director and the re-establishment of the Teen Center due to the tremendous efforts of the Teen Center Committee and numerous Town residents.

In addition to a new Recreation Director, the other major staffing change in 1998 was the retirement of Town Auditor Tom Berube and the appointment of a new Auditor Donna Walsh.

In attempting to control costs and save taxpayers money, Computer Services Manager Mr. Hattori put together a Y2K program that is very cost effective and puts the Town on schedule to avoid problems from Y2K computer issues. Additionally, the Town Manager studied various plans and then supported participating in the Mun Energy program which will allow the Town to achieve even greater financial benefits of \$16,000 per year from the electricity de-regulation act.

In attempting to raise revenues for Town services, the Town Manager ventured into cellular facility leases with four companies and started work on a contract with a fifth company. In FY98, over \$108,000 in cellular tower rental fees was collected due to the Town Manager's entrepreneurial efforts.

In terms of communications and public relations, the Town initiated two activities in 1998. First, the Town's first quarterly newsletter was produced. Second, the Town Manager developed a video about Tewksbury for economic development purposes.

Finally, the most vexing problem facing the Town is the NESWC situation. While there was progress on several points - judicial and legislative, a solution was not achieved. However, there is hope that the progress made in 1998 will result in some substantial achievements in 1999.

In closing, I wish to once again thank the Board of Selectmen, Town Department Heads, Town employees, and Town residents for their continued support and assistance, in carrying out the Town's 1998 programs and services.

Respectively submitted.  
David G. Cressman  
Town Manager

## Town Counsel

**CHARLES J. ZAROULIS**  
ATTORNEY AT LAW

In 1998, Atty. Charles J. Zaroulis, Town Counsel, represented the Town of Tewksbury in litigation before the Middlesex Superior Court, the Land Court, and in matters before the Appellate Tax Board.

The Town received favorable preliminary injunctions, decisions and/or judgments in the following cases in the Superior Court:

Town of Tewksbury Building Dept. v. Letourneau (2 cases)  
Pollino v. Zoning Board of Appeals  
Thayer/Citgo v. Zoning Board of Appeals  
George Nawn v. Tewksbury  
Town of Tewksbury Building Dept. v. William Lipp  
Town of Tewksbury Building Dept. v. LeMark Limousine Service  
Camera v. Zoning Board of Appeals

The following cases are pending in the Superior Court or the Land Court awaiting trial:

Building Department v. Wiktorowicz  
Matthews v. Zoning Board of Appeals  
Camara v. Frotton and the Town  
Town of Tewksbury v. BMC  
Kevin Sullivan v. Commonwealth of Massachusetts and the Town of Tewksbury  
John D. Sullivan v. Town of Tewksbury  
Town of Tewksbury v. John D. Sullivan

In addition to court and administrative hearings, your Town Counsel appeared before state agencies, prepared legal documents, contracts, deeds, easements, court pleadings, memoranda and opinions for various departments; he has drafted by-laws and rules and regulations for Boards and Town Meeting Articles; and has made of eminent domain land takings for highway and sewer improvements.

Town Counsel encourages preventive law and requests that if there is a potential problem, one should communicate with Town Counsel as soon as possible to prevent any damages and litigation and to make town government more responsive to the safety and well-being of its citizens.

Town Counsel will continue his program of providing municipal law memoranda and seminars which address important and current issues of law and the interpretation of

laws for the several Boards, Committees, Commissions, and Departments.

I again wish to thank the Board of Selectmen, the Town Manager, the several Boards, Committees, Commissions, and Departments and their officers and employees for the excellent cooperation again afforded to me during the past year.

Charles J. Zaroulis  
Town Counsel

## Planning Board

The Tewksbury Planning Board is comprised of five Elected Town residents. The Planning Board Officers for 1998 are: Chairman, Robert A. Fowler; Vice Chairman, David J. Plunkett; Clerk, Frank R. Sweet; and Members Cheryl Layne Busch and Richard A. Krause.

The Planning Board is designated with the responsibility of reviewing all new commercial projects and all new residential subdivisions proposed for construction in Town. The Planning Board continuously strives to assure Town Residents that newly developed projects comply with all local land use regulations so as to enhance the quality of life in the Town of Tewksbury.

Several land use applications were submitted to the Planning Board for review in 1998. Five subdivision plans were submitted for approval which will comprise a total of 96 new homes to be constructed on six new roadways in town.

Also in 1998, the Planning Board received 17 Site Plan Special Permit and Use Special Permit applications for proposed commercial development. Among the largest proposals approved by the Planning Board in 1998 was the proposal for two new buildings to be constructed on the former Met Life property abutting Ames Pond. Two new buildings are scheduled to be constructed totaling over 150,000 square feet of new area. This site was purchased by Berkeley Investments recently although Met Life will remain as a proportional tenant of the property.

Perhaps the most significant achievement for Planning Board in 1998 was the state issuance of a 1.4 million dollar Public Works Economic Development Grant which will fund construction of the North Street Connector Road as well as geometric and traffic control improvements on Andover Street. It is anticipated that the Connector Road will become operational in either late 1998 or by early 1999. In the interim approved plans for commercial development in this quadrant of Town include a Mobil Gas Station; Cracker Barrel Restaurant, 200 Room Town Place Suite Hotel, and a 40,000 square foot R&D building. The Planning Board has worked tirelessly to assure that these developments comply with all land use regulations and benefit the citizens of Tewksbury.



In the fall of 1998 the new Dunkin Doughnuts facility opened on Route 38 as did the Medford Savings Bank located outside Wal-Mart. Additionally the new Tewksbury Post Office is expected to open in either late 1998 or early 1999. All in all 1998 has been a very busy, productive year for the Planning Board.

In addition, a Community Profile compiled by the Office of Planning and Conservation is available to the public free of charge.

The Planning Board meets bimonthly on the second and fourth Monday of each month. All Planning Board meetings are held in the Town Hall auditorium beginning at 7:00 PM and are open to the public and televised live on channel 10. Office hours are 8:00 AM to 4:00 PM Monday through Friday.

Respectfully submitted,  
Sean T. Sullivan,  
Director of Planning and Conservation

## Dog Officer

I would like to take this opportunity to thank all the residents who have obeyed the Leash Law in Tewksbury. All dogs in Tewksbury must be licensed and have all their shots, this is for the safety of the residents as well as the dogs. If your dog is not licensed and is picked up, it is very hard to trace the owner to the dog and this could result in extra fines. Let's protect our children and all residents (from dog bites and etc.) and keep our dogs restrained.

The dog officer received a much needed van this year. This will help the Dog officer protect and transport your dog safely if it is necessary.

I would like to make you aware if your dog is picked up there will be an administration fee of \$25.00 plus \$5.00 per day for board and keep, up to \$190.00 plus fines as follows:

FIRST OFFENSE	\$25.00
SECOND OFFENSE	50.00
THIRD OFFENSE	50.00
FOURTH OFFENSE	75.00

REMEMBER PLEASE HAVE YOUR DOG LICENSED AND MAKE SURE THEY HAVE ALL THE NECESSARY SHOTS.

WHEN YOU LICENSE YOUR DOG BE SURE TO GET A COPY OF THE NEW DOG BY-LAW WHICH GOES INTO EFFECT 1/1/98.

Walter Collins  
Dog Officer

## Board of Appeals

Dianna Giasullo, Vice Chairman of the Board of Appeals decided not to be a candidate for re-appointment this year. The Board of Appeals thanks Dianna for her five years of dedicated service to the Town while serving as Vice Chairman of this Board. Mr. Richard Cluff, Jr. was appointed to fill the permanent vacancy left open on the Board.

The Board met to elect its Officer's for the ensuing year. Thomas Gannon was elected to be Chairman, Judith Norton was elected to be Vice Chairman and Richard Cluff, Jr., was elected to be the Clerk of the Board.

Two new members were appointed as associate members to the Board; Mark Singleton and Lisa teDuits. We also have a new secretary of the Board, Cheryl Romano.

The Board of Appeals meets twice monthly at the Town Hall to hear and decide appeals, applications for Special Permits and to act on requested Variances, in accordance with Massachusetts General Laws, Chapter 40A, of the Zoning Act.

There were forty-four applications accepted by the Board. Following is a breakdown of the activity on which the Board of Appeals acted during the year:

34 Variances	29 Granted
	3 Denied
	2 Withdrawn
5 Special Permits	4 Granted
	1 Denied
5 Party Aggrieved	2 Denied
	2 Withdrawn
	1 Granted

There was one Modification of a Special Permit which was Granted and two Modifications of Variances; one which was Granted and one Withdrawn.

Thomas Gannon, Chairman  
Board of Appeals

## Conservation Commission

The Tewksbury Conservation Commission consists of seven members, all of whom are appointed by the Board of Selectmen. The Conservation Commission Officer's for 1998 are: Chairman, William Hallisey; Vice-Chairman, Dr. Lucio



Barinelli; Clerk, Salvatore Torname; Members Vincent Spada, Brian Balukonis, Stanley Folta, Jr. and Carolyn French.

The Conservation Commission is designated with the responsibility of upholding the Tewksbury Wetland Protection Bylaw and the Massachusetts Wetland Protection Act (MGL 131, Section 40). The Commission's primary goal is to protect wetland areas, related water resources and adjoining land areas in the Town of Tewksbury.

During 1998 the Conservation Commission reviewed numerous applications for work proposed within the 100 to 200 foot wetland buffer zone. Every formal application submitted for action except for septic system repairs requires a public hearing to be held at which time all abutters are given time to express their views. Once all information has been solicited the Commission votes to either approve or deny the permit requested. If approved the wetland permit will list all mitigation required to protect the impact on wetland resource areas. If denied the applicant is required to appeal the decision to Superior Court and to the DEP.

Among the objectives of the Conservation Commission in 1998 were enforcing both Local and DEP Wetland Preservation Regulations. The Conservation Commission completed a preliminary study of the Great Swamp in 1998. This preliminary study will serve as a basis for a future detailed site analysis and associated testing to determine if contaminants are present in the Great Swamp.

Also in 1998 the Conservation Commission reached agreement on two parcels abutting the Deerfield Estates subdivision which at the completion of the development will be deeded to the Commission and will remain in their natural state which will foster wildlife habitat and preserve valuable open space in Town.

The Conservation Commission has worked diligently during 1998 to protect our natural resources. All residents should be advised that certain activities which are proposed in areas with 100 to 200 feet from a wetland, river, brook, pond or lake must comply with all Local and State wetland regulations. The Commonwealth has also recently enacted the Rivers Bill which increases the Conservation Commission's jurisdiction certain watersheds within the Town.

The Conservation Commission meets on the first and third Wednesday of each month. All Conservation Commission meetings are open to the public and are held in the Town Hall Auditorium beginning at 7:00 PM and are televised live on Channel 10. The

Robert P. Sullivan Office of Planning and Conservation is located in the Sughrue DPW Building located at 999 Whipple Road and is open to the public from 8:00 AM to 4:00 PM Monday through Friday.

Respectfully submitted,  
Sean T. Sullivan,  
Director of Planning and Conservation

## Town Clerk

### TOWN STATISTICS

	1998	1997
Population	28,135	28,320
Licenses -		
Dogs	1,297	1,408
Sporting	568	500

### FINANCIAL 01/01/98 - 12/31/98

Fees to Town Treasurer	\$30,014.53
Dog Fees to Treasurer	16,434.00
Sporting Licenses to State	12,041.45
Parking Fines to Town Treasurer	<u>12,002.45</u>
TOTAL	\$70,492.43

### VITAL STATISTICS

	As of 12/31/98	
	1998	1997
Births	340	379
Marriages	159	177
Deaths	230	251

Chapter 45, Section 15 of the Massachusetts General Laws: The Town Clerk will furnish blanks for the return of Births to parents, householders, physicians and registered hospital medical officers applying therefor.

The Town Clerk holds office hours Monday through Friday from 8:30 a.m. to 4:30 p.m., and Tuesday evenings from 7:00 p.m. to 8:30 p.m.

Respectfully submitted,  
Elizabeth A. Carey, CMC  
Town Clerk

## Board of Registrars

Beverly A. Bennett  
Edward Creamer  
Robert Hunter, Chairman  
Elizabeth A. Carey, Town Clerk

One of the major duties of the Board of Registrars is to conduct all voter registration sessions. Registrars are

responsible for the voter registration process, for maintaining voter registration records, and for submitting certain records to the Secretary of State.

There are three (3) important lists the registrars are required to prepare: the annual street list, the annual card file of registered voters, and the registered voters list.

Certification of nomination papers, petitions, proposed town meeting articles, and applications for absentee voting are also the duty of the Registrars. Applications for voting absentee may be requested from the Office of the Town Clerk. Information about absentee voting may be obtained by phoning the Town Clerk's Office at 640-4355.

Prior to any election or town meeting, the Board of Registrars conducts a special voter registration session; the date and time are published in advance in the local newspapers and cable tv.

In 1994 the Motor Voter Law became effective and this allows eligible town residents to register to vote by mail. Phone the Town Clerk's office at 640-4355 and request that a mail-in voter registration form be mailed to you and/or eligible members of your family.

Residents may register to vote at the Town Clerk's Office, Town Hall, Monday through Friday, from 8:30 A.M. to 4:30 P.M. and Tuesday evenings from 7:00 P.M. to 8:30 P.M.

#### PRECINCT ENROLLMENT:

Precinct 1	2,306
Precinct 1A	2,199
Precinct 2	2,209
Precinct 2A	2,096
Precinct 3	2,708
Precinct 3A	2,240
Precinct 4	2,411

#### PARTY ENROLLMENT:

Precinct	Democrat	Libertarian	Republican	Interdependent 3 <sup>rd</sup> Party	Reform	Unenrolled	Total
1	717	10	290	0	3	1286	2306
1A	831	1	214	2	0	1151	2199
2	793	4	215	0	2	1195	2209
2A	711	3	212	1	0	1169	2096
3	945	2	354	3	3	1401	2708
3A	691	4	272	1	2	1270	2240
4	881	2	282	5	2	1239	2411
Total	5569	26	1839	12	12	8711	16169

Respectfully submitted,  
Elizabeth A. Carey, CMC  
Town Clerk

## Parking Clerk

A hearing on any parking violation may be obtained upon the written request of the registered owner of the vehicle, as stated on the parking violation notice.

1998 Fines collected and deposited with the Town Treasurer - \$12,002.45

Parking Ban (Overnight-Inclement Weather)  
Town By-Law 8.24.010

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street from 12:00 (Midnight) to 6:00 AM. This shall take effect on November First of each year and end on March Thirty-First. (A fine of \$10.00 will be imposed for a violation of this Section).

It shall be unlawful for any vehicle, other than one acting in an emergency, to be parked on any street, day or night, when it is snowing or when icy conditions exist. (A fine of \$10.00 will be imposed for a violation of this Section).

Any vehicle, other than one acting in an emergency, parked, day or night, on any street in the Town, so as to interfere with the work of removing or plowing snow, removing ice, or sanding the street, may be removed or towed away, at the sole expense of the registered owner of said vehicle, under the authority and direction of the Superintendent of the Department of Public Works to a public garage or any convenient place. The Superintendent of the Department of Public Works shall within a reasonable time, notify the Chief of Police of the removal of any such vehicle and of the place to which it has been removed, and the Chief of Police shall give like notice to the registered owner of the vehicle.

Vehicles so towed away shall be stored in a safe place and restored to the registered owner thereof upon proper identification and full payment, to the Town or to the Keeper of the place of storage, for the expenses incurred in such removal and storage. Inquiries, about vehicles so towed away, shall be made at the Police Station. This allows easy and uninterrupted access for the fire, police, school buses, snowplows, sanders, and other emergency vehicles.

TEMPORARY HANDICAPPED PARKING  
PLACARD/PERMIT. (Town By-Law 8.24.020)

Any motor vehicle bearing a handicapped parking permit, a Temporary Handicapped Parking Placard/Permit, or a motor vehicle Registration Plate designating the vehicle as one used by a handicapped person, shall be authorized to park in a designated handicapped parking space. The Town Clerk may issue a Temporary Handicapped Parking Placard/Permit to any Tewksbury resident upon application and with a supporting letter signed by a licensed physician designating the applicant as physically handicapped. The temporary

HANDICAPPED PARKING Placard/Permit shall be issued with an expiration date not to exceed 180 days from the date of issue and shall be displayed so as to be visible through the left portion of the front windshield of any vehicle parked in a designated Handicapped Parking Space. The Temporary Handicapped Parking Placard/Permit will be mutually honored by the Towns of Billerica, Chelmsford, Dracut, Tewksbury, Tyngsboro, Westford, and the City of Lowell. For further information pertaining to the Temporary Handicap Parking Permits please notify the Town Clerk's Office at 640-4355.

Respectfully submitted,  
Elizabeth A. Carey, CMC  
Town Clerk - Parking Clerk

## Veterans' Services

OFFICE HOURS ARE MONDAY THROUGH FRIDAY  
8:30 A.M. - 4:30 P.M.

The Veterans' Services Department has again been active in helping the Town's veterans, not only with financial support to those veterans needing assistance, but also with advice and administrative support in interpreting and filling out the sometimes complex state and federal veterans' forms. A slight decrease in the number of veterans seeking assistance was noted in 1997. The Veterans' Agent acts as an ombudsman - preparing federal requests for disability, securing medical records of the individuals concerned, and attending their disability hearings and/or appeals.

The Veterans' Agent has represented the Town at several patriotic occasions, including Veterans' Day and the Tewksbury Veterans' Council Annual Awards Dinner. Additionally, the Agent has maintained his relationships with local and state associations, attending their meetings and training seminars.

The Department of Veterans' Services continues to offer to the veteran and his dependents, or the widows of veterans, services in a wide range of categories, such as:

VA Pension Compensation	Grave Markers
Hospitalization (in & out patient)	Social Security Assistance
Burial Allowance	Disability Assistance
Drug & Alcohol Treatment	Industrial Accident Cases
Educational & Vocational Training	Retirement Matters
Copies of Discharges (DD-214)	Military Records

The Department of Veterans' Services does not stand alone in serving the Town's veterans, but works with the other



Veterans'; and Fraternal Organizations of the Town. I would like to thank them all for their time, efforts and contributions. Special thanks should also go to the Town Manager, Board of Selectmen and other Town Departments for their help in making this a town where the veteran is well served.

Respectfully submitted,  
Ellsworth K. Hart  
Director, Veterans' Services

## Administrative Services

OFFICE HOURS ARE MONDAY THRU FRIDAY  
8:30 A.M. - 4:30 P.M.

### Department Staff

- William Rose, Human Resource Assistant, concentrating on Personnel Computer System, Job Postings, and New Employee Orientation.
- Melanie Sitar, Human Resource Assistant, concentrating on Employee Benefits, Workmen's Compensation, and Medical Cost Analysis.

Calendar year 1998 was a positive year for the Administrative Services Department. Significant progress was made in the following areas:

### Employee Services

- Central Data Base  
All town and school employees are now listed on the central database along with their benefits. These benefits include health, dental, and life insurance plans. All town employee's vacation, sick time, and personal days are now being tracked, since January 1, 1998. Several customized programs for different reports are completed or being worked on.

- Job Posting

All town jobs are now posted by Administrative Services.

- New Employee Orientation  
New employees are made aware of town benefits, the sexual harassment policy is distributed/explained, and payroll information is collected.
- Standardization of Job Titles  
Any job to be posted now has its job description reviewed and modified to fit the standard template.
- Administrative Services provides support for the Personnel Relations Review Board
- Administrative Services continues working on an Employee handbook to assist new employees.

### Town Hall Facilities Management

- Working with the Building Department, re-roofed Town Clerk's wing of Town Hall.
- Installed fresh water feed system for Town Hall furnace.
- Replaced several condensation return pipes.
- Installed ADA bathroom on main floor.
- Repaired ADA access door to main floor.

### Centralized Purchasing

- Paper Products
- Telephone Bills

The coming year will continue to show positive results from the centralization of these functions.

Respectfully,  
Ellsworth K. Hart

## Housing Authority

This year, the Authority received 252 new applications for our Elderly, Disabled and Family Public Housing Programs. The vacancy turnovers for the elderly and disabled units were 27, and there were no turnovers for the family units. Our Section 8 Rental Assistant Program's waiting list opened on November 23, 1998 and closed on November 30, 1998. During that time, the Authority received 1116 applications. A lottery will be held to determine position on the waiting list sometime in January 1999.

Construction for refurbishing of roofs, balconies and paving of walks and roadways within the Authority's Federally-Aided Robert Flucker Heights Elderly and Disabled Housing Development started on September 8, and is scheduled for completion the end of January 1999.

I would like to take this opportunity to thank the members of the Authority -- Linda R. Brabant, Robert Briggs, Shawn Dillon, and Patricia Qua, our State Appointee -- also our Executive Director, Corinne Delaney, our office staff and our maintenance men for their continued efforts and dedication to the Authority During this past year.

Louise A. Gearty  
Chariman

### TEWKSBURY REVOLVING FUND BALANCE SHEET DECEMBER 31, 1998

#### ASSETS

	CASH	
1112	BANKBOSTON # 814-640-3	\$13,927.23
1114	PET DEPOSITS-CASH	<u>2,120.39</u>
	TOTAL CASH	\$16,047.62
	ACCOUNT RECIEVABLE	
1121	A/R MA 139-1 DEPT 1	93,696.67
1122	A/R SECT 8 CERT DEPT 2	1,864.98
1123	A/R 400-01 DEPT 03	(1,725.25)
1126	A/R STATE MOD DEPT 6	
1127	A/R 167-1 DEV DEPT 7	11,175.53

1128	SECT 8 VOUCHER DEPT 8	5,974.27
1129	ACCOUNT RECEIVABLE OTHER	
1130	A/R 705-3 DEPT 10	35,596.28
1132	A/R 689-1 DEV DEPT 9	(118,271.62)
1133	A/R 689-2 DEV DEPT 11	<u>(23,386.46)</u>
	TOTAL ACCOUNT RECIEVABLE	4,924.40
	DEFERRED CHARGES	
1290	UNDISTRIBUTED CHARGES	
1291	DEFERRED PAYROLL	
	TOTAL DEFERRED CHARGES	<u>0.00</u>
	TOTAL ASSETS	<u>20,972.02</u>

SEE ATTACHED COMPILATION REPORT

TEWKSBURY REVOLVING FUND  
BALANCE SHEET  
DECEMBER 31, 1998

LIABILITIES

	ACCOUNT PAYABLES	
2111	ACCOUNT PAYABLE OTHER	\$100.00
211101	SEPTIC/BOND/CRYSTAL	
2112	RETENTION/RUSSO	601.45
2114	SECURITY DEP-PETS	2,120.39
2171	FEDERAL WITHOLDING TAX	
2172	STATE WITHOLDING TAXE	
2173	RETIREMENT WITHHELD	1,593.29
2174	GROUP INSURANCE	74.44
2175	CREDIT UNION W/H	1,830.00
2176	CHRISTMAS W/H	225.00
2179	FICA/MED TAX WITHHELD	
2181	LONG TERM DISABILITY	
	TOTAL ACCOUNT PAYABLES	6,544.57
	DEFERRED CREDITS	
2290	UNDISTRIBUTED CREDITS	
2291	DEFERRED INTEREST INCOME	<u>266.77</u>
	TOTAL DEFERRED CREDITS	266.77
	ADVANCES TO REVOLV FUND	
2401	ADVANCE MA 139-001	5,000.00
2402	ADVANCE SECTION 8 E	575.68
2403	ADVANCE 400-01	<u>8,585.00</u>
	TOTAL ADVANCES TO REVOLV FUND	<u>14,160.68</u>
	TOTAL LIABILITIES	<u>\$20,972.02</u>

SEE ATTACHED COMPILATION REPORT

TEWKSBURY FEDERAL MA 139-1 LEDGER  
BALANCE SHEET  
DECEMBER 31, 1998

ASSETS

	CASH	
1111	BANKBOSTON # 814-631-4	\$96,128.74
1114	SECURITY DEPOSIT FUND	<u>0.00</u>

	TOTAL CASH	\$96,128.74
	ACCOUNT RECEIVABLE	
1122	TENANTS ACCT RECEIVABLE	2,799.50
1125	ACCOUNT RECEIVABLE HUD	<u>11,470.00</u>
	TOTAL ACCOUNT RECEIVABLE	14,269.50
	ADVANCES	
1155	LIMITED REVOLVING FUND	<u>5,000.00</u>
	TOTAL ADVANCES	5,000.00
	INVESTMENTS	
1162	BANK BOSTON # 5171369	<u>159,020.35</u>
	TOTAL INVESTMENTS	159,020.35
	DEFERRED CHARGES	
1210	PREPAID INSURANCE	4,646.66
1211	PREPAID RETIREMENT	2,872.47
1212	INSURANCE DEP A/C 1211	463.00
1290	UNDISTRIBUTED CHARGES	<u>0.00</u>
	TOTAL DEFERRED CHARGES	7,982.13
	LAND STRUCTURES EQUIPMENT	
1402	DEVELOPMENT COST 139-1	2,710,776.89
1403	DEVELOPMENT COST CONTRA(2,710,776.89)	
1404	LAND STRUCTURES EQUIPMENT	2,708,018.82
1451	CIAP 901 AWARD \$365,000	<u>275,945.35</u>
	TOTAL LAND STRUCTURES EQUIPMENT	2,983,964.17
	CONTRACT REGISTERS	
180001	A/E COOK CIAP 901	3,000.00
180002	ARCHITECT DELEAD CIAP 901	<u>108,253.00</u>
	TOTAL CONTRACT REGISTERS	111,253.00
	CONTRACT REGISTER	
181001	A/E COOK A/C 145130	(3,000.00)
181002	ARCHITECT DELEAD CIAP 901	(108,253.00)
	TOTAL CONTRACT REGISTER	<u>(111,253.00)</u>
	TOTAL ASSETS	<u>\$ 3,266,364.89</u>

Read Accountant's Compilation Report

TEWKSBURY FEDERAL MA 139-1 LEDGER  
BALANCE SHEET  
DECEMBER 31, 1998

LIABILITIES & SURPLUS

	ACCOUNTS PAYABLE	
2112	CONTRACT RETENTIONS	\$10,777.00
2119	ACCT PAY REVOLVING FUND	<u>93,696.67</u>
	TOTAL ACCOUNTS PAYABLE	104,473.67
	ACCRUED LIABILITIES	
213103	INT PAY NOTES HUD	1,366,420.08
2137	ACCRUED PILOT	<u>61555.54</u>

TOTAL ACCRUED LIABILITIES  
1,372,975.62

DEFERRED CREDITS  
2290 UNDISTRIBUTED CREDITS  
2311 PERMANENT NOTE HUD 2,571,581.13

TOTAL DEFERRED CREDITS  
2,571,581.13

SURPLUS FROM OPERATIONS  
2810 UNRESERVED SURPLUS (1,927,495.51)  
2820 OPERATING RESERVE 144,673.75

TOTAL SURPLUS FROM OPERATIONS  
(1,782,821.76)

CUMULATIVE CONTRIBUTIONS  
2840 HUD ANNUAL CONTRIBUTION 696,701.55  
2845 CUMULATIVE CIAP/DEV GRANT 18,000.00  
2850 CUMULATIVE DONATIONS 702.00

TOTAL CUMULATIVE CONTRIBUTIONS  
715,403.55

CURRENT YEAR OPERATIONS  
2940 RESIDUAL RCPTS, - DEFICIT 284,752.68

TOTAL CURRENT YEAR OPERATIONS  
(284,752.68)

TOTAL SURPLUS & LIAB \$(3,266,364.89)

Read Accountant's Compilation Report

TEWKSBURY FEDERAL MA 139-I LEDGER  
BALANCE SHEET  
SUBSIDIARY SCHEDULE  
DECEMBER 31, 1998

	<u>Current</u>	<u>Balance</u>
1404 LAND STRUCTURES EQUIPMENT		
140405 1405 INDIRECT DEV COST		\$70,863.55
140440 1440 SITE ACQUISITION		1.19
140450 1450 SITE IMPROVEMENTS		741,463.99
140460 1460 DWELLING STRUCTURES		1,773,132.08
140465 1465.1 DWELLING EQUIP		30,493.27
140470 1470 NONDWELL STRUCTURES		62,317.42
144751 1475.1 OFFICE EQUIP	\$109.57	7,452.32
144752 1475.2 MAINTENANCE EQUIP		7,889.57
144753 1475.3 COMMUNITY EQUIP		840.70
144754 1475.3 CONGREGATE FURN		2,429.73
144757 1475.7 AUTOMOTIVE EQUIP	<u>0.00</u>	<u>11,135.00</u>
TOTAL	\$109.57	\$2,708,018.82

1451 CIAP 901 AWARD \$365,000		
145110 ADMIN COSTS 901Z		\$184.00
145130 A/E COOK	\$39,900.00	57,000.00
145131 A/E COOK REIMBURSABLES	3,214.35	3,214.35
145150 SITE WORK SIDEWALKS		
145160 DWELLING ROOFING WORK	215,547.00	215,547.00
145161 DWELLING WORK BALCONIES	<u>0.00</u>	<u>0.00</u>
TOTAL	<u>\$258,661.35</u>	<u>\$275,945.35</u>

Read Accountant's Compilation Report

TEWKSBURY SECTION 8 CERTIFICATE  
BALANCE SHEET  
DECEMBER 31, 1998

ASSETS

CASH  
1111 BANKBOSTON #900-397-5 \$12,513.89  
TOTAL CASH \$12,513.89

ACCOUNT RECEIVABLES  
1122 A/R BACK RENT  
1125 ACCOUNT RECEIVABLE HUD  
1129 ACCOUNT RECEIVABLE OTHER  
112901 ACCT RECV SECT 8V/P 28,936.00  
112999 A/R HOST MOBILITY 890.88  
TOTAL ACCOUNT RECEIVABLES 29,826.88

ADVANCES  
1155 LIMITED REVOLVING FUND 575.68  
TOTAL ADVANCES 575.68

DEFERRED CHARGES  
1210 PREPAID INSURANCE 332.45  
1211 PREPAID RETIREMENT 357.47  
1212 INSURANCE DEP-A/C 1211 278.00  
1290 UNDISTRIBUTED CHARGES 0.00  
TOTAL DEFERRED CHARGES 967.92

LAND STRUCTURES EQUIPMENT  
147501 OFFICE FURN. & EQUIPMENT 534.42  
TOTAL LAND STRUCTURES EQUIPMENT 534.42  
TOTAL ASSETS 44,418.79

SEE ATTACHED COMPILATION REPORT

TEWKSBURY SECTION 8 CERTIFICATE  
BALANCE SHEET  
DECEMBER 31, 1998

LIABILITIES

ACCOUNTS PAYABLE  
2118 ACCOUNT PAYABLE HUD  
2119 ACCT PAYABLE REV.FUND \$1,864.98  
211999 A/P MOB CLEAR 0.00  
TOTAL ACCOUNTS PAYABLE \$1,864.98

DEFERRED CREDITS  
2210 PREPAID ANNUAL CONTRIB. 111,854.00  
2215 H.A.P.'S A/C 4715 (70,201.00)  
2230 CONTRA ADMIN FEE ACCOUNT (8,158.50)  
2290 UNDISTRIBUTED CREDITS  
2650 DEFER CREDIT-BACK RENT 0.00

TOTAL DEFERRED CREDITS 33,494.50



	SURPLUS FROM OPERATIONS	
2810	UNRESERVED SURPLUS (2,389,861.85)	
2826	OPERATING RESERVE 9,242.00	
2827	PROJECT ACCOUNT UNFUNDED 220,341.00	
2840	CUMULATIVE HUD CONTRIB. <u>2,170,055.27</u>	
	TOTAL SURPLUS FROM OPERATIONS	9,776.42
	CURRENT OPERATIONS	
2940	RESIDUAL RCPTS, - DEFICIT <u>(717.11)</u>	
	TOTAL CURRENT OPERATIONS	<u>(717.11)</u>
	TOTAL SURPLUS & LIAB.	<u>\$44,418.79</u>

SEE ATTACHED COMPILATION REPORT

TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING  
BALANCE SHEET  
DECEMBER 31, 1998

ASSETS

	CASH	
1112	BANKBOSTON # 020-165-0	\$23,970.22
1117	PETTY CASH	<u>25.00</u>
	TOTAL CASH	23,995.22
	ACCOUNT RECEIVABLES	
1122	TENANTS A/R 667-C	1,373.20
112201	TENANTS A/R 705-C	<u>6,028.36</u>
	TOTAL ACCOUNT RECEIVABLES	7,401.56
	ADVANCES	
1155	REVOLVING FUND ADVANCE	<u>8,585.00</u>
	TOTAL ADVANCES	8,585.00
	INVESTMENTS	
1162	M.M.D.T. # 44012870	441,176.87
116201	MMDT CAPITAL #1 #44048122	<u>120.05</u>
	TOTAL INVESTMENTS	441,296.92
	DEFERRED CHARGES	
1210	PREPAID INSURANCE	3,020.15
1211	PREPAID RETIREMENT	6,868.38
1290	UNDISTRIBUTED CHARGES	<u>0.00</u>
	TOTAL DEFERRED CHARGES	9,888.53
	DEVELOPMENT COSTS	
1402	DEVELOPMENT COST	2,880,000.00
1403	LESS DEV COST LIQUIDATION <u>(171,000.00)</u>	
	TOTAL DEVELOPMENT COSTS	2,709,000.00
	INVENTORY FURN/EQUIPMENT	
140410	1465.1 DWELLING EQUIP	64,322.94
140471	1475.1 MGMT OFFICE EQUIP	35,278.78
140472	1475.2 MGMT MAINT EQUIP	24,672.53
140473	1475.3 COMM RM EQUIP	1,993.00
140477	1475.7 MGMT AUTO EQUIP.	11,565.00
1406	COMPLETED MOD COSTS	889,393.50
1407	CLOSED TELLER COSTS	<u>12,439.00</u>
	TOTAL INVENTORY FURN/EQUIPMENT	<u>1,039,664.75</u>

TOTAL ASSETS \$ 4,239,831.98

SEE ATTACHED COMPILATION REPORT

TEWKSBURY STATE CONVENTIONAL 400-01 HOUSING  
BALANCE SHEET  
DECEMBER 31, 1998

LIABILITY & SURPLUS

	ACCOUNT PAYABLES	
2111	OTHER (SCHEDULE 4)	
2118	EOCD SUBSIDY OVERPAYMENT	
2119	REVOLVING FUND	<u>\$(1,725.25)</u>
	TOTAL ACCOUNT PAYABLES	(1,725.25)
	ACCRUED LIABILITIES	
2137	PAYMENT IN LIEU OF TAXES	<u>8,200.03</u>
	TOTAL ACCRUED LIABILITIES	8,200.03
	DEFERRED CREDITS	
2290	UNDISTRIBUTED CREDITS	<u>0.00</u>
	TOTAL DEFERRED CREDITS	0.00
	FIXED LIABILITIES	
2321	GRANTS ISSUED	2,709,000.00
2324	COMPLETED MOD CONTRIB.	889,393.50
2325	NOTES ISSUED	171,000.00
2326	LESS: NOTES RETIRED	<u>(171,000.00)</u>
	TOTAL FIXED LIABILITIES	3,598,393.50
	SURPLUS	
2400	VALUATION OF FIXED ASSETS	137,832.25
2460	GIFTS & DONATIONS	12,439.00
2560	SPECIAL PURPOSE RESV	
2590	OPERATING RESERVE	378,503.42
2700	NET INCOME (DEFICIT)	<u>106,189.03</u>
	TOTAL SURPLUS	<u>634,963.70</u>
	TOTAL LIABILITY & SURPLUS	<u>\$ 4,239,831.98</u>

SEE ATTACHED COMPILATION REPORT

TEWKSBURY 167-1 DMH DEVELOPMENT  
BALANCE SHEET  
DECEMBER 31, 1998

ASSETS

	CASH	
1112	M.M.D.T. #44041564	<u>\$2,734.71</u>
	TOTAL CASH	2,734.71
	ACCOUNT RECEIVABLE	
112903	ACCT RECV 705-3	<u>5,309.56</u>
	TOTAL ACCOUNT RECEIVABLE	5,309.56

	DEFERRED CHARGES		
1211	PREPAID RETIREMENT	459.60	
1290	UNDISTRIBUTED CHARGES	<u>0.00</u>	
	TOTAL DEFERRED CHARGES		459.60
	DEVELOPMENT COSTS		
140402	DEV.147501 OFFICE EQ.	226.40	
140403	DEV 1475.02 MAINT EQUIP	11,960.00	
140410	1465.1 DWELLING EQUIP		
140471	1475.1 MGMT OFFICE EQUIP	651.38	
140472	1475.2 MGMT MAINT EQUIP		
140473	1475.3 COMM ROOM EQUIP		
140477	1475.7 MGMT AUTO EQUIP		
1405	DEV INVENTORY CONTRA	(12,186.40)	
1409	DEVELOPMENT COSTS	<u>5031122.14</u>	
	TOTAL DEVELOPMENT COSTS		<u>503,773.52</u>
	TOTAL ASSETS		<u>\$512,277.39</u>
	<u>LIABILITY &amp; SURPLUS</u>		
	ACCOUNT PAYABLE		
2119	REVOLVING FUND	\$11,175.53	
211902	ACCT PAY 689-2	<u>3,389.66</u>	
	TOTAL ACCOUNT PAYABLE		\$14,565.19
	ACCRUED LIABILITIES		
2137	PAYMENT IN LIEU OF TAXES	<u>0.00</u>	
	TOTAL ACCRUED LIABILITIES		0.00
	DEFERRED CREDITS		
	SEE ATTACHED COMPILATION REPORT		
	TEWKSBURY 167-1 DMH DEVELOPMENT BALANCE SHEET DECEMBER 31, 1998		
2290	UNDISTRIBUTED CREDITS	<u>0.00</u>	
	TOTAL DEFERRED CREDITS		0.00
	FIXED LIABILITIES		
2320	GRANTS ISSUED	<u>470,872.81</u>	
	TOTAL FIXED LIABILITIES		470,872.81
	SURPLUS		
2400	VALUATION FIXED ASSETS	651.38	
2590	OPERATING RESERVE	23,542.90	
2700	NET INCOME (DEFICIT)	<u>2,645.11</u>	
	TOTAL SURPLUS		<u>26,839.39</u>
	TOTAL LIABILITY & SURPLUS		<u>\$512,277.39</u>
	SEE ATTACHED COMPILATION REPORT		

TEWKSBURY 167-1 DMH DEVELOPMENT  
BALANCE SHEET  
SUBSIDIARY SCHEDULE  
DECEMBER 31, 1998

		<u>Current</u>	<u>Balance</u>
1409	DEVELOPMENT COSTS		
141001	EXEC DIRECTOR SALARY		255.00
141002	OTHER SALARIES		8,143.03
141003	DEVELOPMENT CONSULTANT		
141005	ACCOUNTING/AUDIT FEES	\$165.00	2,545.00
141006	ADVERTISING COSTS		1,169.51
141009	EMPLOYEE BENEFITS		1,139.48
141010	TRAVEL		4.94
141011	INSURANCE		637.95
141012	GROUND BREAKIN/DEDICATION		
141013	OFFICE SUPPLIES/EQUIP		226.40
141014	LEGAL-BASIC SERVICE		1,667.05
141015	LEGAL-EXTRA SERVICES		90.00
141019	OTHER ADMIN COSTS 141016		843.09
142007	INTEREST INCOME		(4,489.09)
142008	OTHER INCOME		
143001	ARCHITECT FEE (BASIC)		37,096.07
143002	EXTRA ARCHITECT FEES		6,523.97
143003	SURVEYS		636.55
143005	PRINTING & BIDDING		1,139.74
143006	SPECIAL CONSTR.INVEST		
143007	CLERK OF WORKS		15,598.40
143008	MEASURED DRAWINGS		
143009	CONSTRUCTION TESTING		609.41
143010	OTHER CONSULTING FEES		
143015	COST ESTIMATE		
143016	A/E REIMBURSABLES		
143019	OTHER COSTS		2,027.41
144001	LAND/BUILDING PURCHASE		
144002	BUILDING MAINTENANCE		45.14
144003	ACCRUED TAXES		
144004	APPRAISAL FEES		
144005	RECORDING FEES		93.12
144006	RELOCATION FEES		
144007	SITE SEARCH CONSULTANT		
144008	OTHER SITE ACQUISITION		
144501	SURVEYS		1,216.00
144502	BORING & TEST PITS		1,587.30
144503	CONSULANT 21E		
144504	REMEDIATION 21E		
144505	ASBESTOS CONSULTANT		
144506	ASBESTOS REMOVAL		
144507	LEAD PAINT CONSULTANT		
144508	LEAD PAINT REMOVAL		
144509	WETLANDS CONSULTANT		
144510	OTHER SITE DEV COSTS		
145001	CONSTRUCTION CONTRACT		396,067.87
145002	CONSTR CHANGE ORDERS		
145003	PERMIT FEES		
145004	DEMOLITION		
145009	CONTRACT BY OTHERS	1,993.79	16,157.40
145010	OTHER CONSTR COSTS		131.40
146501	RANGES & REFRIGERATORS		
147501	OFFICE FURNISHINGS		
147502	MAINTENANCE EQUIPMENT		9,998.00
147503	COMM.ROMM EQUIP 667		
147504	CONGREGATE 667 FURN		
147505	INFO SYSTEMS EQUIP		
147507	AUTOMOTIVE EQUIPMENT		1,962.00
1490	EOCD CLOSE OUT COSTS	<u>0.00</u>	<u>0.00</u>
	TOTAL	\$2,158.79	\$503,122.14

SEE ATTACHED COMPILATION REPORT

TEWKSBURY SECTION 8 VOUCHER  
BALANCE SHEET  
DECEMBER 31, 1998

ASSETS

1111	CASH BANKBOSTON # 1133-513-6	<u>\$165,430.51</u>	
	TOTAL CASH		165,430.51
	ACCOUNT RECEIVABLES		
1125	ACCOUNT RECEIVABLE HUD		
112999	A/R HOST MOBIL/BACK RENTS	<u>4,227.36</u>	
	TOTAL ACCOUNT RECEIVABLES		4,227.36
	DEFERRED CHARGES		
1210	PREPAID INSURANCE	998.36	
1211	PREPAID RETIREMENT	1,340.49	
1212	INSURANCE DEP-A/C 1211	509.00	
1290	UNDISTRIBUTED CHARGES	<u>0.00</u>	
	TOTAL DEFERRED CHARGES		2,847.85
	LAND STRUCTURES EQUIPMENT		
147.501	OFFICE EQUIPMENT	<u>1,228.74</u>	
	TOTAL LAND STRUCTURES EQUIPMENT		<u>1,228.74</u>
	TOTAL ASSETS		<u>\$173,734.46</u>

SEE ATTACHED COMPILATION REPORT

TEWKSBURY SECTION 8 VOUCHER  
BALANCE SHEET  
DECIMER 31, 1998

LIABILITIES

	ACCOUNTS PAYABLE		
2118	ACCOUNT PAYABLE HUD		
2119	ACCT PAY REVOLVING FM	\$51974.27	
211998	A/P SEM 8 CERT	28,936.00	
211999	A/P NOS CLEAR A/C	<u>0.00</u>	
	TOTAL ACCOUNTS PAYABLE		\$34,910.27
	DEFERRED CREDITS		
2210	PREPAID ANNUAL CONTRIB.	298,607.00	
1215	HAPS A/C 14715	(172,680.40)	
2230	CONTRA ADNIN FEE ACCOUNT	(21,973.56)	
2290	UNDISTRIBUTED CREDITS		
2690	DEFER CREDIT-BACK RENT	<u>4,939.00</u>	
	TOTAL DEFERRED CREDITS		108,892.04
	SURPLUS FROM OPERATIONS		
2810	UNRESERVED SURPLUS	(3,760,967.17)	
2826	OPERATING RESERVE	26,871.76	
2827	PROJECT ACCOUNT UNFUNDED	130,796.00	
2840	CTMULATIVE HUD CONTRIB.	<u>3,631,399.91</u>	
	TOTAL SURPLUS FROM OPERATIONS		28,100.50
	CURRENT OPERATIONS		
2940	RESIDUAL RCPTS, - DEFICIT	<u>1,831.65</u>	
	TOTAL CURRENT OPERATIONS		<u>1,831.65</u>

## TOTAL SURPLUS &amp; LIAB.

\$173,734.46

SEE ATTACHED COMPILATION REPORT

TEWKSBURY 705-3 DEVELOPMENT LEDGER  
BALANCE SHEET  
DECEMBER 31, 1998

ASSETS

	CASH		
1112	M.M.D.T.#44229383	<u>\$1,033.19</u>	
	TOTAL CASH		\$1,033.19
	DEFERRED CHARGES		
1290	UNDISTRIBUTED CHARGES	<u>0.00</u>	
	TOTAL DEFERRED CHARGES		0.00
	DEVELOPMENT COSTS		
1402	DEVELOPMENT COSTS	<u>1,236,268.65</u>	
	TOTAL DEVELOPMENT COSTS		<u>1,236,268.65</u>
	TOTAL ASSETS		<u>\$ 1,237,301.84</u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE		
2119	REVOLVING FUND	\$35,596.28	
211999	A/P 167-1	<u>5,309.56</u>	
	TOTAL ACCOUNT PAYABLE		\$40,905.84
	DEFERRED CREDITS		
2290	UNDISTRIBUTED CREDITS	<u>0.00</u>	
	TOTAL DEFERRED CREDITS		0.00
	FIXED LIABILITIES		
2320	GRANTS ISSUED	<u>1,196,396.00</u>	
	TOTAL FIXED LIABILITIES		1,196,396.00
	SURPLUS		
2700	NET INCOME (DEFICIT)	<u>0.00</u>	
	TOTAL SURPLUS		<u>0.00</u>
	TOTAL LIABILITY & SURPLUS		<u>\$ 1,237,301.84</u>

SEE ATTACHED COMPILATION REPORT



TEWKSBURY 705-3 DEVELOPMENT LEDGER  
BALANCE SHEET  
SUBSIDIARY SCHEDULE  
DECEMBER 31, 1998

	Current	Balance
1402 DEVELOPMENT COSTS		
140403 DEV 1475.02 MAINT EQUIP		\$2,944.00
1405 DEV INVENTORY - CONTRA		(2,944.00)
141001 EXEC DIRECTOR SALARY		735.00
141002 OTHER SALARIES		12,625.86
141003 DEVELOPMENT CONSULTANT		
141004 LEGAL FEES		
141005 ACCOUNTING/AUDIT FEES	\$165.00	2,869.08
141006 ADVERTISING COSTS		525.23
141009 EMPLOYEE BENEFITS		845.25
141010 TRAVEL		26.02
141011 INSURANCE		474.89
141012 GROUND BREAKIN/DEDICATION		
141013 OFFICE SUPPLIES/EQUIP		
141014 LEGAL-BASIC SERVICE		281.43
141015 LEGAL-EXTRA SERVICES		
141019 OTHER ADMIN COSTS 141016		1,008.00
142007 INTEREST INCOME	(27.27)	(4,638.53)
142008 OTHER INCOME		
143001 ARCHITECT FEE (BASIC)		72,609.82
143002 EXTRA ARCHITECT FEES		18,199.96
143003 SURVEYS		1,834.76
143004 BORINGS & TEST PITS		
143005 PRINTING & BIDDING		3,285.14
143006 SPECIAL CONSTR.INVEST		
143007 CLERK OF WORKS		44,961.42
143008 MEASURED DRAWINGS		
143009 CONSTRUCTION TESTING		1,756.55
143010 OTHER CONSULTING FEES		
143015 COST ESTIMATE		
143016 A/E REIMBURSABLES		
143019 OTHER COSTS		41.25
144001 LAND/BUILDING PURCHASE		
144002 BUILDING MAINTENANCE		354.38
144003 ACCRUED TAXES		
144004 APPRAISAL FEES		
144005 RECORDING FEES		
144006 RELOCATION FEES		
144007 SITE SEARCH CONSULTANT		
144008 OTHER SITE ACQUISITIONS		
144501 SURVEYS		6,797.97
144502 BORING & TEST PITS		2,388.10
144503 CONSULTANT 21E		
144504 REMEDIATION 21E		
144505 ASBESTOS CONSULTANT		
144506 ASBESTOS REMOVAL		
144507 LEAD PAINT CONSULTANT		
144508 LEAD PAINT REMOVAL		

144509 WETLANDS CONSULTANT	
144510 OTHER SITE DEV COSTS	
145001 CONSTRUCTION CONTRACT	1,060,686.11
145002 CONSTR CHANGE ORDERS	
145003 PERMIT FEES	
145004 DEMOLITION	
145009 CONTRACT BY OTHERS	5,330.20
145010 OTHER CONSTR COSTS	326.76
146501 RANGES & REFRIGERATORS	
147501 OFFICE FURNISHINGS	
147502 MAINTENANCE EQUIPMENT	
147503 COMMUNITY RM EQ 667	
147504 CONGREGATE 667 FURN	
147505 INFO SYSTEMS EQUIP	
147507 AUTOMOTIVE EQUIPMENT	2,944.00
1490 EOCD CLOSE OUT COSTS	<u>0.00</u> <u>0.00</u>
TOTAL	\$137.73\$ 1,236,268.65

SEE ATTACHED COMPILATION REPORT

TEWKSBURY 689-1 GERRY DEVELOPMENT  
BALANCE SHEET  
DECEMBER 31, 1998

ASSETS

	CASH	
1112	M.M.D.T.#44223469	\$1,337.71
	TOTAL CASH	\$1,337.71
	DEFERRED CHARGES	
1211	PREPAID RETIREMENT	<u>434.07</u>
	TOTAL DEFERRED CHARGES	434.07
	DEVELOPMENT COSTS	
1402	DEVELOPMENT COSTS	<u>476,999.99</u>
	TOTAL DEVELOPMENT COSTS	<u>476,999.99</u>
	TOTAL ASSETS	<u>\$478,771.77</u>

LIABILITY & SURPLUS

	ACCOUNT PAYABLE	
2119	REVOLVING FUND	\$ (118,271.62)
211999	A/P 167-1	<u>0.00</u>
	TOTAL ACCOUNT PAYABLE	\$ (118,271.62)
	FIXED LIABILITIES	

2320	GRANTS ISSUED	<u>558,422.76</u>	
	TOTAL FIXED LIABILITIES		558,422.76
	SURPLUS		
2400	VALUATION FIXED ASSETS	816.50	
2460	GIFTS & DONATIONS	2,022.52	
2590	OPERATING RESERVE	31,373.26	
2700	NET INCOME (DEFICIT)	<u>4,408.35</u>	
	TOTAL SURPLUS		<u>38,620.63</u>
	TOTAL LIABILITY & SURPLUS		<u>\$478,771.77</u>

SEE ATTACHED COMPILATION REPORT

TEWKSBURY 689-1 GERRY DEVELOPMENT  
BALANCE SHEET  
SUBSIDIARY SCHEDULE  
DECEMBER 31, 1998

	<u>Current</u>	<u>Balance</u>
1402	DEVELOPMENT COSTS	
140403	DEV 1475.02 MAINT EQUIP	\$1,962.00
140410	1465.1 DWELLING EQUIP	
140471	1475.1 MGMT OFFICE EQUIP	19.93 816.50
140472	1475.2 MGMT MAINT EQUIP	
140473	1475.3 COMM ROOM EQUIP	
140477	1475.7 MGMT AUTO EQUIP	
1405	DEV INVENTORY - CONTRA	(1,962.00)
141001	EXEC DIRECTOR SALARY	255.00
141002	OTHER SALARIES	7,602.43
141003	DEVELOPMENT CONSULTANT	
141004	LEGAL FEES	
141005	ACCOUNTING/AUDIT FEES	165.00 2,142.50
141006	ADVERTISING COSTS	43.25
141009	EMPLOYEE BENEFITS	1,234.28
141010	TRAVEL	14.04
141011	INSURANCE	392.46
141012	GROUND BREAKIN/DEDICATION	
141013	OFFICE SUPPLIES/EQUIP	80.92
141014	LEGAL-BASIC SERVICE	187.06
141015	LEGAL-EXTRA SERVICES	
141019	OTHER ADMIN COSTS 141016	475.45
142007	INTEREST INCOME	(1,676.86)
142008	OTHER INCOME	
143001	ARCHITECT FEE (BASIC)	37,097.06
143002	EXTRA ARCHITECT FEES	6,523.97
143003	SURVEYS	636.55
143004	BORINGS & TEST PITS	
143005	PRINTING & BIDDING	1,139.74
143006	SPECIAL CONSTR.INVEST	
143007	CLERK OF WORKS	14,856.66
143008	MEASURED DRAWINGS	

143009	CONSTRUCTION TESTING		609.41
143010	OTHER CONSULTING FEES		
143015	COST ESTIMATE		
143016	A/E REIMBURSABLES		
143019	OTHER COSTS		27.41
144001	LAND/BUILDING PURCHASE		
144002	BUILDING MAINTENANCE		
144003	ACCRUED TAXES		
144004	APPRAISAL FEES		
144005	RECORDING FEES		
144006	RELOCATION FEES		
144007	SITE SEARCH CONSULTANT		
144008	OTHER SITE ACQUISITION		
144501	SURVEYS		2,121.28
144502	BORING & TEST PITS		1,587.30
144503	CONSULANT 21E		
144504	REMEDIATION 21E		
144505	ASBESTOS CONSULTANT		
144506	ASBESTOS REMOVAL		
144507	LEAD PAINT CONSULTANT		
144508	LEAD PAINT REMOVAL		
144509	WETLANDS CONSULTANT		
144510	OTHER SITE DEV COSTS		
145001	CONSTRUCTION CONTRACT		396,067.87
145002	CONSTR CHANGE ORDERS		
145003	PERMIT FEES		
145004	DEMOLITION		
145009	CONTRACT BY OTHERS		568.34
145010	OTHER CONSTR COSTS		
146501	RANGES & REFRIGERATORS		
147501	OFFICE FURNISHINGS		
147502	MAINTENANCE EQUIPMENT		
147503	COMMUNITY RM EQ 667		
147504	CONGREGATE 667 FURN		2,235.37
147505	INFO SYSTEMS EQUIP		
147507	AUTOMOTIVE EQUIPMENT		1,962.00
1490	EOCD CLOSE OUT COSTS	<u>0.00</u>	<u>0.00</u>
	TOTAL	<u>\$184.93</u>	<u>\$476,999.99</u>

SEE ATTACHED COMPILATION REPORT

TEWKSBURY 689-2 DMR DEVELOPMENT  
BALANCE SHEET  
DECEMBER 31, 1998

ASSETS

	CASH		
1112	M.M.D.T. #44223550	<u>\$4,367.88</u>	
	TOTAL CASH		\$4,367.88
	ACCOUNT RECEIVABLE		
112901	ACCT RECV 167-1	<u>3,389.66</u>	

	TOTAL ACCOUNT RECEIVABLE	3,389.66	
	DEFERRED CHARGES		
1211	PREPAID RETIREMENT	<u>434.02</u>	
	TOTAL DEFERRED CHARGES	434.02	
	DEVELOPMENT COSTS		
1402	DEVELOPMENT COSTS	<u>554,749.05</u>	
	TOTAL DEVELOPMENT COSTS	<u>554,749.05</u>	
	TOTAL ASSETS	<u>\$562,940.61</u>	
<u>LIABILITY &amp; SURPLUS</u>			
	ACCOUNT PAYABLE		
2119	REVOLVING FUND	<u>\$(23,386.46)</u>	
	TOTAL ACCOUNT PAYABLE	(23,386.46)	
	ACCRUED LIABILITIES		
2137	PAYMENT IN LIEU OF TAXES	<u>0.00</u>	
	TOTAL ACCRUED LIABILITIES	0.00	
	FIXED LIABILITIES		
2320	GRANTS ISSUED	<u>547,010.93</u>	
	TOTAL FIXED LIABILITIES	547,010.93	
	SURPLUS		
2400	VALUATION FIXED ASSETS	651.32	
2590	OPERATING RESERVE	32,851.86	
2700	NET INCOME (DEFICIT)	<u>5,812.96</u>	
	TOTAL SURPLUS	<u>39,316.14</u>	
	TOTAL LIABILITY & SURPLUS	<u>\$562,940.61</u>	

SEE ATTACHED COMPILATION REPORT

TEWKSBURY 689-2 DMR DEVELOPMENT  
BALANCE SHEET  
SUBSIDIARY SCHEDULE  
DECEMBER 31, 1998

	<u>Current</u>	<u>Balance</u>
1402	DEVELOPMENT COSTS	
140403	DEV 1475.02 MAINT EQUIP	\$1,962.00
140410	1465.1 DWELLING EQUIP	

140471	1475.1 MGMT OFFICE EQUIP	14.89	651.32
140472	1475.2 MGMT MAINT EQUIP		
140473	1475.3 COMM ROOM EQUIP		
140477	1475.7 MGMT AUTO EQUIP		
1405	DEV INVENTORY - CONTRA		(1,962.00)
141001	EXEC DIRECTOR SALARY		255.00
141002	OTHER SALARIES		6,061.63
141003	DEVELOPMENT CONSULTANT		
141004	LEGAL FEES		
141005	ACCOUNTING/AUDIT FEES	165.00	2,146.04
141006	ADVERTISING COSTS		43.25
141009	EMPLOYEE BENEFITS		584.85
141010	TRAVEL		12.69
141011	INSURANCE		571.74
141012	GROUND BREAKIN/DEDICATION		
141013	OFFICE SUPPLIES/EQUIP		
141014	LEGAL-BASIC SERVICES		187.06
141015	LEGAL-EXTRA SERVICES		
141019	OTHER ADMIN COSTS 141016		741.22
142007	INTEREST INCOME		(1,450.56)
142008	OTHER INCOME		
143001	ARCHITECT FEE (BASIC)		37,097.05
143002	EXTRA ARCHITECT FEES		6,523.97
143003	SURVEYS		636.54
143004	BORINGS & TEST PITS		
143005	PRINTING & BIDDING		1,139.74
143006	SPECIAL CONSTR.INVEST		
143007	CLERK OF WORKS		15,598.39
143008	MEASURED DRAWINGS		
143009	CONSTRUCTION TESTING		609.41
143010	OTHER CONSULTING FEES		
143015	COST ESTIMATE		
143016	A/E REIMBURSABLES		
143019	OTHER COSTS		27.41
144001	LAND/BUILDING PURCHASE		
144002	BUILDING MAINTENANCE		54.60
144003	ACCRUED TAXES		
144004	APPRAISAL FEES		
144005	RECORDING FEES		
144006	RELOCATION FEES		
144007	SITE SEARCH CONSULTANT		
144008	OTHER SITE ACQUISITION		
144501	SURVEYS		1,216.00
144502	BORING & TEST PITS		1,587.30
144503	CONSULANT 21E		
144504	REMEDIATION 21E		
144505	ASBESTOS CONSULTANT		
144506	ASBESTOS REMOVAL		
144507	LEAD PAINT CONSULTANT		
144508	LEAD PAINT REMOVAL		
144509	WETLANDS CONSULTANT		
144510	OTHER SITE DEV.COSTS		
145001	CONSTRUCTION CONTRACT		476,989.15
145002	CONSTR CHANGE ORDERS		
145003	PERMIT FEES		
145004	DEMOLITION		
145009	CONTRACT BY OTHERS		1,503.25
145010	OTHER CONSTR.COSTS		



146501	RANGES & REFRIGERATORS		
147501	OFFICE FURNISHINGS		
147502	MAINTENANCE EQUIPMENT		
147503	COMMUNITY RM EQ 667		
147504	CONGREGATE 667 FURN		
147505	INFO SYSTEMS EQUIP		
147507	AUTOMOTIVE EQUIPMENT		1,962.00
1490	EOCD CLOSE OUT COSTS	<u>0.00</u>	<u>0.00</u>

TOTAL \$179.89 \$554,749.05

SEE ATTACHED COMPILATION REPORT

## Computer Services

During 1998, the Computer Service Department completed its initial Five Year Technology Plan whose major goal was to replace all user asynchronous workstations with PC's. In addition, all departments received a LaserJet printer for volume printing and a DeskJet printer for color printing. Many Town users received PC application training at Shawsheen Technical High School at no cost through a special program created by the District Technology Advisory Committee and coordinated by the Town of Tewksbury. The Town-wide Network was not built as planned due to budget constraints.

1998 also saw an increase in publication type work performed by the Department. The 1997 Annual Report was completely composed in-house for the first time as well as the Town Meeting Warrant and subsequent Special Town Warrants. Procedures for submission of data for these publications were drafted and implemented for future use. Letterhead templates were created for all Town Departments and many Town

Boards eliminating purchase of pre-printed Letterhead paper. Software was purchased to generate Business Cards for Town employees eliminating outside sourcing. Many Town and State forms were either scanned and edited or manually created to provide clean and professional looking templates for internal use and printing (i.e. Fire School Inspection Form, Police Academy Certificate, etc.). In addition, the CDM Sewer brochure was received via Internet, composed, edited, and submitted for printing.

Many new connections were made from various departments to outside State Agencies (i.e. Registry of Deeds, State Local Net system, State Web Pages, etc.). In addition, several new applications were installed to monitor gas distribution to Town vehicles and to record time clock entries. Assistance was provided to enable the School Department to provide Direct Deposit to its employees.

Computer Services has over-all responsibility for the Town Year 2000 (Y2K) Project. A Project Plan was generated and presented to the Board of Selectmen. This effort is on-going and progress is being made weekly toward Town-wide compliance.

Computer Services continues to either directly support or assist in supporting the main town application systems (Financial, Treasurer, Assessor), provides additional individual training on PC application use, maintains and procures additional computer equipment, and provides Help Desk and consulting support on a variety of computer related issues and projects.

Respectively submitted,  
Stephen M. Hattori  
Computer Services Manager



# COMMUNITY ACTIVITIES

*Harold J. Patten Public Library*

*Council on Aging  
Recycling Committee*

*Recreation Department*

## Harold J. Patten Public Library



Marjorie A. Conlon, Chair  
Nancy M. Boyle  
Carol A. Hazel  
Maureen P. Kelley  
Eileen McDonagh  
Patricia Qua

The Harold J. Patten Public Library, in the Town Center, served the town's residents for thirty years, from 1968 through 1998. These thirty years saw library services grow and change the same way the town's demographics and population grew and changed.

Library services at the end of the twentieth century are far different than they were when the Patten Library was designed and constructed. And so, the close of 1998 also brought the era of the Patten Library to a close. By the time this report is read, library services will have resumed at the spacious new Tewksbury Public Library at the corner of Main and Chandler Streets.

The members of the Board of Library Trustees would like to acknowledge the role of the Patten Library in the Town's history. We also extend our deepest appreciation to the many

people who have shared our vision and our commitment to bring up-to-date technology and library services to a new generation of Tewksbury residents. Most especially, we owe a debt of gratitude to the Library Trustees who went before us and who, through their diligent stewardship, preserved the Fairgrieve Trust Fund, which became the cornerstone of funding for the new building.

The project has been completed under the direction of the Library Building Committee, chaired by Selectman Joseph Gill. Also lending their expertise from related construction projects were Rick O'Neill, Larry Polimeno and Tom Cooke. Town Manager David Cressman brought his unique perspective to the committee. Maureen Kelley, Middle School Librarian and Public Library Trustee contributed an added dimension to the Building Committee. Committee member Elisabeth Desmarais, our Library Director, managed the voluminous paperwork of the project, and along with the Town Manager, were the committee's daily contacts with the construction process. While not a member of the Library Building Committee, Building Commissioner Richard Colantuoni stayed the course throughout the entire project, attending weekly job site meetings as well as committee meeting. He made his knowledge and advice freely available, and the project would not have been so successful without his participation. We extend our most sincere thanks to him. We also extend our gratitude to Clerk of the Works Werner Grabowski, whose assistance was invaluable.

Private funding for the project was secured through the efforts of the Library Building Fund-raising Committee, an adjunct to the Friends of the Tewksbury Public Library, Inc. Chaired by Jay Kelley, the Fund-raising Committee has been quietly and effectively soliciting donations for the past five years.

Funding for the construction of the new public library has come from a combination of state, local and private sources. In addition to the three million dollars raised through a debt exemption, voted by Tewksbury's taxpayers as a twenty year bond issue, the project was awarded a grant of \$2,282,401 from the Commonwealth's Public Library Construction funds. The library's Fairgrieve Fund has contributed more than \$600,000 to the project. The capital gifts campaign sponsored



by the Library Building Fund-raising Committee has helped to pay for furniture and furnishings for the new building.

The new public library has been designed to serve Tewksbury's population growth for the next twenty years, with flexibility built in to adapt to changing technology. The trustees encourage local residents who have not yet visited the new library to stop in for a visit.

The trustees appreciate the efforts of all members of the library staff, who implement our policies and who are responsible for the actual delivery of library services:



Library Director	Elisabeth Desmarais
Secretary	Mary Toombs
Assistant Director	Fran Moore
Reference Librarian	Greg McClay
Technical Services Librarian	Peggy Hassett
Children's Librarian	Kathleen Kirwin
Children's Specialist	Pat Powers

and the members of our support staff:

Mary Gaffney	Susan Perry
Elinor Haines	Joyce Salvato
Mary Kutcher	Joanne Toppin

Custodial and maintenance services at the public library are provided by Patrick Carey and John Crowe.

We would also like to express our appreciation to the numerous Town officials and town meeting voters who have supported our efforts to improve library services.

The Library Trustees invite local residents to attend our meetings, which are held on the second Monday evening of each month. At these meetings, the six elected Trustees deal with policies and goals for the library. The Library Trustees invite the Town's residents to visit the public library and to make use of its collections, services and special programs.

#### Library Hours:

Monday through Thursday 9:00 a.m. until 9:00 p.m.

Friday and Saturday

9:00 a.m. until 5:00 p.m.

#### At a Glance

FY 98 total expenditures	\$461,676
State Aid received	\$25,558
Spent on books & other materials	\$60,270
Collection size (books, videos, audios)	53,100
Number of registered borrowers	19,443
Number of items checked out	122,033
Reference questions answered	12,750

## Council On Aging

**"Honor the Past, Imagine the Future...  
Towards a Society for All Ages"**

As 1998 comes to a close and we begin our journey through 1999 to the 21<sup>st</sup> century, the Council on Aging (COA) has chosen to reflect on the White House Millennium Council theme of honoring the past and imagining the future as well as the United Nations theme of moving towards a society for all ages.

Tewksbury elderly have always been held in high esteem by the COA and have always been recognizing for their achievements and ongoing contributions to the Senior Center and the Community. In April of 1998, over 120 elderly were honored at an Annual Volunteer Recognition Dinner as were their younger counterparts who volunteer at our Center. Older Americans Month was celebrated in May with several special events. However, honor and respect are attributes which can be found throughout the year among all those who work and partake in the COA programs and activities. It is this factor that lends its hand in the progress and success of the Council on Aging. All our elderly are encouraged to attend activity meetings and take part in the planning and implementation of programs. Their input and ideas are valued and more times than not are the catalysts of new ventures.

The COA and elderly have expanded their endeavors to include other sectors of the community. This past year our Seniors contributed to the Tewksbury High School International Club and the New Library Fund by donating proceeds from the Friends of the Elderly Sunday Breakfast events held at the Senior Center. Twenty-five Seniors were involved in a Massachusetts Emergency Management Agency (MEMA) training program. While raising funds for the Senior Center Building Fund and kitchen area enlargement, our Seniors also provided the community with a splendid Auction in June and a great Golf Tournament in October...connecting generations; and, are now preparing for their 1999 auction and tournament.

Through the COA and the Friends of the Elderly, our Seniors are entering their third year as sponsors for the New England

SERVE Program, providing an opportunity to all Tewksbury residents to stretch their food dollar and purchase monthly groceries at a discount price. This year SERVE Co-Coordinator, Mary Ann Wareham, was recognized as the SERVE Volunteer of the Year. Mrs. Wareham attributes this recognition to the many volunteers, young and older, who help by volunteering thousands of service hours to their community.

During 1998, the COA maintained a full agenda of programs while working with a very conservative budget. New programs added were: a stretch and tone exercise class geared to helping our elderly with flexibility and increased bone density; tap dancing; watercolor painting; and, quilting.

Although the COA has maintained an active Senior Center, has contributed immensely to community volunteerism and assisted hundreds of elderly with aging referrals, it needs to focus on imagining the future. The aging department must concentrate on research, grant writing and planning for the 21<sup>st</sup> century. As the United States Health and Human Services Secretary, Donna E. Shalala, reports: *"In the Year 2000, older people will outnumber children for the first time in history"*. And, as reported by the Assistant Secretary for Aging, Jeanette C. Takamura: *"...in less than 13 years, 77 million baby boomers will begin to join the ranks of older Americans"* representing those turning 65+ and enrolling in Medicare. The Older Americans Act defines a Senior Citizen as one who reaches the age of 60. Therefore, it is estimated that these 77 million baby boomers will actually become Senior Citizens in less than 8 years.

Closer to home, so to speak, one will find that Massachusetts has had a larger share of both the 65+ group and the 85+ group of elders. U.S. figures from Statistical Abstract 1995, #15 show the following: (1) in 1990 the 65+ group represented 12.5 % on a national level while in the same year the elderly 65+ represented 13.5% of the Massachusetts population (MISER, 1994, p. A-1, Projections of the Population, Massachusetts Cities and Towns); (2) the Massachusetts elderly group 85+ was slightly higher than the national figure by .3%. Projections for the year 2000 show that Massachusetts elderly 65+ will represent 13.5% compared to the national percent of 12.5; and, those Massachusetts elderly 85+ will show a 2.1 % compared to the national percent of 1.6.

While "...longevity is one of the great achievements of the 20<sup>th</sup> Century" (Shalala), it compels us to move, now, to prepare for the future and its demographic shift in our aging population. As Dr. Alexandre Kalache, Chief of the World Health Organization Ageing and Health Programme in Geneva, Switzerland states: *"We must ensure that we age well and that we are physically and mentally active."*

As we are blessed with the remarkable gift of longevity, we meet new challenges: (1) challenges of an increased elderly population...Social Security, health care and coverage, long term care, housing, homeware, consumer-direct services, preventing crimes against the elderly, education and

development; (2) challenges in lifelong development of our youth...education, preparation for longevity, tools and development techniques to make theirs a better "old age"; (3) challenges of the middle aged...the working adults who are now faced with the dilemma of caring for their elders in a society that is not quite prepared; and, (4) challenges of creating multigenerational relationships and interdependence" generations caring for each other.

As noted in an Administration on Aging Report (11/98): "The emergence of the 'inverse pyramid' family illustrates this change. Where once there was a pyramid of many children and increasingly fewer adults and older persons, the inverse pyramid family is now possible, consisting of one child, two parents, four grandparents and, possibly, eight great-grandparents."

Tewksbury is part of this universal spectrum and we, as a community, must address the issues of the 21<sup>st</sup> century...creating a community for all ages.

The goal of the Council on Aging in 1998 was to continue its efforts in providing the following to our elderly: support; education; preventative concepts and measures for good health, both physical and cognitive; an active and friendly social environment including recreational events and sports; and, assistance to the many elderly who are coping with financial burdens experienced by fixed incomes, care giving and the rising cost of living.

The main thrust of the Council on Aging is to continue its efforts in providing for our elderly and to begin concentrated efforts in: (1) the research and acquisition of grant money to expand the Senior Center whereby accommodating the increased elderly population, the influx of new elderly to our Town who have become residents at Eagles Landing and Condominiums as well as those who will occupy the anticipated retirement housing of the near future; (2) to establish a Social Day Care within the foreseen expansion; and, (3) to develop a much needed outreach and research program to pinpoint the needs of Tewksbury elderly especially the frail and shut-ins including components such as friendly visitors/companions and transportation escort/assistance services.

As Town's people, we should take pride in our efforts to create a safe and progressive community. We have made giant steps in development, education and public safety. And, while the Town has been good to our elderly, it is hoped that we will realize the importance of helping the Council on Aging "catch up" in the Town's progress through addition funding and continued support of its efforts.

Each and everyone of us reading this Town Report will reach or have already reached the age of longevity...long life, a gift which we must protect and prepare for as we approach the new century...the *Millennium*

**1998 Council on Aging Members**



### Selectmen Appointees

Frank Criscitello  
Norman DeMarais

Ellen Keefe  
Marilyn MacDonnell, R.N.  
Bernice Sprague, Treasurer

### COA Chairman Appointees

Susan Sullivan, Chairman  
Dr. Joanne Aldrich, Vice  
Chairman  
Robert Scarano, Esq.  
Joel Deputat  
Philomena Gibson, Clerk  
Warren Hupper

### Council on Aging Staff

Linda Ricardo-Brabant, Coordinator of Elder Affairs  
Carol A. Hazel, Confidential Secretary  
Lawrence Gilbert, Building Maintenance Person

## Recreation Department

### **LIVINGSTON STREET CAMP**

1998 was a very productive year. 345 children registered for the program with an average daily attendance of 245.

We instituted many new programs and activities. Special activities included: a movie camp, rock climbing, a tour of the new police station and field trips to Canobie Lake Park and Water Country. Officer Sheehan, of the Tewksbury Police Department, provided the opportunity for the children to meet Police Dog Xiro in an informative show atmosphere.

A summer highlight was the talent show. The variety of talent and participation was unbelievable. It is safe to say, there wasn't a single case of stage fright!

The year ended with a field day and cookout with a D.J. that was attended by all three camps.

It is our hope to continuously improve programs to offer the participants a variety of fun and safe activities. This summer, to assist working parents, we will expand our hours from 9:00 to 12:00 to 9:00 to 2:00.

### **HEATH BROOK PROGRAM**

The Heath Brook Program provides two, three week sessions for 100 children ages 4 to 6. This was the first time we left the school on field trips. The children took part in a movie camp, and each child attended a movie once during their session.

Fridays were entertainment day. Various children's entertainers were invited to the school to perform. Arts and crafts, outside games, water games and playground time are all intrinsic parts of the program. The program was a success for 200 Tewksbury children.

### **SCHOOL VACATION**

The 1999 February vacation was busy and fun for children ages 7 to 14. Vacation field trips, sponsored by the Recreation Department, included rollerblading, rock climbing, a movie, arcade day and a Lock Monsters game. Over 400 children took part. Fun was had by all, children and chaperones alike.

### **ICE RINK**

This was the first year for the family outdoor ice rink on the softball field on Livingston Street. The rink was 100'X 100'. Skating under the lights was great family fun on evenings and weekends, when Mother Nature would allow the ice to freeze.

### **CAMP POHELO**

The Exceptional Children's Program provides recreational opportunities to Tewksbury residents ages three to twenty-one who have an active I.E.P. There is a six week summer day camp and an eight week bowling program on Saturdays from December to February. The children are transported by school bus. No fee is charged for participation.

The summer camp, at the Loella Dewing School, runs from 9 to 2. The children participate in a variety of activities including games, athletics, arts and crafts and swim sessions at Shawsheen Tech. There were field trips to the North Shore Music Theater, New England Aquarium, Fenway Park, Roller Kingdom, Franklin Park Zoo and the movies. Thirty-seven children participated in the summer and winter programs.

This year we plan to revive the Superstars Day, a competition among area town's summer programs.

### **TEEN CENTER**

The new Teen Center opened on December 12th. It is open six days a week for teens grades 6 through 12. Average attendance is 70 to 100 teens per day. Over 600 teens have registered as members.

The Center houses a computer room, TV room, game room and conversation area. There is also a snack bar with inside and outside service windows.

The game room contains four pool tables, two air hockey tables, foosball and darts. The Center sponsors pool tournaments to encourage sportsmanship and healthy competition.

The popularity of the computer room is growing. Teens use the four computers to do homework, create projects with the scanner or just have fun with the many challenging games.

Future plans for structured programs in addition to our open game room are underway. We are grateful to the many teens and parents who have made program suggestions.

The Teen Center and Recreation Department October haunted house and haunted hay ride fund-raiser help defer the costs of maintaining the Center. Snack bar sales through the year also support the Center efforts.



## SUMMARY

This was a wonderful year, with many opportunities for growth and new successes for the Recreation Department. We look forward to continuous success and expanded services in the year ahead.

Roy Patterson,  
Recreation Director

# Recycling Committee

## The Tewksbury Recycling Committee '98 Year in Review

1998 was a very exciting and productive year for the Tewksbury Recycling Committee.

### 1. Recycling Kits for Education:

In January, the Committee presented four recycling educational kits to the school committee. These kits are meant to educate and inform elementary school children about recycling and the need for it in our environment. Included in these kits were posters, stickers, games, books, and toys.

### 2. Recycling Directory:

In June, the Committee published a Recycling Directory for the town of Tewksbury. This twelve page booklet was filled with interesting tidbits concerning recycling: why should we recycle, how to recycle, and what will happen if we do not recycle. Also featured were local businesses that recycle in the workplace. The directory was distributed through the school system and can still be picked up in local town buildings.

### 3. E-Call:

For your convenience, the Tewksbury Recycling Committee Joined E-Call. E-Call is a tape recording instructing people on how and what may be recycled in our town. Many towns in the area belong to E-Call. E-Call also sent our Committee stickers, posters, and a recycling video that can be seen on local access television.

### 4. Calendars:

Your recycling calendar is sent to you courtesy of the Tewksbury Recycling Committee.

### 5. Commingling:

The Tewksbury Recycling Committee is proud to have sponsored the idea of commingling recyclables. A relatively new concept in the area, commingling allows all recyclables to be put in the same bin. The bins are then picked up every other week. The Committee is happy to report that recycling participation has increased since commingling went into effect in October.

### 6. Commingling Video:

A video was created and presented on local television in September to help inform and teach the town about the process

of commingling. The Committee both wrote and starred in our first, but hopefully not our last, television production.

### 7. Environmental Day:

On May 16, and October 17, environmental recycling days were held at the DPW. Metals, car batteries, oil, and hazardous waste were collected. Both days were considered a success with an average participation of three hundred and fifty cars each day.

### 8. Homecoming:

The Committee had a booth at Homecoming Weekend in September. Recycling directories, recycling calendars, and other environmental literature were distributed. Also products made from recycled material were on display.

### 9. Massachusetts Recycling Day:

On Saturday, November 7, the Committee had a recycling display at Wal-marts in honor of Massachusetts Recycles week. Eager members distributed educational material concerning recycling and answered questions as asked. This display was set up in the hope of encouraging more people to recycle.

### 10. Recycling in Schools:

In September, the John Wynn Middle School began a school wide recycling program for paper. It is a great success. We hope to have a program in place for the rest of the schools by the end of the 1998-1999 school year.

### 11. REAPS:

The Recycling Education Awareness in Public Schools program held its first of three sessions at the John Wynn Middle School. This program was designed and implemented to encourage both participation and awareness of recycling in our children.

### 12. Festival of Lights:

At the Festival of Lights, the Committee had its own tree decorated with recycled material. The living tree was donated to the new library and now stands on its grounds.

### 13. Newspaper Articles:

In September, the Committee started submitting monthly articles to the Tewksbury Advertiser to let the people know what is going on concerning recycling and what is being done to promote it. We hope these articles have been informative.

The items above are just some of the many things the Tewksbury Recycling Committee has done in the past year. For 1999, we have many new goals to accomplish, one of which is to arrange a cleanup Tewksbury Day in the spring. We will continue to promote the idea and the importance of recycling in our community. We hope we can count on your continual support.



# HEALTH AND SAFETY

*Board of Health  
Citizen Police Academy*

*Building Department  
Fire Department*

*Police Department  
Public Works*

## Board of Health

The Tewksbury Board of Health is an elected Board that regulates issues affecting the environmental and public health. The Board strives to assist homeowners and businesses while carrying out its statutory responsibilities. The following is a report of the Board's activities for 1998:

### Strategic Planning

- The Board has worked with other departments and communities to develop better disaster and emergency response plans.
- The Director has served as the Health Officers' subcommittee chair for the regional emergency planning commission.
- The Board has advised other local offices on health related matters.
- Time was spent assisting the Library Staff in planning and then carrying out a Health Fair in the spring.
- Assistance was lent to the DPW and Fire Departments in handling hazardous waste issues at their facilities.

### Tobacco Control Program

- The Program is run in conjunction with the Billerica Board of Health and offers assistance in ensuring smoking cessation programs are available to the public.
- The staff offers technical assistance to businesses seeking to be smoke free.
- Compliance checks are run to ensure that youths do not have access to tobacco.
- Its intent is to educate the public in the danger of tobacco use.
- Program Director Dorothy Flaherty and Assistant Director Elizabeth Davis both resigned for other positions, and a new Director has taken over.

### Community Health Services

- Communicable diseases are investigated and followed up on to ensure no large scale occurrences develop.
- Residents in need of services are assisted by referring them to the proper social service agencies.
- The Board assisted the School Department in offering vaccinations to students in the Middle and High Schools.

- A Public Health Nurse position was created at Town Meeting in June, with the position filled by Virginia Desmond in December.

### Septic Systems

- All septic system work is approved and inspected by Board of Health Staff.
- Contractors who perform septic system work are licensed by the Board.
- Title 5 Certifications are filed with the Board and are reviewed for completeness.
- System pumping records must be filed with the Board.
- Property transfer data from the Assessor's Office was analyzed to ensure all were complying with the requirements of Title 5.

### Food Establishments

- All food establishments are licensed by the Board.
- All food establishments are inspected twice a year as required by state regulation.
- Complaints of Food Borne Illnesses and tampering are investigated and responded to appropriately.
- In cooperation with the Boards of Health in Billerica and Wilmington, three two hour seminars were offered to operators in the towns to assist in proper food handling.

### General Services

**Environmental Complaints** - Environmental complaints are investigated as quickly as possible, with all work being prioritized as to risk to the general public. Investigations conducted this year include reports of polluted water bodies, illegal dumping, and general nuisance calls.

**Enforcement Activities** - While the Board's intent is to assist residents in dealing with health related issues, there are times when enforcement actions must be taken. The Board continues to hold administrative hearings to effect compliance with regulations and laws, and has sought out legal remedies in some cases. In 1998, two matters were brought before the Northeast Housing Court, and numerous enforcement issues were heard by the Board.

**Other** - The Board and staff has offered technical assistance to other agencies, as well as worked with others to effect good environmental and public health. Environmental Day was



again held in the spring and fall, and time was spent during the June floods offering technical assistance to residents with flood damage.

### Conclusion

I thank Mr. Michael Shue, Mrs. Barbara Westaway, Mrs. Pamela Gorrasi, Ms. Christina Levin, and Mrs. Virginia Desmond for their hard and dedicated work. The Board will miss the services of Ms. Davis and Ms. Flaherty in the Tobacco Control Program. It should be noted that Ms. Flaherty was the first person hired to run the program, making it a state wide model. I thank the Board for its guidance and support over the year, and I thank my fellow department heads for the assistance they have rendered.

Respectfully submitted,  
Thomas G. Carbone, R.S., C.H.O.  
Director of Public Health

## TEWKSBURY BOARD OF HEALTH 1998 ACTIVITY REPORT

### INSPECTIONS CONDUCTED

Septic System Inspections	333
Plan Reviews	322
Housing Inspections	13
Condemnations	0
Swimming Poll Inspections	63
Food Service Inspections	339
Complaints	191
Test Holes	218

### PERMITS ISSUED

Septic Systems - New	29
- Upgrade	113
- Repair	22
- Abandon	4
Septic Installer	48
Septic/Offal/Rubbish Hauler	22
Hotels/Trailer Parks	6
Pools	12
Food Service	171
Milk and Cream	79
Frozen Desserts	15
Animal	34
Masseuse	6
Funeral Director	4
Tanning Booths	6

### Communicable Diseases Reported

Campylobacter	6
Chicken Pox	6
Giardia	1
Hepatitis	14
Legionaire's Disease	0
Lyme Disease	4
Measles	0
Meningitis	0
Mumps	0

Rubella	0
Salmonella	4
Shell Fish Poisoning	0
Tuberculosis	4
E-Coli	1
Shigella	1
Pertussis	3

### Animal Bites Reported

Dog Bites	32
Cat Bites	2
Other Bites	1

## Building Department

During 1998, the Building Department continued to streamline the operations of the department in an effort to increase efficiency and improve customer support. Department personnel continued to attend seminars and courses to maintain certifications and improve skills.

The department recorded a MAJOR INCREASE in Building Permit activity from 1997 as follows:

	# of Permits	Value of work	Fees
1997	565	\$ 24,201,850	\$ 135,694
1998	727	\$ 43,727,232	\$ 216,475
% INCREASE	29%	80%	60%

Present activity includes 3 major housing subdivisions:

	Eagles Landing (old airport)	Deerfield Estates (Fiske St)	Jennies Woods (South St)
Total # of units:	176	45	37
Permitted to date:	88	44	2
Occupied to date:	62	10	0

In addition, commercial projects include:

Office building on Highwood Drive of 89,000SF, nearing completion.

New 95 room hotel (Marriott Towne Place Suites) scheduled completion this summer.

2 new restaurants (IHOP and Crackerbarrel) scheduled to open this spring.

1 new gas station/convenience store, which opened Dec. '98

26 commercial tenant fit-ups.

1 new Bank

Renovation of Motel 6

Municipal projects include:

New library started in the fall of '97 and scheduled to open Jan '99.

New 800 student Elementary school, started Dec. '97 and scheduled to open Sept. '99.

Additionally, the department issued 699 wiring permits, 1176 plumbing /gas permits, 219 sewer entry permits. Certificates of Inspection were issued to 71 establishments

such as restaurants, function rooms, churches and schools. Building Inspectors performed approximately 1500 inspections, issued 14 zoning and building violations of which 13 were resolved and 1 required court action. It was a very busy year !

#### ON THE HORIZON: (proposed projects to start during 1999.)

- 14 unit single family subdivision off Andover St.
- 168 unit apartment complex. Jan '99
- New Weathervane restaurant.
- 2 new office/warehouse buildings, 65,000 and 120,000 SF.
- Conversion of old library to Town Hall Annex.
- New Walgreens.
- Possible addition to Municipal Water Treatment plant.
- Possible 200 + unit Community Development Project.
- Approx. 74 residential units already permitted, to be completed.

The Sealer of Weights and Measures (Assistant Building Commissioner) purchased new equipment and will begin testing fuel oil trucks in the spring. During 1998, 283 gasoline dispensers and 75 scales were tested and sealed. Fees collected were \$ 4295.00. In addition, 2 investigations of wrongdoing were investigated. Starting in 1999, new legislation , will require testing of approx. 155 "scanners" in retail establishments.

Following is a breakdown of permits issued during 1998.

Respectfully submitted,  
Richard A. Colantuoni  
Building Commissioner

#### 1998 ACTIVITY REPORT

	NUMBER of PERMITS	VALUE	FEES
Com ADDITION	7	683,560	4,788
Com DEMO	5	72,000	1,152
Com FOUNDATION	3	0	75
Com MISC	4	126,000	957
Com NEW BLDG	8	8,841,350	61,887
Com RENOVATION	15	373,520	2,647
Com ROOF	3	51,363	368
Com TEN FIT-UP	26	3,670,652	25,684
Mun DEMO	1	0	0
Mun MISC	1	0	0
Mun NEW	2	11,800,000	0
Mun RENOVATION	3	23,765	0
Res ADDITION	97	2,581,827	18,217
Res CHIM/FP	15	6,721	1,125
Res DECK	43	275,930	2,004
Res DEMO	9	141,800	595
Res FOUNDATION	78	2,101,475	1,960
Res MFD/55	9	554,040	4,105
Res MFD/55-Sgl	56	4,150,530	30,509
Res MISC	4	21,400	167
Res NEW SFD	45	6,033,310	42,530
Res POOL	47	330,198	2,377
Res RENOVATION	74	901,410	6,741
Res ROOFING	65	221,175	1,919
Res SECOND DWELL	7	325,540	2,675
Res SHED	34	56,093	615

Res SIDING	48	364,924	2,568
Res WOOD STOVE	15	18,649	710
TEMP TRAILER	3	0	100
TOTALS	727	\$ 43,727,232	\$ 216,475
Com CERT of INSP	71	0	7,768
CHANGE-OVER	1	200	75
Res 40A FEE	3	0	900
Res RECORDING	4	0	1,600
SIGNS	39	233,710	9,048
TOTALS	118	\$ 233,910	\$ 19,391
WIRING PERMITS	699		34,395
PLUMBING PERMITS	697		34,233
GAS PERMITS	479		5,265
UNDERGROUNDS/REINSP	63		1,140
SEWER ENTRY PERMITS	219		8,760
TOTALS	2,157		\$ 83,793

GRAND TOTALS                      3,002                      \$ 43,964,144                      \$ 319,659

## Police Department

Chief John F. Sullivan  
Police Headquarters

It's been a little over a year and a half since we settled into our new facility. As you would expect in any new facility we have had few and minor problems. All and all, everything is great. To go forward, the undertaking of new programs such as P.A.L. (Police Athletic League) for the youth of our town has proven successful. Our department has received many letters from parents thanking us for working with their children in the many activities we have to offer. A new added attraction, built under the direction of Lt. Dennis Peterson, is a basketball court located in back of the police department. In the Spring and Summer, I am sure this court will see a lot of activity. The success of these programs can be contributed to the many police officers participating in the programs.

1998 was also the year for a new position within the department . Patrol Officer James Hood was appointed Youth Service Officer. He is responsible for providing a positive influence in deterring delinquent behavior and preventing juvenile crime, as well as responding to parents and others seeking assistance with troublesome juveniles.

Another special event took place in 1998, the promotion of four officers; Sgt. Detective Dennis Peterson and Sgt. Ralph Ford were promoted to the rank of Lieutenant and Officer Robert Budryk and Officer John Powers promotion to the rank of Sergeant . A "Promotional" ceremony took place in the training room at the police department. Family members, friends and town officials attended this ceremony in celebration of the officers promotion. It was quite an exciting moment for the department and the families of the officers.

The Community Policing Program is now in it's fifth year. Thanks to the grant writing of Deputy Denise Gundrum,

monies are awarded to the department to enhance police officers ability to provide high quality services to the community, as well as providing training to the public and the police department in problem solving and community policing.

The combined Police/Fire dispatchers, well, what can I say. They continue to do a tremendous job in the dispatch center. The teamwork displayed on emergency calls is outstanding. Proof being in the many accolades they receive from the community.

During the past year, outstanding police work has been executed by our Detectives and Patrol Officers, resulting in the solving of numerous crimes and as well, the arrests of serious felons who had committed these crimes in our community. New tools of the trade in the investigative field have allowed our officers to solve crimes in a timely fashion and I am sure, in 1999, we will have the same results.

#### Police Department Roster

<b>Chief of Police</b>	John R. Mackey	1975
<b>Deputy Chief of Police</b>	Denise L. Gundrum	1976
<b>Deputy Chief of Police</b>	Walter D. Jamieson	1968
<b>Lieutenants:</b>	Anthony Dicalogero	1975
	George Hazel	1979
	Warren Layne	1970
	William Layne	1980
	Edward Martin	1975
	Alfred Donovan	1984
	Dennis Peterson	1975
	Ralph Ford	1980
<b>Sergeants:</b>	Peter Amari	1974
	John Barry	1984
	Robert Carroll	1973
	Walter Jop Jr.	1970
	Stephen Kandrotas	1978
	Richard Landers	1970
	James McKenna	1980
	Timothy Sheehan	1987
	Robert Budryk	1989
	John Powers	1981
<b>Chief of Detectives:</b>	Lt . Dennis Peterson	
<b>Detectives:</b>	Joseph Delucia	1974
	Henry Perry	1974
	Paul Ringwood	1973
	Leonard Bolton	1975
	Robert Budryk	1989
<b>Patrol Personnel:</b>	Keren Connor	1996
<b>(Officers)</b>	Christopher Coviello	1989
	Paul Doherty Sr.	1974
	Paul Doherty Jr.	1988
	Robert Field	1996

Scott Gaynor	1995
André Gonzalez	1995
James Hood	1988
James Hollis	1995
Timothy Kelly	1995
Daniel Kerber	1995
Raymond Lafortune	1988
William Latta	1975
Debra Layne	1986
James Luz	1973
Kathryn McLeod	1996
Jessica Mulvey	1996
Francis Pappas	1987
Mark Perry	1988
Kevin Reese	1989
William Schwalb	1988
Michael Sheehan	1988
Jeffrey Suarez	1989
Allan Stephens	1968
Robert Stephens	1996
Roger Tanguay	1984
William Tumenas	1989
John Voto	1996
Brian Warren	1988
Robert Westaway	1981
James Williams	1996

**Dare Officer:** Officer Keren Connor

**K-9 Officer:** Sgt. Timothy Sheehan

**Prosecutor:** Sgt. Peter Amari

**Safety Officer:** Officer James Luz

**Youth Service Officer** **Officer James Hood**

<b>E-911 Dispatchers:</b>		
<b>(Full time)</b>	Donna Jean Smith	1988
	Thomas Cook	1994
	Connie Morris	1994
	Edward (Ted) Sullivan	1994
	Matthew Small	1996
	Keith Layne	1997
	Garin Worth	1997
	Karen Poisson	1997
	Jennifer Downey	1997
	Patrick Carey	1997
	John Fowler	1998
	Robin Scott	1999

<b>(Part time)</b>	Linda Ferrelli	1997
	Mark Wood	1997
	Beverly Mosher	1997
	Carol Payne	1997
	Douglas Law	1998
	Nancy Gill	1998

**Secretaries:**



**Sr. Confidential Secretary**  
Maryellen Higginbotham 1977

**Confidential Secretaries**  
Eileen Newton 1987  
Patty Stotik 1995  
Mary Hallisey 1996

**Custodian**  
(Full time) Alice Kennedy 1996

**Reserves:**

Deborah Barry	Timothy Kerber
Wayne Benson	Robert Lafortune
Leonard Bolton Jr.	Robert Larcome
Brian Carbone	Douglas Law
Walter Collins	Jerrilee Maille
Thomas Cooke	Sharon McClafferty
T.J. Cooper	Fred McKenna
Joseph Cormier	Connie Morris
Patrick Doherty	Beverly Mosher
John Donoghue	Kevin O'Brien
Brian Fernald	Steven Papeacos
Randy Ford	Robert Polimeno
John Geary	Steven Spencer
Herbert Hadley	Edward Sullivan
John Hodgson	Kenneth Sullivan
John Jarek	Kenneth Talbot
Arthur Jarossi	Mark Tanguay
John Jarossi	Cindy Winston
Walter Jop III	Mark Wood
Alice Kennedy	Patrick Carey

#### Crimes listed for 1998

Kidnapping/Abduction	1
Forcible Rape	4
Forcible Sodomy	4
Robbery	8
Aggravated Assault	30
Simple Assault	38
Assault, Intimidation	8
Arson	1
Burglary/B&E	45
Purse-Snatching	1
Shoplifting	41
Larceny/Theft, from building	73
Larceny/Theft, from motor vehicle	144
Larceny/Theft, motor vehicle parts	4
Larceny/Theft, other	97
Motor Vehicle Theft	91
False Pretense/Swindle/Confid Game	5
Credit Card/Auto Teller Machine	1
Destruction/Damage/Vandalism of property	219
Drug/Narcotic Violations	61
Drug Equipment Violations	10
Prostitution	2
Weapon Law Violations	1
Disorderly Conduct	18

Driving under the influence	28
Drunkenness	81
Liquor Law Violations	40
Runaway	2
Trespass on real property	6
Accidents	672
Citations	2,741

## Citizen Police Academy



### CITIZEN POLICE ACADEMY II

The Tewksbury Police Departments Citizen police Academy II began on January 3 through March 28, 1998. The twenty one applicants attended classes for twelve Saturday mornings from 9 AM until 12 noon. A sample of the class material presented is, Arrest Procedures, Use of Force, K-9 Operations, Constitutional and Criminal Law, Introduction to the Court System, Traffic Laws and Enforcement, D.A.R.E., Drug Investigations, Crime Scene Investigations, Suspect Identification Techniques, Domestic Violence Laws and Restraining Orders, Community Policing and Problem Solving these list just some of the main subjects that were presented.

A Cruiser Ride-Along was made available to those who wanted to experience two or three hours of cruiser patrol. Upon completion of the program certificates were given to each participant along with a T-shirt bearing the Citizen Police Academy Logo.

The purpose of the Tewksbury Citizen Police Academy is to develop positive relations between the police and the community through education. The goals are to create a stronger partnership of responsible, well informed citizens who have the potential of influencing public opinion about police services as they are acted on through department policy and procedures. Those that attend the program classes will gain an understanding and appreciation of the problems and challenges facing law enforcement and have an opportunity to offer comments and ideas regarding solutions to problem solving.

The future Citizen Police Academy III classes will be begin on November 7, 1998 through March 6, 1999 for fifteen Saturday mornings with the addition of a CPR certificate 8 hour class and the addition of Operating Under the Influence.

If you are interested and are at least twenty one years of age, applications are available in the lobby of Police Headquarters, 918 Main St. Candidates are selected by lottery, for further inquiries contact CSO Jim Luz, 640-4381 ext. 240.

#### ATTENDANCE IN THE PROGRAM IS FREE

The program would not have been such a success if it was not for the Police Instructors who by delivered their expertise and for the officers that supported the program by taking the students out on patrol for a few hours during their tours of duty.

Jim Luz  
Program Director

## Fire Department

### Fire Department Roster

<b>Fire Chief:</b>	Thomas Ryan	1972
<b>Deputy Chief:</b>	James J. Graham	1972
<b>Captains:</b>	Robert A. Fowler	1970
	*Bruce A. Reed	1971
	*James P. Ryan	1975
	*George E. Yost	1976
<b>Lieutenants:</b>	*David L. Austin	1973
	*John W. Burris	1972
	Stephen Cotugno	1975
	*Michael Hazel	1988
	Edward Kearns	1970
	*David Levy	1973
	*Richard Mackey	1979

	*Timothy Niven	1985
	*John O'Neill	1976
	*Michael Sitar, Jr.	1984
	*Albert Vasas	1989
	Philip Zerofski	1971
<b>Firefighters:</b>	*Patrick Brothers	1995
	*William Brothers	1997
	*James Bruce	1995
	*Robert Calistro	1988
	*Michael P. Callahan	1989
	*David Carney	1995
	*Joseph Dogherty	1986
	*Patrick Doherty	1997
	*Daniel Donovan	1980
	*Oscar Forero	1985
	*James A. Giasullo	1988
	*Jeffrey Giasullo	1995
	*Joseph Gillis	1997
	*William Gosse	1998
	Russell Gourley	1971
	*Donald Greer, Jr.	1986
	*Paul Guttadauro	1994
	*Richard E. Hamm	1987
	*Timothy Holden	1994
	*Brian Hurley	1989
	*Joseph Kearns	1995
	*Scott Keddie	1987
	*Gary Kerr	1988
	*John Lightfoot	1976
	Robert Little	1984
	*Russell McGlaufflin	1989
	Stephen Powers	1982
	*Alan Rosemond	1989
	*Daniel J. Sitar	1987
	*Daniel Small	1988
	*Jon Viscione	1985
	*Vance Vonkahle	1987
	* EMT	
<b>Secretary:</b>	Virginia Coviello	1993

### FIRE DEPARTMENT ACTIVITY REPORT 1998

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
AMBULANCE	130	145	140	129	151	162	158	164	159	168	135	164	1871
AMB. MUTUAL AID	8	3	10	7	5	7	12	12	18	20	7	12	121
ASSIST AMB.	117	129	125	112	127	133	119	125	133	132	110	130	1492
AUTO FIRE	6	6	5	7	3	4	8	3	5	6	5	6	64
BRUSH FIRE	3	7	8	31	9	3	6	9	9	9	15	5	114
ILLEGAL BURNING	1	0	4	5	0	1	9	2	2	3	0	3	30
STRUCTURE	10	8	7	6	5	6	7	12	4	5	8	11	89

DUMP/CUMPSER	0	0	0	0	0	1	0	0	0	5	0	0	6
ELECTRICAL	3	1	3	2	7	6	7	7	1	3	1	2	43
FALSE/ACCIDENT	14	30	26	21	27	36	30	14	28	20	15	14	275
INSPICITONS	82	81	109	118	117	94	111	99	118	95	97	93	1214
INVESTIGATIONS	11	5	24	8	13	5	8	11	10	18	5	9	116
MUTUAL AID	1	2	0	0	0	1	5	1	0	4	0	2	15
SERVICE CALLS	40	76	84	41	32	16	22	41	29	32	14	59	446
HAZ-MAT	5	1	1	1	1	5	4	2	3	1	1	3	23
CO DETECTORS	9	12	7	1	3	10	6	7	2	2	1	5	56
TOTAL	440	506	553	489	500	490	512	509	521	523	414	518	5975

## Public Works

The Department of Public Works continues to provide to the Community and its residents the highest standard of municipal service. In the past year the department has continued its maintenance oriented program in conjunction with its expansion of the sanitary sewer and road reconstruction. I feel that we, as a department are improving and will strive to provide the maximum effort to the community in the upcoming year. The following is the organization of the Public Works Department and our accomplishments for the year of 1998:

### Administration

	<u>Service Date</u>
William R. Burris, Jr., Superintendent	1978
Virginia Terrazzano	1978
John Kane	1955
Linda Monahan	1983

### Highway/Tree

Robert Belida	1983
Kevin Conlon	1984
Lawrence Kane	1984
Paul Lambert	1975
Ernest Lightfoot	1972
James Lightfoot	1984
James Nolan	1969
James Shimkus	1967
Richard Stoddard	1982
Timothy Stronach	1985
Kenneth Chandler	1998

### Vehicle Maintenance

Royal Hudson	1986
James Marshall	1976
John P. McCarthy	1969

### Engineering

Thomas Fiorello	1986
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### Parks

William Chandler	1976
Frank Giannetti	1985
Robert Nolan	1986
Michael Peters	1987

### Water/Sewer

Lorraine Cuskey	1978
George DeRoche	1972
Brian Gath	1985
Clarence Richards	1986
Jack Ward	1984
Richard Westaway	1972
William Wilkinson	1966

### Water Treatment Plant

Leon Garrant	1988
Allan MacGilvary	1987
George Notenboom	1989
Lewis Zediana	1988
Ed Viewig	1988
Dean Triachis	1988
John Salerno	1989
Michael Donovan	1994

### Street Opening Permits 1998

Gas Permits	143
Water/Misc.	8
Sewer/Misc.	11
State Permits	5
Miscellaneous	6
TOTAL	173

Sewer Permits Issued - 306

### Streets Paved

Kearsage Street	Bond Street
Farmer Ave	Lowe Street
Newton Ave	Newton Terrace
Nelson Ave	Erlin Terrace



Lakeview Ave	Laurence St.
Myrtle Street	Robinson Ave
Helvetia Street	Catamount Street
Edgewood Road	Woodside Terr.
Algonquin Drive	Brookfield Rd.
Wightman Road	Water St.
Arnold Road	Oak Street
Pinewold Ave	Birch Street
Knollwood Road	State Street
Herbert St.	Laite Road
Ida Street	Callahan St.
Amos Street	Clyde Ave
Rhode Street	Elm Street
Oliver Street	St. Mary's Rd.

#### **Streets paved (Partial)**

Whipple Road	Livingston Street
Kendall Road	Cardigan Road
Pinnacle Street	Maplewood Ave
South Street	Summer Street
Temple Street	Dewey Street.

#### **Streets that were graded:**

Melrose Road	Shawsheen Ave	Tew-Mac
Old Stagecoach Road	Martel Lane	Albert Road
Dock Street	Ellis Ave	Goodell Ave

#### **New Drainage Structures**

Catch Basins installed: State Street, Water Street, Bond Street, Grasshopper Lane, (2) Pleasant Street, Wamesit Road, East Street, Virginia Road, (2) Oliver Street, Amos Street, River Road, Marston Street, Old Boston Road, Vale Street, Florida Road, Rocky Ave at Susan Drive (2), Whipple Road (2), Cayuga Road.

#### **Pipe installed:**

300 feet drainage pipe River Road  
60 feet drainage pipe, Rocky Road and Susan Drive  
80 feet of drainage pipe, Virginia Road  
24 feet of drainage pipe, State Street  
50 feet of drainage pipe, Water Street

#### **Guard Rail installed:**

40' River Road

#### **Catch Basin Repairs:**

Brown Street, Regis Road, Pleasant Street, Pennacook Road, Wilson Road, Astle Street, Rolling Meadow Road, Pine Street, (2) Chandler Street, (2) East Street, North Street, River Road, Old Boston Road, Mt. Joy Drive, Glenwood Road, Marshall Street, Whitegate Road, Whipple Road.

#### **New Water Services installed in 1998**

New Water Services Installed	146
New Meters Installed	110
Replacement Meters Installed	65
Total Hydrant checks & repairs made	38
Total new Hydrants Installed	25
Total Main & Service Leaks repaired	28
Total Mains completed in year	2.46 miles
Total Back Flow Devices tested	325

#### **Vehicles Maintained**

Police  
Dog Officer  
Civil Defense  
Auxiliary Police  
Community Action Committee

Christmas Trees Recycled	550
Recycling Bins Sold	350
Oil Recycled	2,675 Gallons

#### **Retirements: James Marshall, October 1998**

In closing, I would like to thank the entire Public Works Staff for their continued efforts and support to provide the best services to the residents of the Town of Tewksbury.

Respectfully submitted,  
William R. Burris, Jr.,  
Superintendent of Public Works

# EDUCATION

*School Committee  
Scholarship Awards  
Staff List*

*Superintendent of Schools  
General Information  
Shawsheen Regional Vocational Technical School District*

*Student Services  
Enrollment by Schools*

## School Committee

The Annual Town Election was held on Saturday, April 4, 1998. Mr. William J. DeGregorio, Retired Principal of Tewksbury Memorial High School was elected to his first three year term on the Committee. Mr. Edward K. Dick was reelected to a third three year term and was elected by his Committee Members to serve his fourth term as Chairman of the Committee. Mr. Doherty was elected as Vice Chairman of the Committee for a third time and Mr. DeGregorio was elected as Clerk of the Committee.

School Committee Members Scott Consaul, Edward Doherty and Ruth Perrin extend their congratulations to Mr. Dick and Mr. DeGregorio on their successful election bids. Their knowledge of the School Department and commitment to quality education will be an asset to the School Committee and a benefit to the students in the school district. The entire Committee offers its appreciation to Douglas W. Sears for his time and effort as a member of the School Committee over the past three years.

The initial School Department Budget as approved at the May 2, 1998 Annual Town Meeting was \$21,696,717. This figure represented a 4.9% increase over the previous fiscal year. The Town approved an additional \$200,000. at the Special Town Meeting on October 6, 1998. This additional approval raised the School Department Budget for Fiscal Year 1999 to \$21,896,717. reflecting a 5.9% increase over the previous fiscal year. The additional money was approved to fund some increases in the costs associated with Special Education Services.

The funds from the budget were used to hire two Grade Seven Teachers and a Health Teacher to maintain reasonable class size at the Middle School, two new faculty positions at Tewksbury Memorial High School to support the new Block Schedule and two additional Special Education Positions at the Elementary Level in order to support the appropriate education of our students within the public school setting.

The Budget also provided the funds necessary for the purchase of a new Social Studies Program and a new Spelling Program. We have been fortunate to have the involvement of the Billerica House of Correction Work Release Program to complement the budget funds which have been earmarked for the maintenance of the physical plant. The members of this

Program have completed many painting and landscaping projects thus affording School Maintenance Department the time needed to complete plumbing, electrical and carpentry repairs.

The School Committee has appreciated the time, effort and dedication of the New School Building Committee in overseeing the architectural plans and construction schedule for the John F. Ryan Elementary School. The School will be a very positive addition to our facilities and will greatly relieve the shortage of space at the four existing elementary schools and the John W. Wynn Middle School.

The School Athletic Teams continued to distinguish themselves. The Boys Basketball, Girls Basketball, Girls Winter Track, Wrestling, Baseball, Softball, Girls Spring Track, Field Hockey, Girls Cross Country, Golf and Volleyball Teams all earned the right to participate in post season competition. We congratulate these student athletes and their coaches.

The School Committee had the pleasure of dedicating the Media Center at the Louise Davy Trahan School in honor of Retired Principal Edward Pelletier for his 35 years of service to the district as Title I Director and Principal of the Ella Flemings and Louise Davy Trahan Schools. Many current and former teachers, administrators and school committee members attended the dedication on September 16, 1998.

I would like to extend the Committee's appreciation to the faculty, staff and administration for their tireless efforts on behalf of our students. I would like to thank the parent/guardians and community for their support and for their active participation in our programs such as Community Education, Parent Training Series, College/Career Fair, Children's Opportunity Fair, Athletic Events, Art and Science Fairs, Dramatic Productions and Musical Concerts.

Finally I would like to express my gratitude to my fellow Committee Members. Together we have developed a responsible budget for the School Department, we have established many programs to enhance the efforts of our staff and students and we have established many new policies to support the work of the administration and the needs of our students. I am very fortunate to serve as Chairman of such a dedicated and professional Committee.



## Superintendent of Schools

The work of the faculty, staff and administration of the Tewksbury Public School during 1998 was directed in three key areas; constructing a new elementary school, meeting the requirements of the Education Reform Act of 1993 by preparing our students for the new State Assessment Program and the implementation of second year goals of the district five year strategic plan. This report will outline our activities in these three areas following a review of the major changes in a our personnel.

### Personnel

John F. Ryan, Assistant Superintendent of Schools for Business, retired following 37 years of dedicated service to the district with 34 of these years as Assistant Superintendent. John's skillful development and the management of the school department budget, his expertise in transportation and facility maintenance and construction and his knowledge of school law earned him the respect of his colleagues within the community and across the State. His greatest contributions however were the ethic of fairness which guided all of his decisions, his supreme loyalty to the school district and his support of the office of the superintendent and the many school committee members he served.

John's many efforts were justly rewarded with the Tewksbury School Committee voted to name the new elementary school the John F. Ryan Elementary School. John (Jack) F. Quinn assumed John's responsibilities as Business Manager on July 1, 1998. We wish Jack well in his new role.

Six faculty members retired at the conclusion of the 1997-1998 school year. Linda Novelli, Richard Gropman and Mary Sullivan retired from Tewksbury Memorial High School, Sharlene Locker from the John W. Wynn Middle School, Donald Barry from the Heath Brook School and Carole Holmy from the Special Needs Program at the Dewing School. Mrs. Yvonne Hall retired as a School Nurse assigned to the Dewing School.

Retirements from the support staff included Mr. Joseph George, Working Maintenance Foreman and Mrs. Theresa Brown Secretary in the Special Needs Office. We extend our best wishes to all of these colleagues for a long and happy retirement and we thank them for the many contribution which they made to the district in their respective roles.

### School Construction

On January 31, 1998 the New School Building Committee broke ground for the construction of a new elementary school.

The John F. Ryan Elementary School will house an enrollment of about 800 students in grades five and six. The school totals 107,000 sq. ft. The project cost is \$15,479,000. with 70% of the costs reimbursed by the State. As of January 1, 1999 the construction is on schedule and the School is projected to open in September 1999.

The construction of the John F. Ryan Elementary will ease the overcrowding in the four current elementary schools and the John W. Wynn Middle School. The North Street Kindergarten students, currently housed at the Center School, will return to the Kindergarten area at the North Street School. AR elementary schools will now have a dedicated area for computer, art and music instruction. The departure of the grade six students from the John W. Wynn Middle School will provide the space necessary for each teacher to have a permanent classroom.

The Tewksbury Public School community is most grateful to the members of the New School Building Committee for the many hours they have dedicated to insure that the construction is on schedule, within the approved budget and completed in a manner that provides the community with a high quality school facility.

### Educational Reform

We are currently completing year five of the Educational Reform Act of 1993. The focus the fifth year has been on student assessment. The Massachusetts Comprehensive Assessment System (MCAS) were administered to all students in grades 4, 8 and 10 in May of 1998. The test included multiple choice, short essay and long essay questions. Students were tested in English/ Language Arts, Mathematics and Science.

The results of the MCAS were sent to school districts in early December. Individual student reports were mailed home to parents and guardians and information sessions were held to explain the format of the test and to assist parents in understanding the test results. Tewksbury Students performed above the state average with the best results posted at the grade four level.

We are encouraged by these results and proud of the efforts of our students and their teachers. We also realize that there is much work to be done to prepare students for future tests.

The Administration and the Tewksbury School Committee have established a Summer School Program for grade eight students who are experiencing academic difficulty. In October 1998 we began a Saturday School Program to support elementary school students who were recommended by their classroom teachers for academic support. In February 1999 we will begin an Elementary After School Academic Support Program for students in grades four and five and a Middle School Academic Support Program for students in grades six and seven. The After School Programs are funded through a grant from the Massachusetts Department of Education.



In January of 1999 we will begin a New Start Program. The Program includes academic classes offered during the Community Education Program. The target population is High School students who have dropped out of school or who are at risk of dropping out. The goal of this Program is to help these students recommit to gaining a High School Diploma. The New Start Program is funded through a grant from the District Attorney's Office.

Regular school attendance is a key component in our test preparation efforts. Once again the School Committee and the Administration have developed a Safety Net Program to monitor the attendance of our elementary student. The Program involves a series of home school communications when students are absent and the involvement of the Attendance Officer when unexcused absences become chronic.

Perhaps the most important effort has been the systematic effort of our faculty and administration to carefully align our curriculum with the Massachusetts Department of Education Curriculum Frameworks. These frameworks represent the content on which the test items are based. We are confident that these and many other long standing efforts will prepare our students for these demanding assessments.

### **Strategic Planning**

The Tewksbury School Committee adopted the System Wide Goals for the 1998-1999 school year on July 29, 1998. These goals were based on the five year goals outlined in the Tewksbury Public School Strategic Plan. The goals were identified following the joint retreat of the School Committee and the School Administration held on June 15, 1998. The goals span five distinct areas; Basic Skills, Technology, Interpersonal Development, Physical Plant and Resources.

The goals in the Basic Skills area are directed toward the curriculum work, the analysis of student test scored performance on the MCAS and the articulation our High School Curriculum across career clusters. In addition the Basic Skill goals address the establishment of a consistent K-5 Future Problem Solvers Program to provide enrichment for the academically able students.

The goals in the Technology area include the development of a Technology Plan for the John F. Ryan School, the preparation of a detailed inventory of all computer software to determine those software programs which are obsolete and those programs which should be purchased in the future. In addition we will expand the access of Internet to our students and the effective utilization of the Internet through the in service training of our faculty.

Interpersonal goals center around creating positive school cultures. Intervention on behalf of student drop outs and training programs for parents and students to raise awareness of the adverse effects of substance abuse are focal points of our work in this area.

Goals in the area of Physical Plant include the new construction of the John F. Ryan Elementary School, discussed earlier in this report, and the renovation of existing space. The renovations to date have included the removal of asbestos from the Center School Annex and the demolition of the Annex and the formation of a working group to study the feasibility of renovating the John W. Wynn Middle School.

The final area; Resources reflects the School Department involvement with the Town Millennium Committee, the presentation of School Improvement Plans in concert with the proposed budget and the continuation of our Professional Development Program to support teacher training across all areas of the 1998-1999 System Wide Goals.

### **Summary**

I would once again like to acknowledge the many efforts of the Tewksbury School Committee Members to support the work of the faculty, staff and administration in meeting the needs of our students and the demands of the Educational Reform Act of 1993. Their input during the Mid-Year and Year End Retreats with the Administration has been most appreciated and has helped to guide the work of the district. Their support and direction during the regular School Committee meetings has further enhanced our programs and services.

The contribution of the members of the New School Building Committee has been most impressive. Their time commitment has extended well beyond the monthly Building Committee meetings. They have conducted ongoing site visits, met with architects and consultants and toured newly constructed schools in other communities. The Town of Tewksbury and the Tewksbury Public Schools are very fortunate to have such a talented and dedicated Building Committee.

My personal thanks to the members of the Central Office Administration and Support Staff for their personal support and professional dedication. I value their work and applaud their commitment to the school department and to the community. I would also like to thank the members of our administrative team and the faculty and staff for their many efforts on behalf of our students and their parents and guardians.

Finally I would like to thank the Town Manager, the Members of the Board of Selectmen, the Finance Committee, elected and appointed officials for their assistance and support in many areas during 1998.

The success of any school district is built upon the effectiveness of the three way partnership involving parents, students and school personnel. The support of our parents, the talents of our students and the efforts of the personnel in the Tewksbury Public School have made our partnership very strong.

I am pleased to present this report of School Department activities throughout 1998 and I am honored to serve as the Superintendent of Schools.

Christine L. McGrath, Ph.D.  
Superintendent of Schools

## Student Services

1998 was a busy year for Student Services of the Tewksbury Public Schools.

Every school district in Massachusetts is required to undergo a Coordinated Program Review conducted by the Massachusetts Department of Education. This program review addresses all federal and state programmatic, regulatory, and legal requirements under Federal Special Education Legislation (IDEA), Massachusetts Chapter 766 Legislation, and Federal Title 1 Legislation. All Student Services programs and services in Special Education and in Title 1, the manner in which these programs and services are made available to all eligible students in every school setting, and the collaborative efforts implemented by Tewksbury administrators and faculty on behalf of Tewksbury students and their parents were included in Tewksbury's Coordinated Program Review. In November 1998, the Tewksbury Public Schools received notification from the Massachusetts Department of Education that the district successfully met all obligations related to the Department of Education's Coordinated Program Review of Tewksbury.

This recognized effective programming was continually implemented throughout 1998 in Special Education, Title 1, Guidance, Health Education, Health Services, English As A Second Language, and Gifted and Talented programs and services in Tewksbury.

The full spectrum of Special Education programs and services continued to be provided to special education eligible students ages three through 21. Tewksbury staffing in every special education area made evaluation, identification, and service provision in the least restrictive environment for every student identified with special education needs a reality. Principals, Classroom Teachers, Title 1 Specialists, Reading Specialists, and Special Educators effectively implemented Pre-Referral programs which provided opportunity to develop and implement strategies to modify instruction to meet the diverse needs of students in the classroom. This process greatly enhanced students' successful participation in the regular education program.

During 1998, the Integrated Pre-School program located at the Ella Flemings School expanded from four to five four half day sessions per week. The number of three and four year old children with identified significant special education needs able to participate in specially designed special education

programs with other pre-school age children increased because of this program expansion. Students with no special needs who participated in the Integrated Pre-School program with special needs students were selected by lottery. The lottery was held during the Spring of 1998 and children selected by lottery become eligible to participate in the Ella Flemings program and in the Early Childhood program located at Tewksbury Memorial High School during the 1998 - 1999 school year.

The reauthorization of the Individuals With Disabilities Act (IDEA) by the Federal Government mandated many changes in the Special Education process school districts are required to implement. The requirement that students with special needs have access to the general curriculum to the maximum extent possible and be included in all State and district-wide assessment programs, with accommodations, where necessary, was the change having the most impact on Tewksbury and all other Massachusetts school districts. However, because collaboration in curriculum content and delivery for all students by Tewksbury Regular Education and Special Education personnel has been an integral part of the school district's instructional design for many years, Tewksbury students have enjoyed the newly mandated academic experiences that students in other locations may not have had before the changes enacted by IDEA.

To further enhance student access to the general curriculum, grant funds were successfully obtained and used to implement a five day leadership institute for faculty and administrators. This program provided opportunity to Regular Education and Special Education personnel to work together to design instructional strategies for implementing the seven Massachusetts Department of Education Curriculum Frameworks with all students and to identify assessment models for students with disabilities to ensure their successful participation in mandated testing programs. Training program participants also developed a compendium of resources comprised of strategies to accomplish curriculum access and assessment participation by all students. Twenty two Elementary, Middle, and High School teachers and the Director of Student Services participated in this leadership institute which was held after the close of school in June, 1998. Plans to continue this training model were furthered by successful grant development by Student Services for training of faculty and administrators in 1999.

Grant development for Gifted and Talented program funding during 1998 was highly competitive. Only 52 communities in Massachusetts were successful in receiving grant awards. In October, 1998, Student Services was notified by the Commissioner of Education that the grant developed by Dr. DeAngelis was approved and that the full amount available was awarded to the Tewksbury Public Schools. Funds were released to the School District in November and plans to implement the grant designed and funded programs during 1999 were initiated.



The Tewksbury Public Schools provided funding to support the Future Problem Solvers gifted and talented before/after school program for high ability students at each Elementary School and at the Middle School during school year 1997-1998. Throughout 1998, funding for teacher training in education for the gifted and talented student and for materials for use by students at each school was also made available by the Tewksbury Public Schools. Training programs on the School Wide Enrichment model were facilitated by presenters from the Gifted and Talented program at the University of Connecticut, on the Future Problem Solvers program by presenters from the Massachusetts Problem Solvers program, and on Gifted and Talented Instruction in the Classroom presented by Dr. DeAngelis and Ms. Mary Murray, retired Reading Specialist and former Future Problem Solvers Coach at Wynn Middle School.

During 1998, three Future Problem Solvers teams chose to engage in creative problem solving activities within the district. At the Middle School, students in Grade 6 through Grade 8 participated in the World Language Problem Solvers Club. Participants, under the leadership of Ms. Susan Thorne, explored and experienced the excitement of other languages and cultures and attended the Boston International Festival at the Bayside Expo Center in October. Under the joint leadership of Ms. Lori Hyland and Ms. Christine Hassan, the Future Problem Solvers team at the Heath Brook School engaged in addressing problem solving challenges in math and science. The culminating activity for this group was a science/math fair with Dupont scientists who volunteered their services to the Future Problem Solvers team. Ms. Barbara Kruger provided Future Problem Solvers at the Trahan School with creative enrichment activities which culminated in the development of a handbook entitled, "To The New Kids On The Block From The Old Kids On The Block." This student produced handbook detailed school information and described community resources of interest and need to Elementary age students. Two Future Problem Solvers teams chose to participate in the Massachusetts Future Problem Solvers competitive program. On March 7, 1998, the Future Problem Solvers teams from the Dewing School and from the North Street School participated in the state wide Massachusetts Future Problem Solvers Competition held at M.I.T. The fourth and fifth grade students who worked with Ms. Mary Sarsfield Loosen in preparing for this rigorous futuristic written problem solving competition included: Samantha Caplan, Jeff Cooney, James Hughes, Kevin Igo, Amanda Levesque, Lauren McAvoy, Kim Saltmarsh, Ashley Sheehan, and Stephen Silva. Team Alternates included Jen Dermody, Christopher Myers, and Matthew Porcaro.

Enrichment programs, under the leadership of School Principals were also developed and implemented within the Tewksbury Public Schools. Students' multiple intelligences were tapped during in-classroom and in-school activities and during specially designed before and after school programs. The Math League at Wynn Middle School was most successful during their first meet held in Andover on October 23, 1998. The participating sixth, seventh, and eighth graders received

recognition for their overall team score and for the number of points earned by individual Team members. Parent Advisory Councils also provided support and funding for additional after school enrichment programs for students.

Students in Grade 7 and in Grade 8 also had opportunity to participate in the Johns Hopkins University Talent Search, a program which identifies, assesses, and recognizes students with exceptional mathematical and/or verbal reasoning abilities. Students who meet the John Hopkins University Talent Search criteria are invited to take the S.A.T. Based on scores obtained on the S.A.T., identified students become eligible to participate in special summer programs and to receive certificates of recognition at Awards Ceremonies conducted by the Talent Search for high scoring students in each state. Eleven Wynn Middle School Grade 7 and Grade 8 students took the S.A.T. in December, 1998. The John W. Wynn Middle School also received a Certificate of Recognition from the Mathematics and Verbal Talent Search conducted by the Institute for the Academic Advancement of Youth for the educational support its Administration, Guidance Counselors and Faculty provide to "some of America's most outstanding students with academic potential in the 1998 Young Students Talent Search: Fifth and Sixth Grades."

The Health Education Curriculum Committee made significant progress towards the goal of completing a Comprehensive Pre-School through Grade 12 Health Education Curriculum. Drafts of the Pre-School through Grade 5 Health Education Curriculum were finalized and distributed to all administrators and faculty in October, 1998. Based on feedback to be obtained from administrators and faculty, that portion of the curriculum will be finalized and presented to the School Committee for its review and approval. The Health Education Curriculum for Grade 6 through Grade 12 is in process.

Ms. Denise Saindon, Health Educator at Tewksbury Memorial High School, was successful in competing in a contest sponsored by Court TV and received an Educator Grant award in the amount of \$1,000. Because of her successful efforts on behalf of the Tewksbury Public Schools, computer equipment for use in her Health Education classroom was purchased with the award received.

During 1998, Tewksbury students in Grade 6 and in Grade 12 participated in a Department of Public Health recommended Hepatitis B Immunization program at no cost to the students. The School Nurse at Wynn Middle School, Judith Hopkins, collaborated with Tewksbury's Board of Health and the School Physician to facilitate the Hepatitis B immunization of more than 200 Grade 6 and Grade 12 students.

This year, the grant funded Title 1 program was implemented at the Heath Brook, North Street, and Trahan Schools for Title 1 eligible students in Grades K through 5. The program alternatives implemented by Title 1 personnel included



Reading Recovery for Grade One students at two schools, instruction in Reading and Language Arts at three schools, and instruction in Math at one school. Beginning in the Fall of 1998, grant funds were made available to all three Title 1 schools to provide additional Math instruction and concept/skill reinforcement to Title 1 Eligible Students in an after school program format.

Title 1 personnel and the Director of Student Services developed a Policy on Parent Involvement which received praise from the Massachusetts Department of Education Coordinated Program Review team. This document delineates Tewksbury's practice of affording parents of Title 1 eligible students opportunity to participate in Title 1 program planning and parent training.

Title 1 Teachers worked collaboratively with other site-based faculty in creatively providing for the academic needs of students. The Trahan School and the Heath Brook School Book Swaps, school wide programs in which Title 1 and other Faculty were involved, enhanced independent reading by students. At the Heath Brook School, a reading clinic for third grade students was implemented by Ms. Joanne Morrissey, Title 1 Teacher, and Ms. Susan LaChance, Reading Specialist. This before school program was provided three 30 minute sessions per week for students in Grade 3 having difficulty in the classroom with reading comprehension and basic skills.

All three Title 1 teachers developed and distributed newsletters and tips for parents packets to make certain that parents were fully informed of all program activities and milestones and to provide parents with suggested learning experiences that could easily be implemented in the home.

Parent training programs were also provided at each Title 1 school site by the three Title 1 teachers. During the first Open House held in September, Ms. Donna Mooney, Trahan School, provided training for parents in Reading, Ms. Joanne Morrissey, Heath Brook School, provided parents with an overview of Reading Recovery and other Title 1 services, and Ms. Ann Conlon, North Street School, presented information about the North Street Title 1 program. On November 18, 1998, Ms. Ann Conlon, North Street School, presented a parent training program on the Success Maker Computer Assisted Instruction Program which Ms. Conlon was implementing to provide Math Instruction to her Title 1 students at the North Street School. Those who participated in these parent training sessions not only received information helpful in understanding the various opportunities made available through Title 1 but also were able to examine materials and instructional designs first hand.

Presentation of programs for students and for parents were, once again, an important focus for Guidance at both the High School and at the Middle School. In January, 1998, a Financial Aid Night program was presented for students in the Class of 1998 and their parents. Another Financial Aid Night program for students in the Class of 1999 and their parents took place in December, 1998. Both Financial Aid sessions

provided parents and college bound students with training in how to successfully complete and file the FAFSA and the CSS Financial Aid Profile. Participants were introduced to the financial aid process, the forms to be completed, and the timelines for completing and filing financial aid forms by Ms. Judy Keyes, Director of Financial Aid, University of Massachusetts Lowell. Mr. Charles Byron and Mr. Dan Murphy, representing community located banking institutions, also presented information regarding the types of grants and loans available to assist in funding college expenses and the borrowing and repayment process.

Planning for the future and enlightened decision-making concerning course selection, test preparation, and post secondary school selection were the main topics presented by Mr. James Montague, Associate Director for Admissions and Guidance Services at the College Board, during an evening program for students in Grade 8 through Grade 11 and their parents. Upon receipt of P.S.A.T. results and before "Planning For Your Future: Interpreting and Using P.S.A.T. Results, Preparing for College, and the College Application Process" was presented, High School Guidance Counselors met individually with every Sophomore and Junior to review and interpret the results of the P.S.A.T. Parents of students in Grades 10 and 11 were also invited to participate in these Guidance Counselor facilitated, individual student oriented educational decision-making conferences using the P.S.A.T. results as one topic of discussion.

The Fifth Annual College Career Fair took place on April 2, 1998. This successful event was planned and implemented by the College/Career Fair Planning Committee which is comprised of Tewksbury School Personnel and representatives of the Community. Middle School and High School Health Education, Guidance, and Special Education personnel and the president of the High School Parents Advisory Council, Ms. Joanne Hession, met every six weeks to organize the event and to conduct outreach to businesses, post secondary training programs, colleges and universities, the military, and financial institutions, encouraging all to participate so that Tewksbury students would have opportunity to learn about the many college and career options available to them. Members of the National Honor Society and of the Student Council served as Student Guides on the afternoon and evening of the College/Career Fair. Nearly 1000 students and their parents from Tewksbury and surrounding communities visited the 148 Universities, Colleges, Business and Vocational Training Schools, Financial Institutions, Businesses, and Military representatives who participated in Tewksbury's Fifth Annual College/Career Fair.

A breakfast meeting presented by the Senior Class Counselors, Ms. M. Elisabeth Gaffney and Mr. John C. Maloy, was held in September, 1998, for the parents of members of the Class of 1999. Participating parents received information on senior year guidelines, standards for college admission, use of the Internet in accessing the college admissions data, requirements for graduation, financial aid, and the early decision/action process.

In October, 1998, Tewksbury once again hosted the regional Boston Globe College Workshop. Through the efforts of Ms. M. Elisabeth Gaffney, Lead Counselor at Tewksbury Memorial High School, a two part program on "Selecting a College" and on "Paying for College" was presented in Tewksbury by the Higher Education Information Center in Boston. The program was sponsored by the Boston Globe and was designed for parents of college bound students and high school students thinking about college.

Student success in entering the college of their choice was further enhanced through individual counseling and information preparation and dissemination to members of the Class of 1999. Before the close of school in June, 1998, Ms. M. Elisabeth Gaffney and Mr. John Maloy prepared a multi-page packet containing information on the college admissions process entitled, "Junior Guidance College Information Package," for students and their parents. These two Senior Counselors also met individually with each Junior and Senior for the purpose of formulating a plan for college preparation and to provide students with on-going guidance, encouragement, support, and reminders so that college application requirements would be met by all in the required manner and within stipulated deadlines.

In addition, the four Guidance Counselors at the High School met individually with all students in Grades 9 through 12 to develop Guidance and School to Career files and to assist students in formulating personal goals, academic goals, and career goals. This goal development activity was designed to begin building the foundation for each student's planning for the present and for the future. The goals developed were to be reviewed with the each student each semester and revised in accordance with changes in the student's interests and needs.

At the start of the 1998-1999 school year, a College/Career Resource Center was established within the Guidance Suite at Tewksbury Memorial High School so that students in Grades 9 through 12 could access computer technology to assist in decision making associated with course selection, career options exploration, and college options investigations. The Discover Program was made available to students in this Resource Center for this purpose and students were able to engage in decision-making using this program with the assistance of the Guidance Counselor or independently.

Ms. Linda Hair Sullivan and Ms. Pamela Pellegrino, Middle School Guidance Counselors, effectively served as Faculty resources in the Advisor/Advisee Program. Throughout 1998, students in Grades 6, 7, and 8 began each day at the Middle School by participating in an Advisor/Advisee session. Ms. Hair Sullivan and Ms. Pellegrino worked with the other Middle School Faculty to identify and implement flexible classroom activities and approaches which were designed to provide students with opportunities to communicate with caring adults and to address the needs and concerns of the Middle School age student.

The Conflict Resolution and Peer Mediation program in place at the Middle School is designed to help students resolve anger and conflict in an appropriate manner. Students, under the direction and guidance of Ms. Hair-Sullivan and Ms. Pellegrino, learned to serve as resources for one another, to find solutions to issues of conflict by sharing ideas and by practicing appropriate problem solving, and to mediate issues of dispute utilizing a specific process within a specific format.

Middle School Guidance Counselors were actively involved in supporting the Teen Center established this year by the community for Tewksbury youth. Wynn Middle School students raised money for the Teen Center at a Walk-a-Thon which took place on October 24, 1998. This event successfully raised more than \$2,000 for the Teen Center. Ms. Hair Sullivan presented the donation check to the Teen Center Committee on behalf of the Wynn Middle School Students.

Testing programs facilitated by Student Services include P.S.A.T. testing, S.A.T. testing, and A.P. testing. Students enrolled in Advanced Placement Classes at Tewksbury Memorial High School and who registered individually for the testing program participated in Advanced Placement testing which took place in May, 1998. Those students who took A.P. tests could receive college credit for high school course work completed if scores obtained on the tests met specific performance standards and the requirements of individual colleges.

Tewksbury students also had opportunity to participate in college admissions testing programs. In October, 1998, all students in Grades 10 and 11 attending the Tewksbury Public Schools participated in the P.S.A.T. testing program. This school system sponsored and funded testing program provided students with pre-S.A.T. testing practice and, for Juniors, opportunity to participate in the National Merit Scholarship program. Students who registered independently with the appropriate testing agency were also able to participate in the Scholastic Achievement Testing program (S.A.T.) and in the American College Testing program (A.C.T.). Tewksbury served as the host testing site for the December, 1998, S.A.T. testing session.

Students throughout the United States who achieved high scores on the P.S.A.T. and on Advanced Placement tests received recognition from the College Board for demonstrated academic achievement.

High Scoring students who participated in last year's school funded P.S.A.T. testing program were notified in September, 1998, of their achievement of the status of Commended Student in the 1999 National Merit Scholarship Program. The following Tewksbury students were commended for the exceptional academic promise they demonstrated by their outstanding performance on the P.S.A.T., the qualifying test used for entry to the Merit Program: Christina M. Belmonte, Jessica H. Chace, Rachelle E. Hayes, and Miranda C. Robinson. Ms. Lisette M. Manrique was recognized by the College Board as a Scholar Finalist in the National Hispanic



Recognition Program for her exceptional academic achievement as demonstrated by her performance on the October, 1997, P.S.A.T.

Four members of the Class of 1998 were named A.P. Scholars by the College Board in recognition of their exceptional achievement on the college-level Advanced Placement (AP) examinations taken during their senior year in May, 1998. The students recognized for their high achievement were Sharon Elliman, Kindra King, Nicole Lebeouf, and Alexander Lucas.

The annual Scholarship Award program held at the close of the school year for graduating Seniors demonstrated once again the community's continued support and recognition of the academic and leadership skills and potential of students in the Tewksbury Public Schools.

We are proud of the achievements accomplished by Tewksbury students during 1998 and will continue to provide programs and services to assist students in attaining academic and personal success.

Michele F. DeAngelis, Ed.D.  
Director of Student Services  
Tewksbury Public Schools

## Class of 1998 Community and University Scholarship Awards

We are pleased to acknowledge the businesses, the individuals, the community organizations, the school organizations, the sports organizations, and the private and professional organizations and schools who participated in Tewksbury's 1998 Community and University Scholarship Program and who awarded nearly \$ 1,000,000.00 in scholarships to the members of the graduating Class of 1998.

The commitment of the donors listed below to the students of the Tewksbury Public Schools contributes to the attainment of the personal and educational goals of the scholarship recipients. The generosity of the donors provides an investment in the future of Tewksbury.

THANK YOU to each of the Scholarship Award Donors and CONGRATULATIONS to the Scholarship Recipients.

### BUSINESS DONORS:

Balfour Scholarship Award:	
Kindra King	200.00

DeWolfe New England Real Estate Scholarship Award:	
Anne Segur	500.00

Lowell 5 Cents Savings Bank Scholarship Award:	
Kindra King	500.00

MASSBANK for Savings Scholarship Award:	
Sharon Elliman	400.00

Muro Pharmaceutical, Inc. Scholarship Awards:	
Ronald Heald	1,000.00
Jill Nikonchuk	1,000.00

Schlott Tires Academic Scholarship Award:	
Nicole LeBoeuf	500.00

The Ed Walsh Hockey Schools Scholarship Award:	
Jill Nikonchuk	300.00

### COMMUNITY DONORS:

Elks Scholarship Awards Sponsored by Lodge #2070:

*Tewksbury/Wilmington Lodge of Elks #2070 Scholarship Awards:	
Leonard Baker	1,000.00
Kerry Flynn	1,000.00

*Massachusetts Elks Scholarship Award:	
Shannon E. McCarthy	750.00

*National Elks Most Valuable Student Scholarship Award:	
Nicole LeBoeuf	1,000.00

Middlesex Women's Club Scholarship Award:	
Alysia Bramanti	750.00

Rotary Club of Tewksbury Scholarship Awards:	
Christina Coviello	1,000.00
Anne Segur	1,000.00

Tewksbury Local Cultural Council Scholarship Awards:	
Frank Blenman	1,000.00
Sarah Zawacki	1,000.00

Tewksbury Golden Age Club Scholarship Awards:	
Daniel Keefe	400.00
Amanda Sullivan	400.00

Tewksbury Municipal Employees Association Local #833 Scholarship Awards:	
Ryan Gath	200.00
Melissa Ventolieri	200.00

Tewksbury Police D.A.R.E. Parent Advisory Committee Scholarship Awards:	
Kristy DeSisto	500.00
Ronald Heald	500.00
Nicole LeBoeuf	500.00



Heidi VonKahle 500.00

Tewksbury Police Superior Officers' Association: John Sullivan and Paul Johnson Memorial Scholarship Awards:

Dennis Peterson 500.00  
Kerri Westaway 500.00

Tewksbury Veterans Association Scholastic/Athletic Scholarship Awards:

Adam Carter 300.00  
James Higgins 300.00  
April Lambert 300.00  
Nicole LeBoeuf 300.00  
Scott Miller 300.00  
Brad Petros 300.00

Tewksbury/Wilmington Emblem Club #381 Scholarship Award:

Brad Petros 350.00

VFW Post #8164, Voice of Democracy Award:

Michelle Donnelly 300.00

**PERSONAL DONORS:**

Anderson: The Mabel Anderson Memorial Scholarship Awards:

Keith Anderson 300.00  
Wayne Anderson 300.00

Antonuk: The Florence Antonuk Memorial Scholarship Awards:

Jill Nikonchuk 500.00  
Joseph Streletsky 500.00

Currier: The A. Elizabeth Currier Memorial Scholarship Awards:

Sharon Elliman 500.00  
Karen Fratalia 500.00  
Michelle Fratalia 500.00  
Jill Nikonchuk 500.00  
Anne Segur 500.00

DeGregorio: The Owen William DeGregorio Scholarship Award:

Michael Muccio 1,000.00

Fleury: The Michael D. Fleury Sportsmanship Scholarship Award:

April Lambert 500.00

Flynn: The Daniel Flynn Memorial Scholarship Award:

Kerry Flynn 500.00

Flynn: The Daniel Flynn Scholarship Fund Awards:

Kerry Flynn 800.00  
Michael Money 800.00  
Joseph Streletsky 800.00

Gillette: The Daniel S. Gillette Memorial Scholarship Awards:

Caitlin Conlon  
Justin Hamilton  
David Shunamon

Kyricos: The George Kyricos Memorial Scholarship Award:

Tiffany Driscoll 500.00

McGowan: The Muriel E. McGowan Scholarship Awards:

Garrett Peabody \$2,500.00  
Jennifer Takach 2,500.00

Miceli: The Honorable James Miceli Scholarship Award:

Kristy DeSisto 300.00

O'Brien: The Kevin J. O'Brien Memorial Scholarship Awards:

Kerry Flynn 1,000.00  
Francis Penney 1,000.00

Peters: The Linda Peters Memorial Scholarship Award:

Ryan Gath 1,000.00

Scott: The David W. Scott Memorial Scholarship Awards:

Kevin Aherne 500.00  
Robert O'Leary 500.00  
Michael Pellegrino 500.00

Strong: The Gary Strong Memorial Scholarship Award:

Ronald Heald 500.00

**PRIVATE, PROFESSIONAL AND OTHER ORGANIZATIONS DONORS:**

\*Scholarship accepted by student

American University Honors Scholarship Award:

\*Alexander Lucas \$56,000.00 [\$14,000 per yr.]

Assumption College Presidential/Academic Scholarship Awards:

\*Sharon Elliman 40,000.00 [\$10,000 per yr.]  
\*Tracey Forsythe 16,000.00 [\$4,000 per yr.]  
\*Anne Segur 30,000.00 [\$7,500 per yr.]  
Elizabeth Sousa 30,000.00 [\$7,500 per yr.]

Bay Path College Merit Scholarship Award:

\*Melissa Elliott 3,000.00

Boston Globe Scholarship Award:

\*Eric Keskula 5,000.00

Boston University Merit Scholarship Award:

Heather McWatt 30,000.00 [\$7,500 per yr.]

Brandeis University Scholarship Award:

\*Kindra King 32,000.00 [\$8,000 per yr.]

Colby-Sawyer College Scholarship Award:

\*Eric Keskula 4,000.00 [\$1,000 per yr.]

Daughters of the American Revolution GoodCitizenship Award:

David Morrissey

Furman University Scholarship Award:

\*Kevin Aherne 3,000.00

Hargrave Military Academy Athletic Scholarship Award:

\*Ralph Peffotti 10,700.00

Hewlett Packard Scholarship Award:

\*Garrett Peabody 2,000.00

IBEW Union Scholarship Award:

\*Dana Collins 1,000.00

Irish American Club Scholarship Award:

\*Paul Davoren 1,000.00

Ithica College President's Scholarship Award:

Alexander Lucas 12,000.00 [\$ 3,000 per yr.]

Johnson and Wales University Honors Scholarship Award:

\*Alyssa Zonghetti 52,000.00 [\$13,000 per yr.]

Lesley College Merit Scholarship Award:

\*Katie Ferreira 11,600.00

Merrimack College Scholarship Awards:

\*Thomas Bent 6,000.00  
 \*Jill Digiammerino 28,000.00 [\$7,000 per yr.]  
 \*Amanda Enos 16,000.00 [\$4,000 per yr.]  
 \*Francis Penney 9,500.00  
 \*Elizabeth Sousa 30,220.00 [\$ 7,555 per yr.] Drama  
 20,000.00 [\$ 5,000 per yr.] Merit

Muhlenburg College Presidential Merit Award:

\*Christina Coviello 6,000.00

New England Board of Higher Education Scholarship for Lyndon State College:

Richard Russo 17,392.00 [\$4,348 per yr.]

Northeastern University Scholarship Award:

\*Justin Noel 10,000.00

Plymouth State College Scholarship Awards:

\*Ryan Gath 28,000.00 [\$ 7,000 per yr.]  
 Richard Russo 10,000.00 [\$ 2,500 per yr.]

Rensselaer Polytechnic Institute Math and Science Medal and Scholarship Award:

\*Mark Allard 40,000.00 [\$10,000 per yr.]

St. Anselm's College Presidential/Merit Scholarship Awards:

\*Alysia Bramanti 13,200.00  
 Francis Penney 30,000.00 [\$ 7,500 per yr.]

St. Michael's College Scholarship Award:

\*Keffy Flynn 71,100.00 [\$17,775.00 per yr.]

Stonehill College Academic Scholarship Award:

\*Ronald Heald 30,000.00 [\$ 7,500.00 per yr.]

Syracuse University Merit Scholarship Awards:

Heather McWatt 16,000.00 [\$ 4,000 per yr.]  
 Robert O'Leary 16,000.00 [\$ 4,000 per yr.]

T. J. Max Scholarship Award:

\*Justin Noel 1,000.00

Tufts University Scholarship Award:

\*Jarnes Higgins 20,500.00

University of Massachusetts Amherst Chancellor's Award:

Kindra King 32,000.00 [\$ 8,000 per yr.]

University of Massachusetts Lowell Honors Program:

Robert O'Leary

University of New Hampshire Honors Program:

Anne Segur

Worcester Polytechnic Institute Scholarship Award:

\*Mark Allard 64,000.00 [\$16,000 per yr.]

**SCHOOL ORGANIZATIONS DONORS:**

Dewing: The Loelia F. Dewing School P.A.C.Scholarship Awards:

Karen Fratalia 500.00  
 Dennis Peterson 500.00

Food Services: The Ruth Sutton Scholarship Awards:

Kathleen Cochran 200.00  
 Krisry DeSisto 200.00  
 Vincent Napoli 200.00

Heath Brook: The Heath Brook School P.A.C. Scholarship Award:

Leonard Baker 500.00

Heath Brook: PAC Scholarship Award In Memory of Angela Munro:

Nicole LeBoeuf 500.00

North Street: The North Street School P.A.C.Scholarship Awards:

Christina Coviello 250.00  
 Sharon Elliman 250.00  
 Lindsay Ann Faherty 250.00

Middle School: The J.W.Wynn Middle School P.A.C. Scholarship Award:

Leonard Baker 500.00

Middle School: The J.W.Wynn Middle School Student  
Council: Joseph E. Bastable Memorial Scholarship Award:  
Kerry Flynn 500.00

Trahan School: The Trahan School P.A.C. and Louise Davy  
Trahan Memorial Scholarship Award:  
Katie Ferreira 1,000.00

TMHS:The Friends of Tewksbury Memorial High School  
Scholarship Awards:

Bonnie Chan	500.00
Dana J. Collins	500.00
Jon Cooper	500.00
Tiffany Driscoll	500.00
Melissa Johnson	500.00
Christopher Juffre	500.00
Patrick J. Kiely	500.00
Crystal J. Luce	500.00
Katrina A. Mojica	500.00
Matthew D. Moore	500.00
David W. Morrissey	500.00
Jason Saulnier	500.00
Ryan Stanton	500.00
Alyssa M. Zonghetti	500.00

TMHS: The TMHS Arts Scholarship Awards:

Frank Blemnan	250.00
Sarah Zawacki	250.00

TMHS:The TMHS Band Loyalty Scholarship Award:

Jason Saulnier	200.00
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TMHS:The TMHS Chorus Loyalty Scholarship Award:

Catherine Leavitt	200.00
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TMHS:The TMHS Music Association Scholarship Awards:

Kristen R. Cabana	300.00
Vanessa L. Demers	300.00
Jayne Kwon	300.00
Catherine Leavitt	300.00
Theresa Moan	300.00
Jason W. Saulnier	300.00

TMHS:The TMHS National Honor Society Scholarship  
Awards:

Kevin Aherne	100.00
Dana Collins	100.00
Sharon Elliman	125.00
Ronald Heald	100.00
Katie Ferreira	100.00
Karen Fratalia	125.00
Michelle Fratalia	125.00
Anne Segur	125.00
Heather McWatt	100.00

TMHS:The TMHS Student Council Scholarship Awards:

Christina Coviello	350.00
Kerry Flynn	300.00
Alyssa Zonghetti	350.00

The Tewksbury Teachers Association Scholarship Awards:

Katie Feffera	500.00
Melissa Johnson	500.00

## SPORTS ORGANIZATIONS DONORS:

The Alan T. Schultz Memorial Scholarship Awards:

Kimberly Anderson	300.00
Heidi Von Kahle	300.00

Cheerleaders Football Varsity Scholarship Awards:

Amanda Sullivan	200.00
Robin Tanguay	200.00
Kerri Wesaway	200.00

The Dennis McGadden/Joseph Bernardi Track and Cross  
Country Scholarship Awards:

Ryan Cassidy
Bonnie Chan
Tiffany Driscoll
James Higgins
April Lambert
Nicole LeBoeuf
Kaitlyn Mikule
Matthew Moore
Janel Mootrey
Vincent Napoli
Rachel Neff
Alison Parker
Jennifer Takach
Sarah Zawacki

The Redmen Football Clubs Scholarship Awards:

\*The Coach Bob Aylward Redmen Football Scholarship  
Award:

James Higgins	1,000.00
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\*The James E. Brooks Memorial Redmen Football  
Scholarship Awards:

Paul Davoren	1,000.00
Steven Frechette	1,000.00
Justin Hamilton	1,000.00
Ronald Heald	1,000.00
David Shunamon	1,000.00

Tewksbury Boy's Basketball Scholarship Awards:

Leonard Baker	500.00
Francis Penney	500.00

Tewksbury Girls Recreational Basketball Scholarship Awards:

Sharon Elliman
Kindra King
April Lambert
Caroline Lavoie
Heidi VonKahle

Tewksbury Girls Softball League Scholarship Awards:

Kimberly Anderson
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Alysia Bramanti  
Katie Ferreira  
Heidi VonKahle

Tewksbury Redmen Baseball Scholarship Awards:

Ronald Heald	100.00
Francis Penney	100.00
Brad Petros	100.00
Timothy Sullivan	100.00

Tewksbury Redmen Hockey Club: George "Timmy" Ernest Memorial Scholarship Awards:

Kevin Aherne	250.00
Derek Aldred	250.00
Brian Baxter	250.00
Robert O'Leary	250.00
Jamie Ouellette	250.00
Michael Pellegrino	250.00

Tewksbury Youth Baseball Scholarship Award:

Ronald Heald	500.00
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Tewksbury Youth Football/Cheerleader Most Deserving Student Scholarship Awards:

Brian Baxter	250.00
Justin Hamilton	250.00
April Lambert	250.00
Ralph Perrotti	250.00
Brad Petros	250.00
Amanda Sullivan	250.00
Heidi VonKahle	250.00
Keri Westaway	250.00

Tewksbury Youth Skating Association: Fred Carpenito Memorial Scholarship Award:

Michael Pellegrino	500.00
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Tewksbury Youth Skating Association Scholarship Awards:

Kevin Aherne	250.00
Robert O'Leary	250.00

Tewksbury Youth Soccer League Scholarship Awards:

Alysia Brainanti	125.00
Sharon Elliman	125.00
Justin Hamilton	125.00
Matthew Moore	125.00
Michael Muccio	125.00
Jill Nikonchuk	125.00
Garrett Peabody	125.00
Timothy Sullivan	125.00
Jennifer Takach	125.00
Heidi VonKahle	125.00

TOTAL:	\$938,862.00
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## School Department General Information

### Registration for School in September 1999

Kindergarten: A child must be five years old as of August 31st of the year entering Kindergarten.

First Grade: A child must be six years old as of August 31st of the year entering the First Grade

### NO SCHOOL ANNOUNCEMENTS

School will be closed only in the case of severe inclement weather. The schedule of no school signals in effect for this school year follows:

A series of three sets of two blasts (2-2-2) on the horns at the State Hospital and the following times for groups indicated.

6:45 A.M. - No School At All Schools

7:45 A.M. - No School At All Elementary Schools Only (K-5)

Announcements relative to closing schools for inclement weather will be carried by radio stations WRKO, WCAP, WLLH, WCCM, WBZ and WHDH.

When it is in the interest of students' safety to delay the opening of school due to weather conditions, the Superintendent will notify the public by the same procedure as "no school" announcements.

# Enrollment by Schools

## Tewksbury Public Schools

School	K	1	2	3	4	5	6	7	8	9	10	11	12	UGR	TOTALS
North St.	88	77	76	95	98	78									512
Trahan	69	70	77	85	70	55									426
Dewing	116	116	101	124	116	111								48	732
Heathbrook	82	102	99	96	100	95								50	624
Middle Sch							350	371	312						1,033
Senior High										238	207	197	190		832
<b>TOTALS</b>	<b>355</b>	<b>365</b>	<b>353</b>	<b>400</b>	<b>384</b>	<b>339</b>	<b>350</b>	<b>371</b>	<b>312</b>	<b>238</b>	<b>207</b>	<b>197</b>	<b>190</b>	<b>98</b>	<b>4,159</b>

## Staff List

### TEWKSBURY PUBLIC SCHOOLS 1998 - 1999 ROSTER

#### SCHOOL COMMITTEE

Ruth Perrin	2000
Edward J. Doherty	1999
Scott Consaul, Esq.	2000
Edward K. Dick	2001
William J. DeGregorio.	2001

Christine L. McGrath, Ph.D.	Superintendent of Schools
Mr. John F. Quinn	Business Manager
Dr. Joseph C. Walsh	Director of Curriculum
Dr. Rick Hawkins	K-8 Curriculum Coordinator
Dr. Michele DeAngelis	Director of Student Services
Cheryl Porcaro	Systemwide Team Chairperson
Mr. Robert Aylward	School to Career Coordinator
Thomas Lovett	Data Processing Coordinator
Joan Dey	Director of Food Services

#### MEMORIAL HIGH SCHOOL

William McGuirk, Principal  
Anthony Romano, Assistant Principal  
Dolores Sullivan, Assistant Principal

#### Department Head, Humanities - Robert MacDougall

#### ENGLISH

Carol Acone-Callahan  
Jennifer Brooks  
Elsa Marsh  
Susan Patterson  
Ginamarie Talford  
John Weir, III

Joy White  
Jacqueline Williamson

#### SOCIAL STUDIES

Brian Aylward  
Frances DeLucia  
Robert Doolan  
James Kastritis  
Robert MacDougall  
Robert Manzi  
Sharon Milenavich  
William Piscione  
Nadine Sutcliffe

#### Department Head, Mathematics, Science and Technology - Gerald Rideout

#### MATHEMATICS

Kathleen Aylward  
Robert Brigida  
George Economou  
Annina Faraci  
Maureen McNamara  
Elizabeth Papik  
Roger Pilat  
Gerald Rideout

#### SCIENCE

Timothy Bums  
John Clarke  
Edward Cremins  
Mary Herlihy  
Patricia Lannon  
Joseph LeProhon  
Kathleen Mofield  
Marilyn O'Brien  
Brenda Simpson

#### COMPUTER SCIENCE

Sandra Bettencourt

**Department Head, Fine Arts - Donald Sullivan**

**WORLD LANGUAGE**

Henrietta Araujo  
Michael Jane Buss  
Leo Frechette (Consultant - Student Foreign Exchange Program)  
Daniel O'Brien  
Claire Piscione  
Maureen Rideout

**ART**

Elaine Riley (part time)  
Daniel Rogacki  
Donald Sullivan

**MUSIC**

Roger Whittlesey

**Department Head, Applied Arts - Lawrence Basteri**

**BUSINESS EDUCATION/MARKETING**

Cynthis Basteri  
Judith Berube  
Dale Black  
Susan Sullivan

**TECHNOLOGY EDUCATION**

Lawrence Basteri  
Norris O'Brien

**FAMILY AND CONSUMER SCIENCE**

Gail Pollard  
Patricia Ryser

**PHYSICAL EDUCATION**

Nancy Billings  
Steven Levine  
Robert McCabe

**HEALTH**

Denise Saindon

**GUIDANCE**

Henri Dufour  
Elisabeth Gaffney  
Brian Hickey  
John Maloy

**LIBRARIAN**

Gertrude Carey

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JOHN W. WYNN MIDDLE SCHOOL  
James McGuire, Principal  
John Donoghue, Assistant Principal

**TEAM 6A**

**Team Leader - Agnes Sacramone**

**ENGLISH**

Maureen Gropman

**SOCIAL STUDIES**

William Kirwin

**MATH**

Carole Lunney

**SCIENCE**

Agnes Sacramone

**TEAM 6B**

**Team Leader - Thomas Conlon**

**ENGLISH**

Eileen Gardner

**SOCIAL STUDIES**

Thomas Conlon

**MATH**

Virginia Bunting Kirwin

**SCIENCE**

Robin Reading

**TEAM 6C**

**Team Leader - Carol Sagro**

**ENGLISH**

Pamela McDade

**SOCIAL STUDIES**

George Kalarites

**MATH**

Philip Wolfson

**SCIENCE**

Carol Sagro

**TEAM 6D**

**ENGLISH/SOCIAL STUDIES**

Edward Manzi

**MATH/SCIENCE**

Anna Donovan

\*Curriculum Coordinator

**TEAM 7A**



**Team Leader - Cynthia Abate-Upson**

**ENGLISH**

\*Brenda O'Brien

**SOCIAL STUDIES**

\*Warren Yaeger

**MATH**

\*Joanna Krainski

**SCIENCE**

Cynthia Abate-Upson

**TEAM 7B**

**Team Leader - Cathleen Bilodeau**

**ENGLISH**

Anthony Blandini

**SOCIAL STUDIES**

Anne Maloy

**MATH**

Cathleen Bilodeau

**SCIENCE**

Kathleen Connell

**TEAM 7C**

**Team Leader - Stephanie Pagiavlas**

**ENGLISH**

Audrey Sobel

**SOCIAL STUDIES**

Stephen Prodanas

**MATH**

Geraldine Cummings

**SCIENCE**

Glen Osterman

**TEAM 7D**

**ENGLISH/SOCIAL STUDIES**

Julie DeRoche

**MATH/ SCIENCE**

Frances Rouff

**TEAM 8A**

**Team Leader - James LeClair**

**ENGLISH**

Nancy Laws

**SOCIAL STUDIES**

James LeClair

**MATH**

Rosamond Malatesta

**SCIENCE**

Kristina Rogers

**TEAM 8B**

**Team Leader - Nancy Farre3:-Forsyth**

**ENGLISH**

John Bresnahan

**SOCIAL STUDIES**

Patricia Krol

**MATH**

Sandra Barnett

**SCIENCE**

Cheryl Duprey

**TEAM 8C**

**Team Leader - Albert Bradley**

**ENGLISH**

Elaine (Brinton) Speros

**SOCIAL STUDIES**

Cheryl Witharn

**MATH**

Albert Bradley

**SCIENCE**

Kimberly Bresnahan

**ART**

Gail Hamilton

**MUSIC**

Joseph Musumeci

**INSTRUMENTAL MUSIC**

Joseph Buckley

**HEALTH**

Christine Oliver

**ALTERNATIVE CLASSROOM TEACHER**

John Jarek

**EXPLORATORY**

**Team Leader - Richard Otis**

**COMPUTERS/P.E.**

**COMPUTERS**

\*Bonita Hansberry  
Ronald Perrin  
Richard Zbieg

**PHYSICAL EDUCATION**

James Manley  
Susan Scofield  
Bonnie Roberts

**WORLD LANGUAGES**

**FRENCH**

Susan Thorne

**FRENCH**

Florence Arnold  
Susan Thorne

**CURRICULUM COORDINATOR/TEAM LEADER -  
SPED - Thomas Walsh**

**DEVELOPMENTAL READING**

Sara Masters  
David Mullen

**WRITING**

Melissa Berry  
Pam Koskey

**LIBRARIAN**

Maureen Kelley

**GUIDANCE**

Pamela Mapes  
Linda Hair Sullivan

\*Curriculum Coordinator

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**HEATH BROOK SCHOOL**

Kevin McArdle, Principal  
Pauline King, Head Teacher

**Kindergarten**

Judith Lodi  
Patricia McDonnell  
Kathleen Mootrey (one half time)

**Chapter I - Reading**

Joanne Morrissey

**Grade 1**

Joan Ciambella

JoAnn Nolan  
Helen Matysczak  
Maureen Whitehead

**Grade 2**

Diane Davos  
Dorothy Foley  
Susan LaMotte  
Brenda McWilliams

**Grade 3**

Barbara Duarte  
Elaine Fiske  
Jill (Petrie) Herrick  
Pauline King

**Grade 4**

Chris Hassan  
Marcia Kalarites  
Angela Marshall  
Joanne O'Brien

**Grade 5**

Lori Hyland  
Frederick Leahy  
Alfred Leclair  
Richard Mousseau

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**LOELLA F. DEWING SCHOOL**

Loreen Bradley, Principal  
Geraldine Rubico, Head Teacher

**Kindergarten**

Maureen McSheehy  
Geraldine Rubico  
Kathleen Ford

**Grade I**

Meredith DeBow  
Janice Lunn  
Claire Reed  
Patricia Stratis  
Lisa Terris Cournoyer

**Grade 2**

Maureen Kane  
Jane Kelley  
Shirley Sanford  
Carole Sullivan  
Barbara Vitallo

**Grade 3**

Maureen Buckley  
Mary Lou Morris  
Mary Ann Primerano  
Patricia Tellier  
Rose White

**Grade 4**

Leanne (Babine) Fisher  
Karen Cintolo  
Robert Maloney  
Lisa Parker  
Sandra Ryan

**Grade 5**

Karen Whitehouse  
Kathleen (Geraghty) Henry  
Jennifer (Muisse) Mrzowski  
Ann Read  
Elizabeth Robinson

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**LOUISE DAVY TRAHAN SCHOOL**

George Paul, Principal  
Christine Themeles, Head Teacher

**Kindergarten**

Mary Feick  
Kathy Mootrey (one half)

**Chapter 1**

Donna Mooney - Lead Teacher

**Grade 1**

Maureen Jackman  
Ann O'Hara  
Betty Themeles

**Grade 2**

Catherine Brimer  
Cynthia McSorley  
Kathryn Quinn  
Christine Themeles

**Grade 3**

Trudi Hennemuth  
Madeleine D. O'Brien  
Karen Ware  
Elizabeth Zambella

**Grade 4**

Patricia Dias  
Joan Friedman  
Barbara Krueger

**Grade 5**

August Jardin  
Marimargaret Roberts

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**NORTH STREET SCHOOL**

Ralph Natola, Principal  
Karla Conway, Head Teacher

**Kindergarten Located at the Center School**

Sheila Gurry  
Marjorie Petalas - Head Teacher

**Title 1**

Ann Conlon

**Grade 1**

Teresa Enos  
Rita O'Sullivan  
Catherine Ventura  
Jennie Zantuhos

**Grade 2**

Deborah Brewin  
Elaine Maxwell  
Denise Morandi  
Susan Wein

**Grade 3**

Mary Lou Adams  
Alma Davis  
Raymond Loosen  
Joan Ryan

**Grade 4**

Charles Allen  
Debra Cody  
Marjorie Conlon  
Cassandra Edell

**Grade 5**

Robert Cullen  
Frances Gath  
Eugene Sdoia

**Elementary Librarian**

Mary Eldringhoff

**Reading Specialists**

Karla Conway - North Street  
Gloria Graves - Trahan  
Susan Lachance - Heath Brook  
Cathy Ronan - Dewing

**Elementary-Art**

Linda Malone - Heath Brook/Trahan  
Diane Slezak - Dewing/North Street

**Elementary Music**

Andrea O'Donnell - Trahan/Heath Brook  
Marie Maranville - Dewing/North Street

**Elementary Physical Education**

David Marcus - Heath Brook/Trahan  
James Day - Dewing/North Street

**Health Educator**

Mary Laffey



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## **SPECIAL EDUCATION DEPARTMENT**

### **School Adjustment Counselors/Psychologists**

Amy (Babin) Harkins - Trahan/Heath Brook  
Dr. Frederick Penza - High/Middle  
Mariellen Nastasi - Heath Brook/Trahan  
Stella Sullivan - Dewing  
William Traveis - Middle School  
Helen Lewis - North Street/Dewing Schools

### **Speech Therapists**

Michelle Pastore - Dewing/High/Middle  
Stefanie Waitte - Heath Brook/High/Middle  
Jan Fuller - Ella Fleming  
Pamela Barry - North/Trahan

### **Early Childhood Specialist**

Barbara Moynihan - Ella Fleming School  
Patricia Keddie - Ella Fleming School

### **Moderate Special Needs Specialists**

Kathleen Anderson - Middle School  
Karen Bancroft - Heath Brook  
Roseanne Boghossian - Middle School  
Julie Bossdorf - Dewing School  
Antonette Byrnes - Middle School  
Colleen Corcoran - Dewing School  
Eleanor Edelstein - North Street (also High School)  
Kathryn Ehresman - High School  
Jane Feltham - Heath Brook School  
Jennifer Fiore - Heath Brook School  
Nancy Farrey-Forsyth - Middle School  
Carole Ann Gallo - Heath Brook School  
Donna Graham - Middle School  
Diane Lord Grant - Middle School  
Donna Sacramone-Greene (part time)  
Denise LaFrance - Dewing School  
Lisa Hughes - Dewing School  
Kaspar Kasparian - Middle School  
Patricia Keddie - Ella Flemings  
Mary Kennedy - High School  
Donna LeCam - Dewing School  
Mary Manseau - Trahan School  
Carla Mason - Heath Brook  
Patrick McAndrews - High School  
Sharon Moser - Middle School  
Barbara Moynihan - Ella Flemings  
Stephanie Pagiavlas - Middle School  
Thomas Walsh - Middle School

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## **EDUCATIONAL SUPPORT STAFF**

### **Certified Aides**

Linda Austin - Sp. Needs - Heath Brook School Inclusion Class  
Stacey Onessimo - Ella Fleming School  
Nancy Donahue - Special Needs - Dewing School Inclusion Class  
Elinor Beloin - Special Needs - Dewing School Inclusion Class  
Kim Hynes - Special Needs - John W. Wynn School  
Kristi Flagg - Special Needs - High School  
Pamela Lussier - Ella Fleming School  
Rita Masters - Special Needs - Heath Brook School  
Lois Murphy - Special Needs - Heath Brook School Inclusion Class  
Elaine Riley - Special Needs - High School  
Judith Greer-Middleton - Special Needs - Dewing School Inclusion Class  
Maria Skoropowski - Special Needs, High School  
Mary Lou VanHouten - Special Needs, High School  
James Aylward - Middle School

### **Non-Certified Aides**

Linda Beaulieu - Kindergarten Aide - North St. School @ Center School  
Rita Boudreau - Kindergarten Aide @ Heath Brook School  
Judith Fitzgerald - Kindergarten Aide - Trahan  
Jane Juskiewicz - Kindergarten Aide @ Dewing School  
Diane Kelley - Kindergarten @ Heath Brook  
Mary Lazzara - Kindergarten Aide - Heath Brook School  
Mary Morris - A.V. Aide @ Middle School  
Dorothy Peach - A.V. Aide @ High School  
Kathleen Penney - Self-Contained Classroom @ Heath Brook School  
Margaret Smith - Kindergarten Aide @ Dewing

### **Physical Therapist**

Jennifer Merrill - Systemwide

### **Occupational Therapist**

Gail Bliss - Systemwide

### **English as a Second Language Tutor**

Mary DiCiaccio

### **Behavior Management Facilitator**

Robert Ware

### **In-House Suspension**

Joseph DelGrosso (High School)

### **School Nurses**

Colleen Dutile  
Judith Hopkins  
Linda House  
Monica McBrine  
Marcia Osterman  
Elaine Walsh

### **School Secretaries**

Jean Aylward

Kathy Baker  
Jeanne Blackstone  
Rose Cochran  
Judith Colman  
Paula Coppola  
Anne Duncan  
Julie Fortier  
June Fowler  
Joanne Kearns  
Louise Kelley  
Mary Maguire  
Eileen Mahoney  
Patricia Meuse  
Pataricia Napoli  
Valerie Rogers  
Anita Sartori  
Barbara Sullivan  
Nancy Thompson  
Elaine Tower

#### **Library Aides**

Ann Donnelly  
Judith Dziadosz  
Martha Feran  
Marilyn Fowler  
Barbara Keefe  
Jean Kyser  
Evelyn McCabe  
Mary Nawn  
Vasilike Stevens  
Rosemary Sullivan  
Mary Turcotte

#### **Food Service Workers**

Maureen Bedard  
Linda Carter  
Barbara Curtin  
Carolyn DeSisto  
Judith Dickinson  
Marie DiFabio  
Anna Dobbin  
Lynne Dykeman  
Sandy Eithier  
Carole Friedman  
Anna Gaudette  
Gladys Goldstein  
Rochelle Hastings  
Janet Hubert  
Rosemary Indelicato  
Joyce Kling  
Patricia London  
Lorraine McPhee  
Dolores Montecalvo  
Mary Beth Morello  
Marie Nolan  
Yvette Payne  
Grace Petkiewich  
Sandra Ryan  
Elizabeth Ryder

Barbara Stevens  
Holly Tellier  
Nancy Tormane  
Janice Woodman

#### **Maintenance and Custodial Workers**

James Sharkey, Maintenance Foreman  
Gary Ballou  
Michael Carey  
William Catherwood  
Charles Coughlin  
William Cuskey  
Jorge DaSilva  
Henry Dewing  
Benjamin Dobbin  
Thomas Gilbride  
George Greenman  
John Hynes  
John Laffey  
Charles LeSage  
Bruce MacDonald  
Fred Mainey  
Jon Marchand  
Louis Marion  
Daniel Martin  
Joseph McCann  
Robert McCarthy  
Scott Middleton  
Richard Newton  
Roy Osterberg  
Donald Page  
Stephen Patterson  
Joseph Rice  
Kurt Schimmelbusch  
Phillip Stone  
Thomas Sullivan  
Peter Thullier  
Joel Trull

#### **Matron**

Patricia Hegarty  
Nancy Teas

#### **Attendance Officer**

George Hazel

#### **Media Specialist**

Joseph Dermody

## **Shawsheen Regional Vocational Technical High School District**

#### **School Committee Representatives**

Elected representatives of the Regional School Committee are: Mark Trifiro and Donald Drouin from Bedford; Kenneth L. Buffum, Vice Chairman, and Bernard F. Hoar, Treasurer, from Billerica; John P. Miller, Chairman, and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse from Tewksbury; and James M. Gillis, Secretary, and Robert G. Peterson from Wilmington.

Shawsheen Valley Technical is one of twenty-six regional vocational technical school districts in Massachusetts. Eleven hundred thirty-two high school students were enrolled in comprehensive vocational/technical programs in October of 1998. The school has experienced major increases in high school enrollment since October of 1992. Over eight hundred adults also participated in adult education courses. Shawsheen's comprehensive adult education program is the fifth largest in the Commonwealth of Massachusetts.

Two hundred thirty-nine seniors graduated in 1998. Sixty percent of the graduating class secured jobs in their chosen profession, thirty percent pursued higher education and three percent joined the armed services. Consistent with historically based data, Shawsheen's excellent placement statistics rank amongst the highest in Massachusetts.

To continue with our excellent placement statistics, five members of our technology staff became Microsoft Certified Instructors in our Management Information Program. This will enable our students to have the technical expertise in the fastest growing industry in Massachusetts.

Fifteen area colleges have developed articulation agreements with Shawsheen Valley Technical granting students college credit for the work completed during high school. Known as the "Tech Prep" program, this unique approach in developing career paths for students while in high school, maximized student interest to obtain advanced degrees in emerging technical areas and assured students a career educational path that is both relevant and rewarding. Industry leaders and educational professionals from throughout the United States have applauded Shawsheen Valley Technical's Tech Prep program and have emulated it throughout the nation.

### **Committed to Student Interest**

Ninth graders begin their high school years as inquisitive children and leave our institution as aspiring adults. We are committed to provide a nurturing and challenging high school experience second to none. Upon entering, students spend every other week experiencing and exploring fourteen different vocational/technical professions. With nineteen different programs to select, parents and students select eight of the fourteen areas they are scheduled to explore. Students spend alternate weeks in academic classes. By eliminating study halls and providing a challenging eight period school day, students acquired all Carnegie Unit requirements for entrance into any college of their choice. Unfortunately,

interest in attending Shawsheen Technical has grown beyond availability requiring a waiting list of students.

By April of their freshmen year, students select a vocational/technical profession they will major in for the next three and a quarter years. If they select plumbing or electrical, they will earn their fifteen hundred-hour requirement for a journeyman's license prior to graduating from high school. If they select Cosmetology, they will acquire the thousand hours during high school needed to take the state examination. Program offerings range from Health Careers to Electronics to Telecommunications to Culinary Arts to Graphic Arts to Welding. The public is invited to contact our Guidance Department at (978) 667-2111 for a catalog of our diverse program offerings.

In the fall of their senior year, many students begin employment with local companies during their shop week as apprentices or co-op placements. Over two hundred and fifty area company businesspersons serve on Shawsheen's Craft Advisory Committees ensuring our curriculum, content and technology is up-to-date. Meeting twice each year with Shawsheen administrators, these local businesspersons are amongst the first that hire graduates from programs they had a part in developing.

Shawsheen students participate in a wide variety of extracurricular activities. From the Technical National Honor Society to the School Play to Vocational Clubs of America Competitions against other vocational/technical schools in district, state, and national competitions, Shawsheen's commitment to providing a wide range of activities for student development extends well beyond the classroom or athletic field.

During the past school year over three hundred and fifty Shawsheen students participated in interscholastic athletics and captured Commonwealth Athletic Conference championships in Cross Country, Wrestling and Boys Basketball. The Wrestling team won their third straight vocational title while the Basketball Cheerleading squad won the Division II North State Championship. On an individual basis, Nicole Stanasek became the first female to score 1,000 points in Basketball. The Ice Hockey, Boys Basketball and Softball teams all qualified for state tournament play.

### **Special Activities in 1998**

Many activities took place during 1998 that deserve special recognition:

Technology was an exploding business in Massachusetts and Shawsheen Valley Technical High School was leading the way for our students. Shawsheen Valley was ranked by the Massachusetts Department of Education as number nine in the state for technology. Shawsheen Valley was selected a Lighthouse Technology High School by the Department of Education to train teachers on how to design and integrate web pages into the classroom for students. Over fifty teachers from



eastern Massachusetts were trained by five Shawsheen teachers using Front-page software as an instructional tool. The work of Shawsheen teachers and our school web pages are on the Internet at [www.@shawsheen.tec.ma.us](http://www.@shawsheen.tec.ma.us). Over one hundred colleges are linked to our English Crucible web site.

The Shawsheen Tech Career Center became fully operational. Current software, including the Guidance Information System (GIS), the Dictionary of Occupational Titles (DOT) and the Outlook Handbook allow students and adults to access college and career information electronically. These resources are also supplemented by Internet access with links to many educational and career sites. In addition to electronic materials, there is a current selection of college catalogues, videos and career information.

Shawsheen's Citizenship Award's Program continued to recognize the efforts of young people that otherwise would go unnoticed by conventional achievement assessments. The criteria applied in identifying the "good citizens" at Shawsheen Valley Technical High School boiled down to the student impressing a staff member (each of whom may nominate one student for the award) with the quality of their character. The award culminated in a dinner event attended by the recipients and the families served by the dedicated staff volunteering their time to recognize these outstanding young people. This program was inspired by the Dean of Students, Mr. John Bowen, over ten years ago and continues to draw enthusiastic support.

Members of the Massachusetts Army National Guard now have access to one of the most comprehensive education Web sites in the country, thanks to some successful team work by the Massachusetts Army National Guard's Education Services Office and students at Shawsheen Valley Technical High School. The site was co-designed by Shawsheen Internet Technology students. Thanks to the students' work, for the first time in the history of the Massachusetts Army National Guard, soldiers can find every thing they need through the Internet. The Massachusetts Army National Guard Education Web Site may be the most comprehensive site available anywhere in the nation.

Renovations were made to the science lab and gymnasium

### Community Projects

Examples of numerous community projects completed by Shawsheen Valley Technical High School are as follows:

Shawsheen Valley Technical High School assisted with the construction of a concession stand at the Marshall Middle School to be used at high school football games and other sporting events. This project was a major undertaking that served as an extension of the classroom which provided hands-on instruction for students of the construction departments under the supervision and direction of the Masonry, Plumbing, Electrical and Carpentry staff.

The Cosmetology students and teachers participated in the Yankee Doodle Homecoming in Billerica and visited Middlesex Community College to demonstrate proper manicuring techniques of hand and nail care and waxing procedures. Cosmetology students also visited the Billerica Life Care Center and the Wilmington Council on Aging providing manicure services for residents.

The Carpentry students, under the supervision and instruction of the Carpentry Department staff, remodeled the Billerica Access Cable Television Studio including the design and building of a new anchor desk, built and installed a series of solid oak custom trophy cases and remodeled an area used as a music room into a new and updated classroom at Burlington High School. Together with the Masonry Department, the students also constructed a cement block storage shed at the Heath Brook School in Tewksbury.

Culinary students and teachers prepared food and served dinner at a dance held for Shawsheen Valley Technical High School freshman parents at the Billerica Elks and also participated in the Taste of Tewksbury held at Tewksbury State Hospital.

Health Technology students visited the Tewksbury State Hospital Huntington Disease Center several times this year working with patients. The holiday spirit was evidenced when Health Technology students provided Christmas gifts and sang Christmas carols for patients at the state hospital.

Graphic Arts students printed numerous items for area towns including a newsletter for the Burlington Veterans and the Burlington Bicentennial Committee. Graphic Arts and Health Department students jointly designed and printed material for the Bedford Historical Society.

Hired in August of 1998, Ms. K. A. Sullivan assumed the position of Director of Academic Programs. Kerry's primary responsibilities include evaluating the quality of the academic program in keeping with school, community and statewide expectations for high school graduates. The learning progress of Shawsheen Valley Technical High School students will be assessed through analysis of performance on standardized tests and internal assessments annually. Support services will be directed to the attainment of essential skills.

### Conclusion

Shawsheen Valley Technical High School's continued success is a direct result of the support received from District Town Administrators, Boards of Selectmen, Finance Committees, Town Meetings and citizens. We very much appreciate their cooperation and support.



# FINANCES

*Treasurer-Collector*

*Board of Assessors  
Town Employee Earnings*

*Auditor's Report*

## Treasurer-Collector

Honorable Citizens of Tewksbury

I submit herewith the annual report and the financial figures of the 1998 fiscal year for the office of Treasurer/Collector.

Tewksbury continues to maintain an excellent collection rate, a good cash flow, a minimum of delinquent accounts and the Town ended the year with a substantial free cash certification by the Massachusetts Department of Revenue..

The outside audit, completed in September 1998, also indicated the town to be in a financially strong position and the records of the auditor's and collector's offices to be well kept and reconciled.

These factors allowed the Town to borrow short term notes to complete the Ryan School at a net rate of .0307% resulting in a considerable reduction in the temporary interest budget for the coming fiscal year.

The Treasurer, with the support of the Town Manager and the approval of the Board of Selectmen, has worked with the Town's financial advisors, BankBoston, to structure an advanced refunding of the Tewksbury bonds of 1991 and 1993 and the refinancing of this debt service is expected to result in reduced payments of approximately \$110,000.00 over the next several years.

The advanced refunding is being done in conjunction with the Town's bonding of the Water Plant expansion, some of the Ryan School, current sewer work, new water mains and some smaller projects including the refurbishing of the old library into Town offices and combining both financings will enable us to do so at costs similar to the bonding alone.

While the School Building Assistance Payments to the Town by the Commonwealth have not been as timely as we had hoped and caused a reduction in our projected new school bonding amount, the Town has basically stayed with a well devised plan that has allowed us to take advantage of the very good market rates that have been available and enabled us to bond almost all of our authorized debt service, except the school balance (\$7,019,000.00), at historic lows.

Thanks to Mrs. Lightfoot and the entire collector's staff for their continued diligent and dependable efforts that contribute

so substantially to the Town's financial stability and to Mr. David Sullivan who is a key element in our relationship with BankBoston and Bond Counsel, especially his work on the Official Statements.

The well field land sale and the Mass Water Pollution Abatement Trust loans were also key factors for the Town. Our inability to increase the stabilization fund balance is the major deficient financial area and we should strive to improve this account.

We are exploring the feasibility of bringing some of the functions of the real estate and personal property commitments and billings in house especially as relates to programs and software. It seems unlikely that the Town can print/stuff/mail competitively with outside concerns specializing in those areas. This office is becoming increasingly convinced that the Town must have more direct control of the billing functions.

The motor vehicle excise tax collections and billings for the Town by the Deputy Collector's office continues to be well done, timely, and cost neutral.

The streamlining of the annuity payments and records has worked very well and use of direct deposit system continues to grow.

Despite servicing a continually mounting number of accounts, bills and new homeowners, we have been able to accommodate the increases without added staff and a minimal change in office operating costs.

We want to continue to serve you and assure you that this office is accessible and receptive to the townspeople. Please come in or call us, David Sullivan, Betty Johnson, Dottie Lightfoot, Janet Smith, Lorraine Langlois and Debbie Gath in the lower town hall and at 640-4340 and regarding water billing, Bill Blakeney at 640-4350. Weekday hours are 8:30 AM to 4:30 PM and Tuesday evenings 7:00 PM to 8:30 PM.

Respectfully Submitted,  
Warren R. Carey  
Treasurer/Collector



## TREASURER'S CASH

CASH ON HAND JUNE 30, 1997 .....	\$ 7,907,892.88
ACCOUNTS PAYABLE (RETIREMENT & SAVINGS BONDS) JUNE 30, 1997 .....	(\$ 53,121.07)
JOURNAL ADJUSTMENTS AND RETURNED CHECKS .....	(\$ 2,970.35)
RECEIPTS TO JUNE 30, 1998 .....	<u>\$ 83,908,605.11</u>
	<b>\$ 91,760,406.57</b>

PAID ON WARRANTS TO JUNE 30, 1998 .....	(\$ 80,654,957.93)
ACCOUNTS PAYABLE (RETIREMENT AND SAVINGS BONDS) JUNE 30, 1998 .....	<u>\$ 53,616.13</u>
BALANCE JUNE 30, 1998 .....	<b>\$ 11,159,064.77</b>

### DETAIL OF DEBT OUTSIDE OF THE DEBT LIMIT

SCHOOL PROJECT-CHAPTER 645, ACTS OF 1948 .....	\$ 760,000.00
WATER PROJECT-GENERAL LAWS, TER ED CHAPTER 44 .....	\$ 5,934,000.00
SEWER PROJECT-GENERAL LAWS, CHAPTER 44 .....	<u>\$ 1,235,000.00</u>
	<b>\$ 7,929,000.00</b>

### STATEMENT OF TOWN DEBT FISCAL YEAR BASIS

1999	\$3,243,621.21
2000	\$2,925,521.73
2001	\$2,542,659.45
2002	\$2,544,943.57
2003	\$2,547,433.25
2004	\$2,310,031.02
2005	\$2,292,909.10
2006	\$2,195,858.87
2007	\$1,540,041.84
2008	\$1,469,370.61
2009	\$1,302,913.97
2010	\$1,206,617.90
2011	\$1,210,554.28
2012	\$1,129,602.78
2013	\$1,063,905.62
2014	\$1,068,335.91
2015	\$ 828,043.04
2016	\$ 827,932.26
2017	\$ 807,971.22
2018	<u>\$ 340,000.00</u>
	<b>\$ 33,398,267.63</b>

### STATEMENT OF INTEREST FISCAL YEAR BASIS

1999	\$1,712,650.24
2000	\$1,507,991.01
2001	\$1,336,297.48
2002	\$1,186,496.85
2003	\$1,046,908.03
2004	\$ 913,042.30
2005	\$ 792,226.38
2006	\$ 672,569.40
2007	\$ 558,808.12
2008	\$ 487,818.39
2009	\$ 420,307.75
2010	\$ 363,787.68
2011	\$ 308,685.06
2012	\$ 255,369.06
2013	\$ 206,570.40
2014	\$ 159,732.19
2015	\$118,487.57
2016	\$ 82,972.54
2017	\$ 47,346.25
2018	<u>\$17,340.00</u>
	<b>\$ 12,195,406.70</b>

### CASH AND SECURITIES IN CUSTODY OF TOWN TREASURER AS OF JUNE 1998

CONSERVATION .....	\$95,878.93
FOSTER SCHOOL FUND .....	\$17,109.22
PIERCE ESSAY FUND .....	\$ 1,129.66
CEMETERY PERPETUAL CARE FUND .....	\$ 15,915.02
STABILIZATION FUND .....	\$ 150,708.46
FAIRGRIEVE MEMORIAL FUND .....	\$ 611,840.62
MAHONEY FAMILY REWARD FUND .....	\$ 1,297.58
	<b>\$ 893,879.49</b>

<u>REAL ESTATE</u>	<u>F/Y 1998</u>	<u>F/Y 1997</u>	<u>F/Y 1996</u>	<u>F/Y 1995</u>	<u>PRIOR YEARS</u>
COMMITEMENTS	\$28,748,365.24				
O/S 7/1/97		\$682,704.72			
COLLECTIONS	\$27,893,429.39	\$584,707.91			
ABATEMENTS	\$494,537.66	\$158,842.88	\$98,924.08		
REFUNDS	\$150,471.45	\$188,119.75	\$98,924.08		
ADDED TO T.T.	\$209,311.89	\$127,980.87			
ADDED TO T.P.		\$543.09			
MISC ADJ	\$713.40	\$1,419.68			
<b>BALANCE 6/30/98</b>	<b>\$302,271.15</b>	<b>\$169.40</b>	<b>\$0.00</b>		

#### WATER/SEWER/SEWER CONN LIENS

COMMITEMENTS	\$390,115.98				
O/S 7/1/97		\$92,830.13			
COLLECTIONS	\$314,753.08	\$82,839.84			
ABATEMENTS					
REFUNDS					
ADDED TO TT	\$33,985.22	\$9,990.29			
ADDED TO T P					
TAXES IN LITIGATION OR DEFERRED					
MISC ADJ					
<b>BALANCE 6/30/98</b>	<b>\$41,377.68</b>	<b>\$0.00</b>			

#### PERSONAL PROPERTY

COMMITEMENTS	\$1,344,022.61				
O/S 7/1/97		\$55,878.16	\$13,307.74	\$10,563.94	\$22,047.33
COLLECTIONS	\$1,306,768.52	\$31,373.44	\$64.90	\$293.29	\$125.86
ABATEMENTS	\$9,652.11	\$10,176.26			\$21,931.47
RESCINDED ABATEMENTS					\$10.00
REFUNDS	\$35.85	\$1,203.67			
MISC ADJ	\$21.13				
<b>BALANCE 6/30/98</b>	<b>\$27,637.83</b>	<b>\$15,532.13</b>	<b>\$13,242.84</b>	<b>\$10,270.65</b>	<b>\$0.00</b>

#### MOTOR VEHICLE EXCISE

COMMITEMENTS	\$2,321,447.89				
ADD'L COMMITEMENTS		\$370,587.26	\$45,375.38	\$807.19	
O/S 7/1/97		\$241,629.52	\$27,453.52	\$15,854.58	
COLLECTIONS	\$2,077,804.51	\$549,641.07	\$53,232.33	\$4,417.85	\$10,477.99
ABATEMENTS	\$60,535.72	\$51,164.88	\$5,470.48	\$12,243.92	
REFUNDS	\$13,086.85	\$33,762.68	\$2,194.76		\$207.07
RESCINDED ABATEMENTS					\$10,270.92
MISC ADJ	\$368.75	\$532.74	\$10.00		
<b>BALANCE 6/30/98</b>	<b>\$196,563.26</b>	<b>\$45,706.25</b>	<b>\$16,330.85</b>	<b>\$0.00</b>	<b>\$0.00</b>

# Board of Assessors

BOARD OF ASSESSORS  
Norman O. Boudreau, Chairman  
Barbara A. Flanagan  
John J. Kelley, Jr.

Value of Real Estate January 1, 1998	\$1,821,526,400.00
Value of Personal Property January 1, 1998	\$64,226,270.00
Total value January 1, 1998	\$1,885,752,670.00
Total value January 1, 1997	\$1,868,617,310.00

## TOTAL LEVY FOR FISCAL YEAR 1999

TAX RATES; RO = \$14.61 CIP = \$23.89

Town	\$55,282,189.99
State and County	\$630,937.69
Overlay of Current Year	\$659,969.22
Gross Amount to be Raised	\$56,835,629.90
Total Estimated Receipts and available Funds	\$25,098,478.23
Net Amount to be Raised on Property	
Personal Property	
1998-99	\$1,534,365.59
Real Estate	
1998-99	\$30,202,786.08
Total taxes Levied on Property	
1998-99	\$31,737,151.67
Water & Sewer Liens Added to Taxes	
1998-99	\$375,787.91

MOTOR VEHICLE RATE \$25.00  
MOTOR VEHICLE AND TRAILER EXCISE

Amount of Warrants to Collector \$2,639,360.76

# Auditor's Report

The Auditor's Office is responsible for review of all vendor payments and payroll, accounting for all revenues and expenditures, and maintaining the official financial records of the Town.

The Auditor's Office also coordinates the annual independent audit of the Town's financial statements which was last completed October 6, 1998 for the year ended June 30, 1998.

The financial results for fiscal year 1998 were good due to excellent collections on receivables, higher interest rates on invested funds and responsible spending of appropriations.

Donna M. Walsh  
Town Auditor

## REVENUE

### Taxes/Interest/Penalties:

Personal Property	1,337,637.20	
Real Estate	28,049,953.10	
Tax Liens Redeemed	534,458.84	
Tax Possession Sale	5,000.00	
Motor Vehicle Excise	2,644,831.42	
Penalties/Interest/Legal:		
Tax Titles	98,160.59	
Real/Pers/MVX/H20	162,955.50	
Payments in lieu of Taxes	29,748.26	
Proforma Taxes	942.99	32,863,687.90

### Charges/Fees:

Sewer Connections	70,686.00	
Misc. Water/Sewer Service	736.86	
Water Rates	2,607,362.89	
Sewer Rates	978,008.75	
Water/Sewer Liens Interest	397,592.92	
Ambulance Charges	259,307.87	
Municipal Lien Certificates	57,525.00	
Collector Demands	40,097.00	
RMV Releases	16,000.00	
Sundry Rentals	19,345.00	
Tower Rentals	110,873.94	
Miscellaneous	12,680.42	4,570,216.65

### From the Commonwealth:

Abatements:		
Veterans	25,600.00	
Surviving Spouses	3,850.00	
Blind	1,575.00	
Elderly	46,302.00	
Schools:		
Chap. 70 Aid	7,835,954.00	
Transportation	264,535.00	
Building Assistance	324,228.00	
Chap. 76 Ward's Tuition	86,321.00	
Police Incentive	125,675.00	
Veterans Benefits	20,572.79	
Lottery/Beano	2,123,701.00	
Add'l Lottery Aid	188,024.00	
Highway Maintenance	235,203.00	
State-Owned Land	106,436.00	
Medicaid Reimbursement	121,706.00	11,509,682.79



**Other Revenue Sources:**

Hotel Tax	265,491.00	
Investment Earnings	622,400.94	
NESWC Refunds	0	
Police Cadet Tuitions	7,800.00	
Bond Premiums	11,217.79	
Special Funds	39,161.18	946,070.91

**Departmental Fees:**

Manager/Selectmen	1,386.04	
Cable Franchise	4,216.00	
Assessors	3,283.30	
Treasurer/Collector	4,476.24	
Clerk	32,643.42	
Conservation	48.50	
Planning	14,361.30	
Appeals	7,000.00	
Police	4,234.00	
Special Detail Adm.- Police	34,510.38	
" " - Fire	820.36	
Fire Inspections	478.00	
Building	8,812.20	
Wiring	27,235.70	
Plumbing	37,280.00	
Weights/Measures	1,857.00	
Dog Officer	989.00	
Schools	4,624.01	
Public Works	25,573.00	
Water Connections	98,300.00	
Sewer Connections	99,200.00	
Sewer Applications	15,100.00	
Health	1,525.20	
Title V	275.00	
Homecoming	1,767.62	
Recreation	13,664.00	443,660.27

**Licenses/Permits:**

Alcoholic Beverages	60,750.00	
Selectmen	6,709.00	
Police	7,251.00	
Fire	15,250.00	
Building	185,168.60	
Public Works	400.00	
Parks	1,035.00	
Health	37,297.40	313,861.00

**Fines:**

State/Local Courts	112,290.00	
Library	6,581.95	
Parking	10,968.89	129,840.84

**Total General Fund Revenue** **50,777,020.36**

**GENERAL FUND BALANCE SHEET****June 30, 1998****ASSETS**

General Cash		4,239,998.95
Collector	300.00	
Appeals	200.00	
Schools	50.00	550.00

**Uncollected Taxes:**

Personal Property:		
FY95	10,270.65	
FY96	13,242.84	
FY97	15,532.13	
FY98	27,637.83	
FY99	(996.17)	65,687.28

**Real Estate:**

FY97	169.40	
FY98	302,271.15	
FY99	(65,718.98)	236,721.57

**Motor Vehicle Excise:**

FY96	16,330.85	
FY97	45,706.25	
FY98	196,563.26	258,600.36

**Allowance for Abatements:**

FY91	(3,083.03)	
FY92	(3,883.04)	
FY93	4,982.39	
FY94	(21,226.26)	
FY95	(16,662.72)	
FY96	(117,487.34)	
FY97	(215,174.19)	
FY98	(112,509.15)	(485,043.34)

**Other Receivables:**

Tax Liens/Titles/Possessions	1,387,875.87	
Taxes in Litigation	543.09	
Sewer Connections	262,814.00	
Water/Sewer Rates/Liens	795,555.45	
Misc. Water Services	2,747.40	
Ambulance Services	40,159.96	
Veterans Services	(2,976.79)	2,486,718.98

**TOTAL ASSETS** **6,803,233.80**

**LIABILITIES/RESERVES**

Accounts Payable	52,292.29
Accrued Payrolls	363,811.25

Payroll Withholdings Payable:		
Savings Bonds	97.50	
Blue Cross	201,379.50	201,477.00
Unclaimed Property		
Abandoned	21,328.82	
Tax Refunds	12,603.78	33,932.60
Excess Land Sales		
		86,346.25
Deferred Revenue:		
Taxes in Litigation	543.09	
Real/Personal Taxes	(182,634.49)	
Tax Titles/Possessions	1,387,875.87	
Motor Vehicle Excise	258,600.36	
Sewer Connections	262,814.00	
Overpaid Water/Sewer	5,640.77	
Water/Sewer Rates/Liens	795,555.45	
Water/Sewer Service	2,747.40	
Ambulance Service	40,159.96	
Veterans Benefits	(2,976.79)	2,568,325.62
<b>TOTAL LIABILITIES</b>		<b>3,306,185.01</b>
Fund Balances:		
Encumbrance Reserve	929,809.68	
Overlay Surplus	5,352.10	
Teachers Pay Deferral	(433,334.00)	
Petty Cash Reserve	550.00	
Unreserved Surplus	2,381,019.70	
Reserved for Expenditures	783,395.00	
Overlay Deficit	(4,982.39)	
Snow/Ice Deficit	(45,619.30)	
Under Assessments	(20,600.00)	
Over Assessments	480.00	
School Choice	(66,380.00)	
Charter Schools	(32,642.00)	
<b>TOTAL FUND BALANCES</b>		<b>3,497,048.79</b>
<b>Total Liabilities/Fund Balances</b>		<b>6,803,233.80</b>

### SPECIAL FUNDS BALANCE SHEETS

#### FUND 12 - School Lunch

Cash	459,679.29	
Reserved Fund Bal.		459,679.29

#### FUND 13 - Roads

Cash	159,379.30	
Starr Ave.		36,507.26
Transportation Bond		45,048.04
Sidewalk Grant		77,824.00

#### FUND 25 - School Revolving Accts.

Cash	98,403.26	
Athletics/Band		22,005.33
Textbooks		1,107.24
Adult Education		15,610.35
Custodians		4,404.08
Extended Day		55,276.26

#### FUND 26 - Misc. Accts.

Cash	6,110.43	
Drug Forfeitures		6,110.43

#### FUND 27 - Sundry State Grants

Cash	95,560.10	
Elections		20,879.60
Primaries		2,907.09
State Records		12,856.76
Community Policing		3,529.83
Drug Control		7,520.78
Police GAAD		2,425.24
Cops Fast		5,370.00
Security Cameras		16,406.48
School Dare		441.75
COA		70.56
COA Stipend		477.73
Library		1,970.25
Arts Lottery		19,380.19
Accounts Payable		1,323.84

#### FUND 28 - Special Sch. Programs

Cash	52,241.19	
Team Chair		26,769.19
MET		650.00
Health Education		197.00
Literacy		921.00
Study Group		4,182.18
Goals 2000		5,372.00
Palms-Noyce		3,504.45
Project Charlie		6,061.98
Remedial Reading		2.05
Early Childhood		1,691.34
Math/Science		435.00
Digital		2,455.00

#### FUND 29 - Various

Cash	312,162.37	
Walmart		2,000.00
Deputy Collector		1,328.00
Conservation Eng.		2,540.18
Wetlands Protection		39,645.17
Planning Eng.		12,626.71
Sidewalks		10,977.10
Rte. 133 Improvements		36,000.00
Main St. Design		29,000.00
Cable TV		5,734.85

Police Station	2,588.00
Insur. Recovery	913.42
Police Details	77,345.76
Police D.A.R.E.	264.48
Federal D.A.R.E.	2,379.76
Robo Cop	1,265.32
Fire Details	3,361.00
Fire S.A.F.E.	531.56
Fire Gifts	135.51
Dog Pound	450.00
Sterilization	35.00
Tree Planting	774.00
Sch. Insur. Recovery	15,321.05
Wendys Sch. Gift	60.00
Sch. Technology	7,249.00
Garelick Farms Gift	85.72
Rentals: Center	10,466.47
Flemings	218.33
Facilities	785.07
Guarantee Deposits	8,976.40
DPW Sewer Eng.	4,834.28
DPW Spec. Details	689.50
Sch. Gas Reimb.	334.34
Sandy Acres Escrow	4,300.00
St. Clare Escrow	22,500.00
Patriotic Activities	2,372.57
Library Gifts	3,024.52
Recreation	1,000.00
Custodians	22.21
Youth Football	18.09

#### FUND 30 - Capital Projects

Cash	4,396,180.66
Police Station	50,652.12
Track	9,460.00
New School	3,111,421.45
Sch. Asbestos/Tank Rem.	152,879.34
Water Treatment Plant	1,093.96
Water Plant Expansion	146,990.00
Duck Island	84,856.00
DPW Tank Replacement	51,105.80
Water Mains	74,777.73
New Library	712,944.26

#### FUND 35 - Sewers

Cash	821,452.68
Trahan School	21,000.00
Sewer Rate Relief	55,918.00
River/Chandler	3,392.75
Phase IV	678,397.16
Phase V-A	10,025.00
Phase V-B	4,221.85
Catamount	18,498.00
Louis/Marion Rds.	29,999.92

#### FUND 80 - Trusts

Cash	893,879.49
Conservation	95,878.96
Foster	17,109.22
Peirce	1,129.66
Cemetery	15,915.02
Stabilization	150,708.46
Fairgrieve	611,840.62
Mahoney	1,297.58

#### FUND 81-83 - Bank Books,Collateral

Books in Treasurer's Custody:	505,420.64
Planning Projects	398,779.01
Sewer Installers Bonds	36,500.00
Conservation Commission	70,141.63

#### FUND 85 - Agency

Cash	6,153.55
Defibrillators	100.00
Fire CPR	838.85
Hydrant Markers	44.50
Farrah Guidance	150.00
DPW Security Deposit	3,311.00
Recycling Bins	386.00
Recycling Gifts	1,146.60
Composting Bins	216.00

#### FUND 86 - Clerk Fees

Cash	9,387.50
Dogs	9,387.50
Sports	0

#### FUND 90 - Debt

Maturing Debt	33,398,267.63
Sewer Phase I	1,060,000.00
Andover St. Sewer	150,000.00
Sewer Phase II	800,000.00
Sewer Phase III	1,360,000.00
High Sch. Const.	760,000.00
Andover/North Sewer	200,000.00
Water Treatment Plant	2,825,000.00
High School Heating	165,500.00
Heath Brook Asbestos	4,500.00
Main St. Sewer	70,000.00
Water Mains	1,734,000.00
Heath Brook Roof	211,000.00
Sch. Roof Repairs	3,465,000.00
Duck Island	175,000.00
Police Station	3,990,000.00
WTP Sludge Facility	700,000.00
Sewer Phase IV - Town	2,118,500.00
Trust	2,439,569.19
Sewer Phase V - Town	441,500.00
- Trust	1,211,698.81
Water Mains	475,000.00
School Track	85,000.00
Library	3,000,000.00



Elementary School	5,975,000.00
<b>FUND 91 - Loans Authorized</b>	
Unissued	15,377,019.00
Water Mains	154,000.00
Elementary School	9,369,000
WTP Expansion	5,200,000.00
Sch. Asbestos/Tank Removal	159,019.00
Bike Path	30,000.00
DPW Tank Replacement	165,000.00
Town Offices	300,000.00

### DEBT ACTIVITY

#### Payments:

Water Mains	128,500	
Treatment Plant	455,000	
School: Construction	380,000	
Roofs	411,500	
Asbestos	75,000	
Heating	200,000	
Sewers	801,734	
Duck Island	175,000	
Police Station	255,000	
Principal		2,881,734
Interest		<u>1,428,938</u>
		<b>4,310,672</b>

#### Outstanding:

Water Mains	2,409,000	
Treatment Plant	3,525,000	
School: Construction	760,000	
Roofs	3,676,000	
Asbestos	4,500	
Heating	165,500	
Sewers	6,000,000	
Duck Island	175,000	
Police Station	3,990,000	
Sewers - State	3,633,268	
Track	85,000	
Library	3,000,000	
Elementary School	5,975,000	
Debt		33,398,268
Interest Due		<u>12,195,766</u>
		<b>45,594,034</b>

#### Authorized/Unissued:

Water Mains	154,000	
Elementary School	9,369,000	
WTP Expansion	5,200,000	
School Asbestos/Tank Rem.	159,019	
Bike Path	30,000	
DPW Tank	165,000	
Town Offices	300,000	
		<u>15,377,019</u>

<b>TOTAL DEBT OBLIGATION</b>	<b>65,281,725</b>
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# FY'98 Appropriation Recap

	AVAILABLE	EXPENDED	BALANCE
<b>MODERATOR</b>			
Salary	500.00	500.00	0
Operating	100.00	50.00	50.00
<b>SELECTMEN</b>			
Salaries	88,789.00	88,774.89	14.11
Operating	80,126.00	72,295.07	7,830.93
<b>MANAGER</b>			
Salaries	198,182.00	198,181.75	.25
Operating	3,990.00	3,275.81	714.19
<b>FINANCE COMMITTEE</b>			
Salaries	1,873.00	1,793.50	79.50
Operating	1,360.00	746.52	613.48
Reserve Fund	92,756.00	91,518.41	1,237.59
<b>ACCOUNTING</b>			
Salaries	143,806.69	143,083.09	726.60
Operating	3,025.00	1,869.22	1,155.78
Outlay	1,500.00	402.97	1,097.03
<b>COMPUTER SERVICES</b>			
Salaries	50,045.00	50,044.98	.02
New Position	27,653.14	27,652.95	.19
Operating	41,700.00	37,601.96	4,098.04
Outlay	26,000.00	25,877.40	122.60
<b>TECHNOLOGY COMM.</b>			
Salaries	1,050.00	975.10	74.90
Operating	200.00		200.00
<b>ASSESSORS</b>			
Salaries	186,453.53	184,937.25	1,516.28
Operating	36,800.00	23,539.07	13,260.93
<b>TREASURER/COLLECTOR</b>			
Salaries	298,522.46	293,516.55	5,005.91
Operating	206,505.65	204,673.29	1,832.36
Outlay	2,000.00	2,000.00	0
<b>TOWN COUNSEL</b>	98,672.00	98,671.48	.52
<b>PERSONNEL REVIEW BOARD</b>			
Salaries	3,162.00	988.74	2,173.26
Operating	200.00	18.95	181.05
<b>ADMIN. SERVICES</b>			

	AVAILABLE	EXPENDED	BALANCE
Salaries	80,922.62	71,668.08	9,254.54
Operating	5,200.00	4,990.53	209.47
Outlay	4,200.00	2,039.00	2,161.00
CLERK			
Salaries	132,798.85	131,321.38	1,477.47
Operating	13,335.00	10,614.56	2,720.44
Outlay	500.00	476.15	23.85
Dog Program	5,500.00	3,460.24	2,039.76
ELECTIONS			
Salaries	14,200.00	7,377.17	6,822.83
Operating	12,321.34	12,321.34	0
REGISTRARS			
Salaries	2,650.00	2,650.00	0
Operating	2,141.00	2,015.32	125.68
CONSERVATION			
Car Allowance	3,276.00	3,276.00	0
Operating	900.00	667.48	232.52
PLANNING			
Salaries	102,083.08	100,218.27	1,864.81
Operating	6,096.15	5,656.40	439.75
APPEALS			
Salaries	4,188.00	3,668.75	519.25
Operating	1,800.00	1,151.64	648.36
INDUSTRIAL COMMISSION	4,000.00	0	4,000.00
CABLE TV			
Salaries	2,593.00	1,796.27	796.73
Operating	2,860.00	2,788.58	71.42
TOWN HALL			
Salaries	19,716.68	19,715.18	1.50
Operating	56,072.75	55,404.74	668.01
Outlay	8,000.00	6,059.40	1,940.60
AUXILIARY BLDG. UTILITIES	3,000.00	592.43	2,407.57
POLICE			
Salaries	3,526,247.71	3,514,238.47	12,009.24
Operating	195,221.00	183,889.96	11,331.04
Outlay	99,831.00	99,831.00	0
AUXILIARY POLICE			
OperatingTraining	1,670.00	1,617.20	52.80
FIRE			
Salaries	2,875,967.86	2,868,620.00	7,347.64
Wage Increases	45,000.00	45,000.00	0



	AVAILABLE	EXPENDED	BALANCE
New Employees	69,131.50	69,131.50	0
Operating	246,901.00	237,419.46	9,481.54
Outlay	14,875.00	14,558.56	316.44
<b>BUILDING</b>			
Salaries	223,645.08	223,340.28	304.80
Operating	9,955.00	8,750.88	1,204.12
Outlay	2,393.00	2,362.93	30.07
<b>EMERGENCY MANAGEMENT</b>			
Salaries	3,604.00	3,604.00	0
Operating	8,045.00	7,284.69	760.31
<b>DOG OFFICER</b>			
Salaries	42,760.26	42,388.66	371.60
Operating	3,550.00	3,031.13	518.87
Outlay	5,873.65	5,873.65	0
<b>PARKING CLERK</b>	1,500.00	978.77	521.23
<b>SCHOOLS</b>			
Salaries	15,584,517.61	15,291,361.58	293,156.03
Operating	4,943,782.57	4,944,769.36	13.21
Outlay	163,951.15	163,763.95	187.20
<b>REGIONAL VOCATIONAL SCH.</b>	3,310,786.00	3,310,786.00	0
<b>SCHOOL BUILDING CMTE.</b>			
Salaries	2,500.00	2,496.97	3.03
Operating	200.00	35.20	164.80
<b>DPW</b>			
Salaries	1,874,379.20	1,874,375.65	3.55
Operating	1,527,605.19	1,315,220.54	212,384.65
Outlay	30,140.00	30,140.00	0
<b>SNOW / ICE</b>			
Salaries	76,002.00	71,885.94	4,116.06
Operating	64,000.00	48,374.68	15,625.32
Contracts	60,000.00	105,619.30	(45,619.30)
Street Lighting	133,498.00	125,727.72	7,770.28
Rubbish Collection	639,252.00	585,981.00	53,271.00
Rubbish Disposal	1,063,490.00	1,046,030.00	17,460.00
Rubbish Stabilization	203,775.00	0	203,775.00
Cemeteries	1,600.00	1,600.00	0
<b>HEALTH</b>			
Salaries	135,551.33	126,524.30	9,027.03
Operating	27,400.00	26,313.69	1,086.31
<b>ELDERLY</b>			
Salaries	73,945.00	73,331.66	613.34

	AVAILABLE	EXPENDED	BALANCE
New Employee	16,556.00	15,982.07	573.93
Operating	43,905.00	43,536.77	368.23
VETERANS SERVICES			
Salaries	42,318.00	42,317.82	.18
Aid	72,000.00	56,700.57	15,299.43
EXCEPTIONAL CHILDREN			
Salaries	16,538.50	15,379.61	1,158.89
Operating	11,242.00	9,227.23	2,014.77
PATRIOTIC ACTIVITIES	21,000.00	20,273.76	726.24
HOMECOMING	13,906.00	13,298.00	608.00
LIBRARY			
Salaries	365,018.59	360,893.32	4,125.27
Operating	98,074.00	96,557.75	1,516.25
Outlay	65,750.00	65,745.00	4.00
LIBRARY BLDG. STUDY			
Salaries	1,000.00	788.29	211.71
Operating	500.00	499.95	.05
RECREATION			
Salaries	53,250.00	48,839.94	4,410.06
Operating	15,183.12	14,108.21	1,074.91
DEBT/INTEREST			
Principal	2,881,735.00	2,881,734.17	.93
Interest/Debt	1,428,939.00	1,428,938.31	.69
Interest/Temp. Loans	180,348.00	180,347.52	.48
EMPLOYEE BENEFITS			
Retirement	1,517,492.00	1,517,492.00	0
Teachers E.R.I.	42,322.00	42,322.00	0
Occup.Injury Reserve	40,000.00	36,964.91	3,035.09
Unemployment Comp.	16,129.83	9,727.04	6,402.79
Group Insurance	2,840,797.00	2,840,797.00	0
Medicare	167,760.00	161,995.03	5,764.97
FIRE /LIABILITY INSURANCE	225,505.00	225,505.00	0

# Town Employee Earnings

	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
<b>ADMINISTRATIVE SERVICES:</b>			
Hart, Ellsworth K.	44,340.40		44,340.40
Jarossi, Sally	9,444.11		9,444.11
Manley, James	19,667.33		19,667.33
Rose, William	33,582.14		33,582.14
Sitar, Melanie	25,527.37		25,527.37

<b>ASSESSORS OFFICE:</b>			
Boudreau, Norman	49,599.81		49,599.81
Callahan, Ed	873.60		870.63
Flanagan, Barbara	9,001.92		9,001.92
Kelley, Jr., John J.	8,173.14		8,173.14
Lawrie, Linda	28,086.62		28,086.62
MacGilvary, Anne	37,227.33		37,227.33
Nolan, William	718.56		718.56
Singleton, Christine	9,808.28		9,808.28
Trudeau, Cynthia	45,332.07		45,332.07

<b>AUDITORS OFFICE:</b>			
Berube, Thomas J.	51,635.00		51,635.00
Curtis, Linda E	31,156.51		31,157.00
Gill, Donna J.	46,623.64		46,624.00
Walsh, Donna M.	9,695.53		9,696.00

<b>BUILDING DEPARTMENT:</b>			
Colantuoni, Richard A.	54,852		54,852
Delaney, Jeremiah	15,546		15,546
Hennessy, Patricia A.	19,658		19,658
Johnson, Edward P.	44,682		44,682
Mazzuchi, Catherine	15,502		15,502
Miggos, Loretta	46,848		46,848
Sargent, David R.	15,009		15,009
Stevens, Sandra	15,502		15,502

<b>CLERKS OFFICE:</b>			
Callahan Angela T.			28,305.01
Carey Elizabeth A.			55,357.33
Diprimio Linda A.			10,901.38
Garrant Kathleen M.			41,993.96
Turcotte Sandra E.			19,241.72

<b>COMPUTER SERVICES:</b>			
Hanson, Lisa A	28,648.06		28,648.06
Hattori, Stephen M	52,270.57		52,270.57

<b>CONSERVATION COMMISSION:</b>			
Balukonis, Brian	468.00		468.00
Barinelli, Lucio	468.00		468.00
Folta, Stanley	468.00		468.00
French, Carolyn	468.00		468.00
Hallisey, William	468.00		468.00
Spada, Vincent	468.00		468.00
Tornante, Salvatore	468.00		468.00

<b>COUNCIL ON AGING:</b>			
Brabant, Linda	47,157.35		47,157.35
Gilbert, Albert	25,360.40	192.50	25,552.90
Hazel, Carol	28,194.17		28,194.17

<b>DOG OFFICER:</b>			
Collins, Walter	37,230.73	875.08	38,105.81
Fernald, Brian	3,890.76		3,890.76

<b>DPW:</b>			
Barry, Cornelius	44,338.33	39.58	44,377.91

	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
Belida, Robert	46,403.60	5,522.82	51,926.42
Blakeney, William	833.52		833.52
Burris, William	72,822.47		72,822.47
Callahan, Michael	7,687.03		7,687.03
Chandler, Kenneth	1,214.18	96.75	1,310.93
Chandler, William Jr.	53,299.97	5,342.08	58,642.05
Conlon, Kevin	45,458.74	4,914.89	50,373.63
Cuskey, Lorraine	39,552.09		39,552.09
Deroche, George	50,040.96	4,200.58	54,241.54
Desforge, Richard	9,575.04		9,575.04
Donovan, Michael	32,851.24	5,996.62	38,847.86
Fiorello, Thomas	50,241.84		50,241.84
Garrant, Lee	58,228.02	541.17	58,228.02
Gath, Brian	44,338.38	5,134.19	49,472.57
Giannetti, Frank	44,338.34	3,628.63	47,966.97
Hudson, Royal	49,815.18	6,347.38	56,162.56
Kane, Lawrence	44,512.50	541.17	45,053.67
Lambert, Paul	53,299.97	3,845.67	57,145.64
Lightfoot, Ernest	48,102.85	4,544.33	52,647.18
Lightfoot, James	45,773.59	2,205.80	47,979.39
Macgilvray, Al	44,338.32	4,727.49	49,065.81
Mccarthy, John	54,709.48	4,246.95	58,956.43
Monahan, Linda	42,425.70		42,425.70
Nolan, James	61,367.78	6,185.81	67,553.59
Nolan, Robert	45,320.30	2,230.66	47,550.96
Notenboom, George	42,785.19	7,600.20	50,385.39
Peters, Michael	44,338.32	2,395.43	46,733.75
Richards, Clarence	44,338.31	6,204.84	50,543.15
Ryder, Wayne	125.99		125.99
Salerno, John	40,662.08	8,511.43	49,173.51
Shimkus, James	49,318.39	1,717.30	51,035.69
Stoddard, Richard	46,745.29	5,518.46	52,263.75
Stronach, Timothy	44,338.34	4,167.78	48,506.12
Sweet, Bruce	9,439.49		9,439.49
Terrazzano, Virginia	38,523.97		38,523.97
Treachus, Dean	41,428.56	6,042.96	47,471.52
Viewig, Edward	43,951.02	4,789.93	48,740.95
Ward, Jack	44,338.33	5,472.16	49,810.49
Westaway, Richard	49,888.39	8,092.72	57,981.11
Wilkinson, William	54,614.48	11,473.78	66,088.26
Zediana, Lewis	49,354.66	3,011.36	52,366.02

<b>EXCEPTIONAL CHILDREN:</b>			
Flynn, Chester H	4,630.50		4,630.50
Flynn, Sarah	2,367.67		2,367.67

<b>FIRE:</b>			
Austin, David	54,872.90	14,819.13	69,692.03
Brothers, Patrick	40,526.88	10,098.40	50,625.28
Brothers, William	39,234.30	10,778.87	50,013.17
Bruce, James	41,350.60	10,076.76	51,427.36
Burris, John	52,014.16	8,617.38	60,631.54
Calistro, Robert	45,029.54	9,287.50	54,317.04
Callahan, Michael	43,430.27	10,459.94	53,890.21
Carney, David	42,145.99	10,495.52	52,641.51
Cotugno, Stephen	48,728.71	9,303.67	58,032.38
Coviello, Virginia	38,280.96		38,280.96
Dogherty, Joseph	42,351.87	8,677.75	51,029.62
Doherty, Patrick	39,568.73	10,015.39	49,584.12
Donovan, Daniel	44,827.55	695.29	45,522.84
Forero, Oscar	42,351.87	7,207.52	49,559.39
Fowler, Robert	64,939.79	16,362.52	81,302.31
Giasullo, James	42,796.99	9,613.72	52,410.71
Giasullo, Jeffrey	41,494.32	11,555.94	53,050.26
Gillis, Joseph	39,236.10	6,659.26	45,895.36



	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
Gosse, William	12,356.52	628.39	12,981.91
Gourley, Jr, Russell	47,189.80	9,093.15	56,282.95
Graham, James	75,352.24	178.07	75,530.31
Greer, Jr, Donald	44,418.01	15,873.51	60,291.52
Guttadauro, Paul	42,260.98	10,292.07	52,553.05
Hamm, Richard	42,351.87	9,170.20	51,522.07
Hazel, Michael	51,297.38	12,267.78	63,565.16
Holden, Timothy	41,064.54	12,017.16	53,081.70
Hurley, Brian	41,078.79	5,660.92	46,739.71
Kane, Mary	1,161.92		1,161.92
Kearns, Edward	50,034.16	8,570.42	58,604.58
Kearns, Joseph	46,127.85	13,075.97	59,203.82
Keddie, Scott	45,277.89	11,769.67	57,047.56
Kerr, Gary	44,204.25	9,692.71	53,896.96
Levy, Sr, David	55,437.65	12,880.67	68,318.32
Levy, Jr, David	39,345.54	9,011.37	48,356.91
Lightfoot, John	47,549.77	10,886.46	58,436.23
Little, Robert	41,085.56	13,590.13	54,675.69
Mackey, Richard	53,623.04	15,998.81	69,621.85
McGlaulin, Russell	40,953.79	9,631.49	50,585.28
Niven, Timothy	50,033.95	14,674.65	64,708.60
O'Neill, John	53,732.32	8,328.07	62,060.39
Powers, Stephen	45,987.44	4,765.56	50,753.00
Reed, Bruce	64,237.29	17,095.73	81,333.02
Rosemond, Alan	42,069.14	10,280.86	52,350.00
Ryan, James	63,808.16	20,096.36	83,904.52
Ryan, Thomas	89,947.27		89,947.27
Sitar, Daniel	42,451.87	10,060.67	52,512.54
Sitar, Michael	58,896.75	16,863.96	75,760.71
Small, Daniel	42,404.17	9,067.94	51,472.11
Vasas, Albert	49,671.39	13,825.62	63,497.01
Viscione, Jon	42,893.44	10,974.13	53,867.57
Vonkale, Vance	45,364.53	7,487.79	52,852.32
Yost, George	62,826.18	17,165.19	79,991.37
Zerofski, Philip	53,296.94	13,772.33	67,069.27

#### HEALTH BOARD:

Carbone, Thomas G.	54,649.60		54,649.60
Coldwell, Charles E.	337.50		337.50
Desmond, Virginia	777.00		777.00
Gorasi, Pamela J.	2,203.02		2,203.02
Levin, Christina	326.74		326.74
Lindsey, William L.	375.00		375.00
Sheehan, Edward J.	350.00		350.00
Sheu, Keh-Cherng	39,808.15		39,808.15
Sullivan, Susan	87.50		87.50
Westaway, Barbara	31,966.16		31,966.16

#### LIBRARY:

Desmarais, Elisabeth	47,368.56		47,368.56
Gaffney, Mary	16,419.42		16,419.42
Haines, Elinor	21,516.02		21,516.02
Joanne Toppin	18,371.66		18,371.66
Kirwin, Kathleen	12,987.93		12,987.93
Kutcher, Mary	21,457.29		21,457.29
Mary Toombs	26,269.31		26,269.31
McClay, Gregory	28,672.19		28,672.19
Moore, Frances	47,898.52		47,898.52
Perry, Susan	4,878.98		4,878.98
Salvato, Joyce	23,862.82		23,862.82

#### PERSONNEL BOARD:

Bernardi, Barbara	559.88		559.88
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#### PLANNING & CONSERVATION:

Bartalamia, Dianne	6,700.00		6,700.00
Shea, Christina	2,674.00		2,674.00
Sullivan, Sean T.	63,412.00		63,412.00
Woods, Shannon	32,402.00		32,402.00

#### PLANNING BOARD:

	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
Busch, Cheryl	750.00		750.00
Fowler, Robert	1,100.00		1,100.00
Krause, Richard	750.00		750.00
Plunkett, David	750.00		750.00
Sweet, Frank	750.00		750.00

#### POLICE:

Amari, Peter	65,915.45	469.24	66,384.69
Barry, John	55,660.67	10,528.17	66,188.84
Bolton, Leonard	43,541.24	3,104.95	46,646.19
Downey, Jennifer	1,490.34	-0-	1,490.34
Budryk, Robert	48,642.55	15,100.54	63,743.09
Carey, Patrick	1,106.88	-0-	1,106.88
Carroll, Robert	61,260.02	7,139.94	68,399.96
Connor, Keren	37,504.62	3,096.11	40,600.73
Cooke, Thomas	30,707.30	2,888.26	31,295.42
Coviello, Christopher	40,962.28	2,097.00	43,059.28
Delucia, Joseph	51,364.72	8,086.64	59,451.36
DiCalogero, Anthony	71,326.92	5,551.50	76,878.42
Doherty, Jr., Paul	41,654.27	1,545.61	43,199.88
Doherty Sr., Paul	52,610.13	1,115.74	53,725.87
Donovan, Alfred	65,989.59	6,978.05	72,967.64
Field, Robert	43,512.34	4,598.51	48,110.85
Ford, Ralph	65,105.04	4,634.00	69,739.04
Fowler, John	5,126.37	29.05	5,155.42
Gaynor, Scott	37,948.77	3,533.71	41,482.48
Gonzalez, Andre	37,948.80	2,895.09	40,843.89
Gundrum, Denise	86,885.80	-0-	86,885.80
Hallisey, Mary	24,697.34	-0-	24,697.34
Hazel, George	72,434.69	6,146.57	78,581.26
Higginbotham, MaryEllen	44,195.85	-0-	44,195.85
Hollis, James	39,769.31	1,609.10	41,378.41
Hood, James	40,790.34	5,493.35	46,283.69
Mulvey, Jessica	47,137.31	5,033.54	52,170.85
Jamieson, Walter	95,958.49	-0-	95,958.49
Jop Jr., Walter	59,497.64	6,262.22	65,759.86
Kandrotas, Stephen	65,607.10	4,155.93	69,763.03
Kelly, Timothy	43,746.00	2,567.72	46,313.72
Kennedy, Alice	25,266.63	1,378.56	26,645.19
Kerber, Daniel	45,052.13	3,173.52	48,225.65
Lafortune, Raymond	41,684.52	1,252.80	42,937.32
Landers, Richard	60,325.85	4,346.75	64,672.60
Latta, William	51,003.15	587.74	51,590.89
Law Douglas	447.64	-0-	447.64
Layne, Debra	40,225.83	2,147.72	42,373.55
Layne, Keith	22,920.04	5,476.55	28,396.55
Layne, William	76,504.95	5,832.65	82,337.60
Layne, Warren	71,561.64	5,099.08	76,660.72
Luz, James	55,723.33	5,942.82	61,666.15
Mackey, John	102,861.97	-0-	102,861.97
Martin, Edward	76,940.18	7,312.78	84,252.96
McKenna, James	60,935.87	5,100.14	66,036.01
McLeod, Kathryn	38,555.59	3,072.42	41,628.01
Morris, Constance	30,412.96	2,316.42	32,729.38
Mosher, Beverly	4,373.11	980.24	5,353.35
Newton, Eileen	32,658.73	-0-	32,658.73
Pappas, Francis	42,155.52	2,284.04	44,439.54
Payne, Carol	665.25	-0-	665.25
Perry, Henry	51,186.03	4,685.21	55,871.24
Perry, Mark	41,684.52	3,588.64	45,273.16
Peterson, Dennis	65,133.37		65,133.37
Poison, Karen	10,286.78	274.57	10,561.35
Powers, John	54,198.69	3,224.25	57,422.94
Reese, Kevin	43,917.52	1,806.67	45,724.19
Ringwood, Paul	51,159.38	5,261.01	56,420.39
Schofield, Brad	4,105.89	-0-	4,105.89
Schwalb, William	39,747.41	934.26	40,681.67
Sheehan, Michael	39,838.93	373.94	40,212.87
Sheehan, Timothy	57,742.06	9,969.15	67,711.21
Small, Matthew	23,246.21	1,009.66	24,255.87
Smith, Donna	33,413.92	2,674.92	36,088.84

	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>		<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
Stephens, Allan	50,187.23	1,320.81	51,508.04	Beaulieu, Linda	11,633.76		11,633.76
Stephens, Robert	38,555.59	2,847.83	41,403.42	Bedard, Maureen	10,390.36		10,390.36
Stotik, Patricia	28,583.09	-0-	28,583.09	Beloin, Elinor	16,307.68		16,307.68
Suarez, Jeffrey	38,837.28	1,766.01	40,603.29	Berry, Melissa	4,802.50		4,802.50
Sullivan, Edward	30,473.28	3,586.22	34,059.50	Berube, Judith	50,453.08		50,453.08
Tanguay, Roger	42,155.49	3,898.67	46,054.16	Bettencourt, Sandra	50,959.68		50,959.68
Thomas, Paul	47,683.10	1,296.91	48,980.01	Bettencourt, Mary	170.78		170.78
Tumenas, William	40,962.27	2,263.09	43,225.36	Billings, Nancy	48,613.70		48,613.70
Voto, John	38,555.59	3,243.31	41,798.90	Bilodeau, Cathleen	35,936.76		35,936.76
Warren, Brian	39,838.87	1,668.54	41,507.41	Black, Dale	46,451.40		46,451.40
Westaway, Robert	41,364.16	5,987.38	47,351.54	Blackstone, Jeanne	22,088.07		22,088.07
Williams, James	48,629.31	2,141.43	50,770.74	Blandini, Anthony	52,364.61		52,364.61
Wood, Mark	448.00	-0-	448.00	Bliss, Gail	38,331.93		38,331.93
Worth, Garin	22,654.88	1,093.57	23,748.45	Boghossian, Roseann	49,966.64		49,966.64
<b>RECREATION:</b>				Boisvert, Kathleen	2,243.62		2,243.62
Anderson, Kimberly M.	392.62		392.62	Bordieri, Ellen	2,071.70		2,071.70
Bairstow, Todd M.	11,780.91		11,780.91	Bossdorf, Julie	15,344.04		15,344.04
Bradley, Kristen M.	673.90		673.90	Boudreau, Rita	11,761.97		11,761.97
Crowe, Timothy J.	392.62		392.62	Bourgeois, Marie	3,151.46		3,151.46
Daykin, Patricia A.	1,209.82		1,209.82	Boyle, Nancy	2,980.00		2,980.00
DeWolf, Erin M.	1,205.00		1,205.00	Bradley, Albert	54,416.65		54,416.65
Favreau, Derek R.	415.06		415.06	Bradley, Doreen	28.00		28.00
Fitzpatrick, James C.	392.62		392.62	Bradley, Loreen	65,999.86		65,999.86
Flynn, Kerry Ann	541.74		541.74	Bradley, Thomas	6,179.00		6,179.00
Hallisey, Jill M.	1,752.60		1,752.60	Bresnahan, John	52,310.51		52,310.51
Hickey, Erin	392.62		392.62	Bresnahan, Kimberly	46,507.79		46,507.79
Holbrook, Albert K.	1,725.00		1,725.00	Brewin, Deborah	31,562.76		31,562.76
Lane, Sandra J.	1,205.00		1,205.00	Brigida, Robert	42,311.85		42,311.85
Lightfoot, Jennie A.	1,205.00		1,205.00	Brimer, Catherine	53,013.15		53,013.15
O'Donnell, Shannon E.	1,725.00		1,725.00	Brimer, Katie	1,925.00		1,925.00
Orio, Julie E.	1,752.60		1,752.60	Brooks, Jennifer	46,378.59		46,378.59
Patterson, Roy E.	17,719.51		17,719.51	Brown, Theresa	9,403.40		9,403.40
Perrin, Ronald D.	1,531.80		1,531.80	Buckley, Joseph	52,341.57		52,341.57
Sanford, Kimberly Anne	1,195.36		1,195.36	Buckley, Maureen	50,239.08		50,239.08
Shepard, Kelley Ann	416.06		416.06	Buckley, William	22,059.72		22,059.72
Silva, Nancy M.	1,205.00		1,205.00	Buehler, Deborah	640.00		640.00
Siracusa, Mark C.	1,224.28		1,224.28	Burns, Timothy	13,109.36		13,109.36
St. Jean, Amy E.	1,205.00		1,205.00	Buss, Michael	40,934.95		40,934.95
St. Jean, David R.	392.62		392.62	Byrnes, Antoinette	49,208.76		49,208.76
Whitehouse, Nicole A.	1,205.00		1,205.00	Byrnes, John	323.82		323.82
Wong, Christine K.	1,205.00		1,205.00	Callan, Kathleen	336.00		336.00
<b>SCHOOL DEPARTMENT:</b>				Callanan, Eileen	1,925.00		1,925.00
Abate-Upson, Cynthia	50,168.36		50,168.36	Campo, Josephine	4,519.87		4,519.87
Acone Callahan, Carole	57,006.61		57,006.61	Capano, Rose	182.00		182.00
Adams, Mary	38,613.57		38,613.57	Carcicfi, David	2,452.00		2,452.00
Allen, Charles	51,389.93		51,389.93	Carey, Gertrude	54,538.20		54,538.20
Anderson, Kathleen	34,154.01		34,154.01	Carey, Michael	33,039.72		33,039.72
Andrews, Rebecca	2,746.32		2,746.32	Carter, Jason	2,660.00		2,660.00
Araujo, Henrietta	49,562.37		49,562.37	Carter, Linda	9,116.11		9,116.11
Arnold, Florence	42,206.57		42,206.57	Carter, Marion	427.00		427.00
Austin, Linda	30,304.00		30,304.00	Casparius, Sarah	2,240.00		2,240.00
Austin, Randall	336.00		336.00	Catherwood Jr, William	26,526.96		26,526.96
Austin, Scott	42.00		42.00	Chase, Cynthia	14.00		14.00
Aylward, Brian	52,263.95		52,263.95	Giambella, Joan	44,712.56		44,712.56
Aylward, Norma	22,088.07		22,088.07	Cintolo, Karen	43,124.23		43,124.23
Aylward, James	12,396.41		12,396.41	Clarke, John	55,850.04		55,850.04
Aylward, Robert	71,629.48		71,629.48	Cochran, Rose	17,799.39		17,799.39
Aylward, Thomas	1,105.00		1,105.00	Cody, Debra	47,665.56		47,665.56
Aylward, Kathleen	40,638.63		40,638.63	Collins, Mary Ellen	4,636.73		4,636.73
Aylward Jr, Robert	3,550.00		3,550.00	Colman, Judith	25,990.14		25,990.14
Bagley, Sandra	8,338.70		8,338.70	Conlon, Ann	37,862.02		37,862.02
Baker, Kathleen	13,941.35		13,941.35	Conlon, Marjorie	43,124.23		43,124.23
Ballou, Gary	30,419.55		30,419.55	Conlon, Thomas	52,408.69		52,408.69
Bancroft, Karen	22,008.56		22,008.56	Connell, Kathleen	46,172.37		46,172.37
Barnett, Sandra	45,536.91		45,536.91	Connolly, Karen	259.00		259.00
Barry, Donald	38,897.07		38,897.07	Consaul, Scott	2,499.96		2,499.96
Barry, Pamela	48,238.72		48,238.72	Conway, Karla	56,410.86		56,410.86
Basteri, Cynthia	55,334.52		55,334.52	Cooper, Debra	693.00		693.00
Basteri Jr, Lawrence	60,271.87		60,271.87	Coppola, Paula	27,054.04		27,054.04
				Coppola, Renee	413.10		413.10
				Corcoran, Colleen	35,892.29		35,892.29



	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>		<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
Corneau, Stephen	1,360.00		1,360.00	Enos, Teresa	34,128.77		34,128.77
Corsetti, Lisa	56.00		56.00	Ethier, Sandra	11,447.22		11,447.22
Costa, Nichole	4,665.50		4,665.50	Evangelista, Geraldine	2,660.00		2,660.00
Costello, Michael	2,731.05		2,731.05	Faraci, Annina	52,069.54		52,069.54
Cote, Christine	6,984.00		6,984.00	Farnham, Jayne	1,352.52		1,352.52
Coughlin, Charles	25,829.42		25,829.42	Farrey Forsyth, Nancy	52,587.17		52,587.17
Cournoyer, Lisa	47,162.00		47,162.00	Feick, Mary	43,124.23		43,124.23
Cremins, Edward	49,140.00		49,140.00	Feltham, Jane	34,117.42		34,117.42
Cullen, Robert	50,576.52		50,576.52	Feran, Martha	7,855.18		7,855.18
Cummings, Geraldine	49,734.05		49,734.05	Fiore, Jennifer	47,348.41		47,348.41
Curtin, Barbara	10,288.09		10,288.09	Fisher, Leanne	46,964.90		46,964.90
Cuskey Jr, William	31,008.61		31,008.61	Fiske, Elaine	45,212.03		45,212.03
Dasilva, Jorge Braz	28,816.73		28,816.73	Fitzgerald, Judith	11,447.71		11,447.71
Davis, Janet	4,018.60		4,018.60	Flagg, Kristi	3,018.98		3,018.98
Davis, Alma	53,104.88		53,104.88	Fleury, Nicole	1,981.00		1,981.00
Davos, Diane	43,894.49		43,894.49	Flynn, Chester	2,452.00		2,452.00
Day, James	11,194.90		11,194.90	Foley, Dorothy	50,587.75		50,587.75
Deangelis, Michelina	70,149.95		70,149.95	Ford, Kathleen	43,946.93		43,946.93
Debow, Meredith	52,328.67		52,328.67	Fortier, Julie	13,720.19		13,720.19
Degregorio, William	1,666.64		1,666.64	Fortunato, Terri	1,568.00		1,568.00
Delgrosso, Anthony	8,660.00		8,660.00	Fowler, June	23,028.02		23,028.02
Delgrosso, Joseph	38,427.43		38,427.43	Fowler, Marilyn	8,746.37		8,746.37
Delponte, Lucille	1,120.00		1,120.00	Frechette, Leo	11,500.00		11,500.00
Delucia, Frances	25,660.12		25,660.12	Friedman, Joan	51,794.97		51,794.97
Demarco, Charlene	1,680.00		1,680.00	Friedman, Carole	14,032.22		14,032.22
Demos, Shannon	6,500.00		6,500.00	Fuller, Jan	52,940.96		52,940.96
Dermody, Joseph	37,390.81		37,390.81	Gaffney, M Elizabeth	56,865.91		56,865.91
Deroche, Julie	36,516.61		36,516.61	Gale, Patricia	42.00		42.00
Desisto, Carolyn	3,635.19		3,635.19	Gallo, Carole	50,853.44		50,853.44
Devlin, Cathy	11,910.63		11,910.63	Gardner, Eileen	45,799.23		45,799.23
Dewing, Henry	28,984.62		28,984.62	Gath, Frances	50,711.95		50,711.95
Dey, Joan	26,092.00		26,092.00	Gaudette, Anna	8,605.61		8,605.61
Dias, Patricia	50,587.75		50,587.75	Gentile, Brenda	140.00		140.00
Diciaccio, Mary	13,796.75		13,796.75	George, Joseph Paul	25,355.13		25,355.13
Dick, Edward	3,000.00		3,000.00	Gerrior, Nicole	185.30		185.30
Dickinson, Judy	11,253.08		11,253.08	Gilbride, Thomas	38,900.71		38,900.71
Dicredico, Margaret	1,060.00		1,060.00	Gillette Manna, Barbara	165.96		165.96
Difabio, Marie	11,410.21		11,410.21	Gillotte, Sarah	819.00		819.00
Dipietro, Adrienne	9,105.00		9,105.00	Gillotte, Karen	9,825.00		9,825.00
Dirocco, Leo	3,901.00		3,901.00	Goldstein, Gladys	8,471.69		8,471.69
Dobbin, Benedict	46,713.44		46,713.44	Gorski, Arlene	2,642.50		2,642.50
Dobbin, Travis	2,335.08		2,335.08	Graham, Donna	50,802.19		50,802.19
Dobbin, Anna	11,429.70		11,429.70	Grant, Diane	37,188.89		37,188.89
Doherty, Edward	2,499.96		2,499.96	Grasso, Karen	730.00		730.00
Donahue, Nancy	28,467.87		28,467.87	Graves, Gloria	41,707.80		41,707.80
Donnelly, Ann	7,766.04		7,766.04	Graves, Scott	150.00		150.00
Donnelly, Deborah	91.80		91.80	Greenman, George	41,437.04		41,437.04
Donoghue, John	64,730.20		64,730.20	Gropman, Maureen	52,784.34		52,784.34
Donovan, Alfred	3,901.00		3,901.00	Gropman, Richard	35,685.82		35,685.82
Donovan, Anna	12,480.11		12,480.11	Guiliani, Denise	327.25		327.25
Doolan, Robert	34,613.51		34,613.51	Gurry, Sheila	45,589.81		45,589.81
Doucet, Angela	2,418.83		2,418.83	Hair-Sullivan, Linda	51,195.95		51,195.95
Downs, Joyce	23,048.03		23,048.03	Hall, Yvonne	26,152.18		26,152.18
Doyle, Brenda	110.00		110.00	Hamilton, Gail	45,126.57		45,126.57
Drevet, Mary	5,740.00		5,740.00	Hamlyn, Joyce	544.59		544.59
Drewowski, Raymond	620.00		620.00	Hanna Durkin, Gale	6,097.66		6,097.66
Driscoll, Rachael	15,845.00		15,845.00	Hansberry, Bonita	54,597.47		54,597.47
Drouin, Ronald	5,925.00		5,925.00	Harkins, Amy	36,534.05		36,534.05
Duarte, Barbara	48,523.26		48,523.26	Harrison, Dolores	32,965.13		32,965.13
Dufour, Henri	50,837.44		50,837.44	Harrison, Jaclyn	2,902.50		2,902.50
Dumond, Nancy	4,018.00		4,018.00	Hassan, Christine	50,647.56		50,647.56
Duncan, Anne	51,190.87		51,190.87	Hastings, Rochelle	13,556.11		13,556.11
Duprey, Cheryl	42,668.73		42,668.73	Hawkins, H Herrick	65,863.30		65,863.30
Dutile, Colleen	8,341.08		8,341.08	Hayden, Judy	320.00		320.00
Dykeman, Lynne	8,852.01		8,852.01	Hayes, Joanne	14.00		14.00
Dzadosz, Judith Ann	7,994.71		7,994.71	Hazel, George	4,998.00		4,998.00
Economou, George	45,256.95		45,256.95	Hegarty, Patricia	18,451.08		18,451.08
Edell, Cassandra	46,266.76		46,266.76	Hennemuth, Randall	1,419.13		1,419.13
Edelstein, Eleanor	48,238.72		48,238.72	Hennemuth, Trudy	49,023.39		49,023.39
Ehresman, Kathryn	49,639.79		49,639.79	Henry, Kathleen	39,264.53		39,264.53
Eldringhoff, Mary	49,391.84		49,391.84	Herlihy, Mary	52,435.46		52,435.46



	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
Herrick, Jill	34,229.84		34,229.84
Hickey, Brian	55,017.26		55,017.26
Hill, Lori	600.00		600.00
Hillson, Sandra	868.00		868.00
Hirtle, Maryellen	17,562.75		17,562.75
Hodgdon, James	2,229.00		2,229.00
Holmy, Carole	33,705.78		33,705.78
Hopkins, Judith	28,463.33		28,463.33
House, Linda	25,737.48		25,737.48
Hubert, Janet	13,942.12		13,942.12
Hughes, Dianne	108.75		108.75
Hutchins, Paula	887.25		887.25
Hyland, Lori	36,184.27		36,184.27
Hynes, John	30,683.72		30,683.72
Hynes, Kim	15,944.37		15,944.37
Ianetta, Linda	920.50		920.50
Indelicato, Rosemary	9,995.36		9,995.36
Jackman, Maureen	45,212.03		45,212.03
Jacobson, Lucy	4,892.22		4,892.22
Jardin, August	50,065.82		50,065.82
Jarek, John	51,898.91		51,898.91
Juszkiewicz, Jane	11,761.97		11,761.97
Kalarites, George	53,995.38		53,995.38
Kalarites, Marcia	54,822.33		54,822.33
Kane, Maureen	45,596.57		45,596.57
Karlberg, David	2,551.00		2,551.00
Kasparian, Kaspar	51,169.31		51,169.31
Kastritis, James	45,251.60		45,251.60
Kawalski, Patricia	567.00		567.00
Kearns, Joanne	27,453.92		27,453.92
Keating, Thomas	2,452.00		2,452.00
Keddie, Patricia	40,934.95		40,934.95
Keefe, Barbara	8,536.03		8,536.03
Kelley, Louise	21,618.16		21,618.16
Kelley, Jane	50,166.89		50,166.89
Kelley, Dianne	1,260.00		1,260.00
Kelley, Diane	14.00		14.00
Kelley, Maureen	48,560.51		48,560.51
Kennedy, Mary Pepin	49,622.51		49,622.51
King, Pauline	53,143.72		53,143.72
Kirwin, Virginia	45,649.21		45,649.21
Kirwin, William	50,858.66		50,858.66
Klerowski, Jon	703.80		703.80
Klerowski, Robert	612.00		612.00
Kling, Joyce	8,898.59		8,898.59
Koskey, Pamela	10,940.77		10,940.77
Krainski, Joanna	60,790.72		60,790.72
Krol, Patricia	51,892.09		51,892.09
Krueger, Barbara	49,805.32		49,805.32
Kyser, Jean	7,916.03		7,916.03
Lachance, Susan	49,329.57		49,329.57
Laffey, John	30,277.39		30,277.39
Laffey, Mary	46,401.25		46,401.25
Lafrance, Denise	12,551.01		12,551.01
Lamotte, Susan	52,501.52		52,501.52
Lannon, Patricia	52,529.99		52,529.99
Laws, Nancy	47,140.04		47,140.04
Lazzara, Mary	16,769.85		16,769.85
Leahy, Frederick	52,339.90		52,339.90
Lecam, Donna	51,529.31		51,529.31
Leclair, Alfred	50,576.52		50,576.52
Leclair, James	54,926.06		54,926.06
Lemay, Dawn	1,650.81		1,650.81
Leprohon, Joseph	52,258.24		52,258.24
Lesage, Charles	30,015.01		30,015.01
Lessard, Gregory	1,045.00		1,045.00
Levine, Steven	59,295.79		59,295.79
Lewis, Helen	52,213.32		52,213.32
Libby, David	43,225.35		43,225.35
Lightfoot, James	2,488.00		2,488.00
Locker, Sharlene	33,218.28		33,218.28

	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
Lodi, Judith	48,499.86		48,499.86
London, Patricia	8,605.61		8,605.61
Loosen, Raymond	54,578.45		54,578.45
Lovett, Thomas	63,774.88		63,774.88
Lunn, Janice	51,344.97		51,344.97
Lunney, Carole	12,085.54		12,085.54
Lussier, Pamela	16,244.00		16,244.00
Macdonald, Bruce Allan	34,535.95		34,535.95
Macdougall, Robert	70,633.15		70,633.15
Macinnis, Kristine	1,140.00		1,140.00
Mackenzie, Nanci	1,050.00		1,050.00
Maglio, Patricia	1,260.00		1,260.00
Maguire, Mary	38,413.43		38,413.43
Mahoney, Eileen	22,088.07		22,088.07
Mainey, Jill	19,405.26		19,405.26
Mainey, Frederick	26,829.46		26,829.46
Malatesta, Rosamond	45,303.03		45,303.03
Malone, Linda	48,488.63		48,488.63
Maloney, Robert	50,576.52		50,576.52
Maloy, Anne	46,593.03		46,593.03
Maloy, John	51,605.89		51,605.89
Manley, James	45,589.81		45,589.81
Manseau, Mary	53,050.47		53,050.47
Manzi, Edward	33,254.87		33,254.87
Manzi, Robert	56,801.75		56,801.75
Maranville, Marie	40,934.95		40,934.95
Marchand, Jon	26,504.11		26,504.11
Marcotte, Carla	382.51		382.51
Marcotte, Richard	400.00		400.00
Marcus, David	45,212.03		45,212.03
Marion Jr, Louis	35,795.41		35,795.41
Marsh, Elsa	44,802.40		44,802.40
Marshall, Angela	36,152.82		36,152.82
Martel, Patricia	2,770.00		2,770.00
Martin, Daniel	40,637.19		40,637.19
Martin, Pauline	2,026.50		2,026.50
Martin, Robert	9,017.45		9,017.45
Mason, Carla	43,846.93		43,846.93
Masters, Rita	10,322.20		10,322.20
Masters, Sara	12,551.01		12,551.01
Matyszczak, Helen	50,101.92		50,101.92
Maxwell, Elaine	48,557.95		48,557.95
Mazzapica, Mary	14.00		14.00
Mazzuchi, Leo	9,899.09		9,899.09
McAndrews, Patrick	50,546.55		50,546.55
McArdle, Kevin	70,937.42		70,937.42
McArdle, Katharine	386.33		386.33
McArdle Milenavich, Sharon	51,222.86		51,222.86
McBrine, Monica	25,737.48		25,737.48
McCabe, Evelyn	7,532.38		7,532.38
McCabe, Robert	59,392.88		59,392.88
McCann, Joseph	39,367.94		39,367.94
McCarthy, Patricia	2,350.00		2,350.00
McCarthy, Robert	29,318.19		29,318.19
McComber, Michele	2,223.03		2,223.03
McDade, Pamela	49,550.64		49,550.64
McDermott, Anne	1,499.00		1,499.00
McDermott, Kathy	10,575.00		10,575.00
McDonnell, Patricia	50,427.78		50,427.78
McGowan, Muriel	11,083.00		11,083.00
McGrath, Christine	101,166.52		101,166.52
McGuire, James	74,499.97		74,499.97
McGuirk, William	77,799.92		77,799.92
McKenna, Donna	5,330.15		5,330.15
McLaughlin, Rojean	1,759.01		1,759.01
McNamara, Maureen	50,598.98		50,598.98
McPhee, Lorraine	13,818.02		13,818.02
McSheehy, Maureen	48,888.63		48,888.63
McSorley, Cynthia	38,263.83		38,263.83
McVey, Robin	1,672.00		1,672.00
McWilliams, Brenda	45,212.03		45,212.03

	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
Merrill, Jennifer	37,407.01		37,407.01
Meuse, Patricia	33,071.78		33,071.78
M:zhalewicz, Darlene	178.50		178.50
Middleton, Judith	5,709.21		5,709.21
Middleton, Scott	27,392.45		27,392.45
Mofield, Kathleen	51,342.09		51,342.09
Montecalvo, Dolores	11,434.11		11,434.11
Mooney, Donna	52,179.48		52,179.48
Mootrey, Kathleen	46,625.09		46,625.09
Morandi, Denise	44,268.82		44,268.82
Morello, Mary Beth	8,605.61		8,605.61
Morin, Marjorie	2,650.20		2,650.20
Morris, Mary	11,529.99		11,529.99
Morris, Mary Louise	50,373.77		50,373.77
Morrissey, Joanne	46,629.12		46,629.12
Moser, Sharon	48,767.24		48,767.24
Mousseau, Richard	50,576.52		50,576.52
Moynihan, Barbara	48,488.63		48,488.63
Mozuch, Donna	185.25		185.25
Mrozowski, Jennifer	39,165.11		39,165.11
Mullen, David	46,212.61		46,212.61
Mulligan, Kathleen	60.00		60.00
Munro, Deborah	1,058.91		1,058.91
Murphy, Anne	19.13		19.13
Murphy, Eileen	2,452.00		2,452.00
Murphy, Lois	16,887.17		16,887.17
Murray, Shawn	2,488.00		2,488.00
Musumeci, Joseph	51,417.38		51,417.38
Napoli, Patricia	22,668.46		22,668.46
Nastasi, Maryellen	37,018.57		37,018.57
Natola, Ralph	63,440.00		63,440.00
Nawn, Mary	5,870.36		5,870.36
Neary Hughes, Lisa	45,452.03		45,452.03
Nelson, Jeffrey	4,968.00		4,968.00
Newton, Richard	34,437.35		34,437.35
Nolan, Joann	41,707.80		41,707.80
Nolan, Laura	5,168.90		5,168.90
Nolan, Marie	11,410.21		11,410.21
Norton, Paul	2,526.00		2,526.00
Novelli, Linda	40,476.84		40,476.84
OBrien, Madeline	45,245.72		45,245.72
OBrien, Brenda	55,214.02		55,214.02
OBrien, Daniel	50,682.17		50,682.17
OBrien, Joanne	48,488.63		48,488.63
OBrien, Marilyn	51,851.66		51,851.66
OBrien, Mary Jo	307.92		307.92
OBrien, Norris	53,821.44		53,821.44
ODonnell, Andrea	36,148.66		36,148.66
Ohara, Ann	50,576.52		50,576.52
Oliver, Christine	10,477.52		10,477.52
Onesimo, Stacey	4,206.68		4,206.68
Osterberg, Roy	34,223.33		34,223.33
Osterman, Marcia	27,913.26		27,913.26
Osterman, Glenn	51,050.39		51,050.39
Osullivan, Rita	50,317.60		50,317.60
Otis, Richard	50,938.55		50,938.55
Page, Donald	30,570.23		30,570.23
Pagiavlas, Stephanie	52,120.02		52,120.02
Papik, Elizabeth	50,937.22		50,937.22
Paquette, Sharon	2,380.00		2,380.00
Parker, Lisa	38,252.60		38,252.60
Pastore, Michelle	38,909.60		38,909.60
Patterson, Roy	2,452.00		2,452.00
Patterson, Stephen	12,934.10		12,934.10
Patterson, Susan	50,472.31		50,472.31
Paul, George	65,904.08		65,904.08
Payne, Yvette	8,822.59		8,822.59
Peach, Dorothy	11,700.32		11,700.32
Pellegrino, Pamela	41,440.21		41,440.21
Penney, Claire	1,962.25		1,962.25
Penney, Kathleen	11,749.41		11,749.41

	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
Penza, Frederick	55,099.54		55,099.54
Perrin, Ronald	46,617.68		46,617.68
Perrin, Ruth	2,499.96		2,499.96
Petalas, Marjorie	53,304.32		53,304.32
Petkiewich, Grace	9,040.11		9,040.11
Petros, Joseph	8,925.84		8,925.84
Philbrook, Kenneth	10,148.10		10,148.10
Pilat, Roger	52,622.35		52,622.35
Piscione, Claire	46,416.50		46,416.50
Piscione, William	57,908.47		57,908.47
Policelli, Ann	1,624.80		1,624.80
Pollard, Gail	44,659.68		44,659.68
Pollino, Laurie	14.00		14.00
Porcaro, Cheryl	60,409.52		60,409.52
Prescott, Jeffrey	1,130.00		1,130.00
Primerano, Mary	50,710.99		50,710.99
Prodanas, Stephen	55,603.85		55,603.85
Quinn, John	74,335.65		74,335.65
Quinn, Kathryn	45,245.72		45,245.72
Read, Elinor	52,367.16		52,367.16
Reading, Robin	37,152.95		37,152.95
Reed, Claire	45,223.26		45,223.26
Reitman, Kathryn	1,078.08		1,078.08
Rice, Joseph	14,099.38		14,099.38
Rideout, Gerald	61,931.56		61,931.56
Rideout, Maureen	53,590.47		53,590.47
Riley, Elaine	20,194.86		20,194.86
Roberson, Kerry	390.15		390.15
Roberts, Bonnie	35,750.87		35,750.87
Roberts, Mary Margaret	50,924.65		50,924.65
Robinson, Elizabeth	38,700.58		38,700.58
Rodgers, Dale	27.95		27.95
Rodgers, Kristi	10,090.00		10,090.00
Rogacki, Daniel	44,779.94		44,779.94
Rogers, Kristina	37,265.10		37,265.10
Rogers, Valerie	23,237.03		23,237.03
Rollka, Patricia	1,540.00		1,540.00
Romano, Anthony	75,853.92		75,853.92
Ronan, Cathy	55,827.59		55,827.59
Rouff, Francesca	13,146.36		13,146.36
Rubico, Geraldine	45,931.18		45,931.18
Ruggiero, Denise	273.25		273.25
Ryan, Joan	48,923.26		48,923.26
Ryan, John	116,816.31		116,816.31
Ryan, Sandra	53,732.44		53,732.44
Ryan, Sandra	10,289.98		10,289.98
Ryder, Elizabeth	11,453.11		11,453.11
Ryser, Patricia	39,518.92		39,518.92
Sacramone, Agnes	57,947.04		57,947.04
Sacramone-Greene, Donna	11,497.71		11,497.71
Sagro, Carol	53,870.11		53,870.11
Saindon, Denise	43,737.74		43,737.74
Sanford, Shirley	50,744.97		50,744.97
Santos Zambella, Elizabeth	45,223.26		45,223.26
Sarsfield, Mary	5,532.84		5,532.84
Sartori, Anita	27,353.95		27,353.95
Scarpa, Amy	433.15		433.15
Scheid, Florence	1,357.21		1,357.21
Schimmelbusch, Kurt	19,372.27		19,372.27
Scofield, Susan	44,863.11		44,863.11
Sdoia, Eugene	52,362.36		52,362.36
Sears, Douglas	833.32		833.32
Sears, Rosemary	1,570.00		1,570.00
Sharkey, James	48,032.61		48,032.61
Sharkey, Kimberly	2,410.00		2,410.00
Shattuck, Beverly	8,753.54		8,753.54
Shea, Kevin	2,902.00		2,902.00
Sheehan, Dean	1,272.81		1,272.81
Sheehan, Kelly	6,198.96		6,198.96
Sholl, Kathleen	2,299.50		2,299.50
Simpson, Brenda	14,525.53		14,525.53

	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
Skoropowski, Maria	15,159.87		15,159.87
Slezak, Diane	44,005.98		44,005.98
Smith, Cressida	25.00		25.00
Smith, Margaret	19,309.99		19,309.99
Smith, Thomas	2,618.00		2,618.00
Sobel, Audrey	35,546.70		35,546.70
Speros, Elaine	53,230.60		53,230.60
St Germain, Carol	2,064.00		2,064.00
Stevens, Vasilike	7,726.06		7,726.06
Stevens, Barbara	13,818.02		13,818.02
Stewart, Donald	13,153.77		13,153.77
Stocki, Penny	1,157.27		1,157.27
Stone, Charlotte	6,800.00		6,800.00
Stone, Phillip	36,766.89		36,766.89
Storm, Cheryl	14.00		14.00
Storms, Mary Ann	15,070.88		15,070.88
Stotelmyre, Janice	588.00		588.00
Stratis, Patricia	51,327.05		51,327.05
Sugrue, Deborah	150.00		150.00
Sullivan, Carole	55,616.52		55,616.52
Sullivan, Barbara	44,709.82		44,709.82
Sullivan, Deborah	6,887.45		6,887.45
Sullivan, Barry	3,177.24		3,177.24
Sullivan, Dolores	63,434.93		63,434.93
Sullivan, Donald	57,816.52		57,816.52
Sullivan, Erin	6,165.00		6,165.00
Sullivan, Heather	2,452.00		2,452.00
Sullivan, Mary	44,803.48		44,803.48
Sullivan, Rosemary	7,462.64		7,462.64
Sullivan, Stella	49,948.57		49,948.57
Sullivan, Susan	34,500.43		34,500.43
Sullivan Jr, Thomas	34,305.16		34,305.16
Sutliff, Nadine	47,787.76		47,787.76
Talford, Ginamarie	44,264.33		44,264.33
Tanner, Barbara	8,658.04		8,658.04
Tanner, Donna	37,136.72		37,136.72
Taylor, Josephine	378.00		378.00
Teas, Nancy	14,733.08		14,733.08
Tecce, Catherine	462.00		462.00
Tedrow, Amy	476.10		476.10
Tellier, Patricia	50,689.79		50,689.79
Tellier, Holly	12,084.20		12,084.20
Themeles, Betty Ann	50,074.27		50,074.27
Themeles, Christine	52,339.44		52,339.44
Thompson, Nancy	27,353.95		27,353.95
Thorne, Susan	52,299.88		52,299.88
Thuillier, Peter	38,515.98		38,515.98
Tildsley, Sharon	950.00		950.00
Torname, Nancy	7,951.10		7,951.10
Touher, Brian	26,924.07		26,924.07
Tower, Elaine	23,097.23		23,097.23
Trant, Linda	1,987.30		1,987.30
Traveis, William	53,822.96		53,822.96
Tremblay, Virginia	152.16		152.16
Trodella, Christine	42.00		42.00
Troisi, Kim	882.00		882.00
Trull, Joel	34,262.38		34,262.38
Tumenas, Laura	518.00		518.00

	<u>Regular</u>	<u>Overtime</u>	<u>Total</u>
Turcotte, Mary	8,183.74		8,183.74
Van Houten, Mary Lou	15,352.78		15,352.78
Ventura, Catherine	38,899.41		38,899.41
Vitallo, Barbara	46,071.43		46,071.43
Waitte, Stefani	13,817.08		13,817.08
Wallace, Joy	3,642.46		3,642.46
Walsh, Joseph	78,588.51		78,588.51
Walsh, Elaine	26,690.94		26,690.94
Walsh Jr. Thomas	56,767.56		56,767.56
Ware, Karen Ann	45,212.03		45,212.03
Ware, Robert	51,604.85		51,604.85
Wein, Susan	37,633.80		37,633.80
Weir, John	168.45		168.45
Weir Iii, John	44,734.73		44,734.73
Wells, Rebecca	2,526.00		2,526.00
Westaway, Robert	190.00		190.00
White, Joy	49,676.90		49,676.90
White, Rose	50,227.78		50,227.78
Whitehead, Maureen	49,980.96		49,980.96
Whitehouse, Karen	37,143.63		37,143.63
Whittlesey Jr, Roger	62,594.27		62,594.27
Williamson, Jacqueline	51,138.02		51,138.02
Witham, Cheryl	41,699.15		41,699.15
Wolfson, Philip	41,762.28		41,762.28
Woodman, Janice	11,170.40		11,170.40
Worthington, Doris	2,504.40		2,504.40
Woundy, Susan	1,697.90		1,697.90
Yaeger, Warren	56,894.84		56,894.84
Zantuhos, Jennie	48,841.26		48,841.26
Zbieg, Richard	52,056.37		52,056.37
Zunino, Elaine	18,846.12		18,846.12

#### SELECTMEN:

Anderson, Kevin	5,000.00		5,000.00
Coldewell	5,000.00		5,000.00
Dunlevy, Joan	6,000.00		6,000.00
Gill, Joseph	5,000.00		5,000.00
Ryan, John	5,000.00		5,000.00

#### TOWN MANAGER:

Barbeau, Sandra A.	61,968.00		61,968.00
Cressman, David G.	89,040.00		89,040.00
Chambers, Helen	44,048.00		44,048.00
Hague, Barbara	33,927.00		33,927.00
Hudson, Edwina	46,473.00		46,473.00

#### TREASURERS OFFICE:

Blakeney, Jr., William	45,592.63		45,592.63
Carey, Warren	60,653.11		60,653.11
Gath, Debra	13,405.11		13,405.11
Johnson, Elizabeth	19,140.09		19,140.09
Langlois, Lorraine	25,494.06	2,474.81	27,968.87
Lightfoot, Dorothy	37,718.10	3,849.25	41,567.35
Smith, Janet	32,685.55	1,968.04	34,654.59
Sullivan, David	54,045.47	2,949.84	56,995.31



# Index

Administrative Services .....	80
Appeals, Board of .....	76
Appointed Boards-Committees-Commissions .....	7
Appointive Officers .....	6
Assessors, Board of .....	130
Auditors Report .....	130
Balance Sheet .....	130
FY'98 Appropriation Recap .....	135
Biograph .....	5
Building Department .....	98
Computer Services .....	89
Conservation Commission .....	76
Council on Aging .....	92
Dog Officer .....	76
Elected Officers .....	6
Election Results - Annual Town, April 4, 1998 .....	10
- State Primary, September 15, 1998 .....	54
- State Election, November 3, 1998 .....	66
Fire Department .....	102
Health, Board of .....	97
Housing Authority .....	80
In Memoriam .....	3
Library Trustees .....	91
Parking Clerk .....	79
Planning Board .....	75
Police Department .....	99
Citizen Police Academy .....	101
Public Works .....	103
Recreation Department .....	94
Recycling Committee .....	95
Registrars, Board of .....	77
Schools	
Class of 1998 Community and University Scholarship Awards	112
Committee Report .....	105
Enrollment .....	117
General Information .....	116
Shawsheen Valley Tech. School .....	123
Staff List .....	117
Student Services .....	108
Superintendent's Report .....	106
Selectmen, Board of .....	73
Special Government Districts .....	9
Town Clerk .....	77
Town Counsel .....	75
Town Employee Earnings .....	139
Town Manager .....	73
Town Meetings:	
Annual: May 2 & 4, 1998 .....	12
Special: May 4, 1998 .....	40
August 11, 1998 .....	52
October 6, 1998 .....	60
Treasurer/Collector .....	127
Veterans' Services .....	79



















# At Your Service

## GENERAL INFORMATION..... 640-4300

<b>AMBULANCE.....</b>	<b>911</b>
Administrative Services.....	640-4488
Assessors.....	640-4330
Auditor .....	640-4320
Board of Registrars (Voter Information).....	640-4355
Building Commissioner (DPW Building).....	640-4430
Conservation Commission (DPW Building).....	640-4370
Emergency Management.....	640-4410

## FIRE DEPARTMENT (21 Town Hall Ave.)

To Report a Fire.....	911
Other Fire Information.....	640-4410
Health Board (DPW Building).....	640-4470
Housing Authority (Livingston Street).....	851-7392
Library (300 Chandler St.).....	640-4490
Parking Clerk, Town Hall.....	640-4356
Planning Board (DPW Building).....	640-4370
Plumbing/Electrical Inspector (DPW Building).....	640-4435

## POLICE DEPARTMENT, (918 Main Street)

<b>EMERGENCY.....</b>	<b>911</b>
Administrative-Non Emergency.....	640-4381
Detectives.....	640-4380
Dog Officer.....	640-4395
Records.....	640-4385

## PUBLIC WORKS (DPW Building, 999 Whipple Rd.)

Superintendent/Administration Office.....	640-4440
Engineering Division.....	640-4440
Highway Division.....	640-4440
Park Division (Livingston St.).....	640-3502/640-4462
Sewer Division.....	640-4440
Tree Division .....	640-4440
Water Division	
(Emergencies-Phone Police Dept).....	640-4448
Water Treatment Plant.....	858-0345
Water Billing Division .....	640-4350
Recreation Dept. (Livingston St.).....	640-4460
Road Runner Transportation.....	851-9402
Rubbish Disposal.....	1-800-692-0009

## SCHOOL DEPARTMENT

Athletic Director.....	640-7834
Loella Dewing School, 1469 Andover St....	640-7858
Heath Brook School, 165 Shawsheen St....	640-7865
Memorial High School, 320 Pleasant St....	640-7825
North Street School 133 North St.....	640-7875
Louise Trahan School, 12 Salem Rd.....	640-7870
Wynn Middle School, 1 Griffin Way.....	640-7846
Shawsheen Tech. Region. H.S. (Billerica)....	667-2111

Superintendent of Schools, 139 Pleasant St..	640-7801
Business Administ. Office 139 Pleasant St...	640-7805

Sealer of Weights & Measurers.....	640-4430
Selectmen, Town Hall.....	640-4300
Senior Center, 175 Chandler St.....	640-4480
Cable TV: Channel 10.....	640-4300
Channel 22.....	640-7825
Town Clerk, Town Hall.....	640-4355
Town Manager, Town Hall.....	640-4310
Treasurer/Tax Collector.....	640-4340
Veterans Agent, Town Hall.....	640-4485
Voter Information, Town Hall.....	640-4355
Welfare Department .....	446-2400

## CITIZENS INFORMATION SERVICE

Office of the Secretary of State.....	1-800-392-6090
Senator Edward Kennedy (Boston)...	1-617-565-3170
Senator John Kerry (Boston) .....	1-617-565-8519
Congressman Marty Meehan (Lowell)..	459-0101
State Senator Susan Tucker.....	1-617-722-1612
State Representative James Miceli....	1-617-722-2692
State Representative David Nangle....	1-617-722-2827